Attending: Callaway, Cromwell-Kessler, Libbey, Martin, Muir, Tubolino, Walasky

Starting with this meeting, the IHDC will distribute action minutes.

- The minutes of the July 16, 2001, meeting were approved.

- Scott led a discussion of the DALNET Board and Steering Committee visioning retreat. Results of this discussion are in a separate document

- DIA proposal for indexing the *DIA Bulletin* was rated among the top proposals submitted to date

- Teams for detailed interviews for the remaining top-ranked projects were established:
    - Michigan Supreme Count project: Muir and Libbey
    - Virtual Motor City project: Martin and Tubolino
    - HFM Postcards: Tubolino and Callaway
    - WSU Costume database: Walasky and Murphy
    - DIA Bulletin project: Walasky and Callaway
    - Study Club: Martin and Cromwell-Kessler

- Complete interviews by September 4, 2001

- D Callaway reported on the DALNET Newsletter; the first issues will announce the Health Calendar, and will contain an article on the IHDC. Tubolino will contact C Eames regarding remaining S3 issues, gaining access to files at DALNET, and reoccurring meeting capability of the software.

- The document "Process for Approving and Monitoring DALNET Projects" was reviewed and approved.
- Members were asked to look at the research web site at UDM (research.udmercy.edu)

- Future meetings:
    - August 15 @ WSU, 8:30
    - September 5 @ OCC-Orchard Lake, **2:00 PM**
    - September 19, Shiffman, 8:30

Minutes prepared by G Libbey

Im@gine
- Is IHDC supposed to focus on overall HUB or on digitization projects?
- DALNET members have to transition too, not just DALNET
    o All DALNET libraries have to move into the 'HUB' mentality
- Should members pay more (are they willing) to realize Im@gine?
- Should libraries publish? Is that part of their mission?
- We need to buy a (IOLS or other software) system for HUB that works and works now (infrastructure)

Horizon
o People can't do Horizon and day-to-day stuff & the HUB
o Should DALNET just be Horizon?
o Horizon has to be first, no staff or resources left for HUB
o IOLS vendors need to help us more, e.g. track electronic serials
o Our IOLS vendor bogs us down. We spend a lot of time trying to get them to do stuff and they will do it when they are ready.
o DALNET seems to be letting the *epixtech* contract drive us not our strategic needs, is that what we want to do?
    o DALNET enhancements
    o DALNET staff time
    o Time spent on Rider H
    o Keeping up with PCs to run Horizon infrastructure
    o We need to identify what is truly important and apply resource
        o Could Steering Committee evaluate what is truly important and what to let go?
        o What is mission critical for DALNET and for individual members?
        o Board or SC might do a Secret ballot

DALNET Communication and Infrastructure
- Need for better ways to manage Communication about issues and problems
- DALNET needs an intranet to meet its needs
- Message tracking
- Discussion and electronic conferences
- New efficient ways to provide training on modules etc
- Working groups need specific succinct charges-concrete
    o Group may need to 'adjust' if charge
- We need a Webmaster or at least access to web resources. What about at least mounting new website even if it is not complete.

Immediate Wins
- We need some examples of the HUB -some successes
- Something glitzy
- Good access to it - web
- We could do business FAQ now, Gateway to business (Dee has content)
- Health gateway can be the calendar and other health information that can be brought into the portal (gateway)
- Cultural resources
  - Cultural center list-links
- Add links to Horizon
  - Amazon.com
  - Etc