

**Information Hub Development Committee Agenda
July 19, 2000
Purdy –Kresge Conference Room -WSU**

Review Agenda and Minutes – Muir	8:30-8:45
Marketing Outline	9:30-10:00
MACNet	10:00-10:15
Visioning Meeting	10:15-11:15
Vision	
Goals	
Budget	
Announcements, etc	11:15-11:30
Future Meeting sites	
Minutes: Martin	

Information Hub Development Committee
July 19, 2000
WSU Purdy-Kresge Library

Present: Scott Muir, Chair; Dee Calloway, George Libbey, Sandra Martin, Karen Tubolino, Ann Walaskay.

MACNet The Michigan Alliance of Community Networks is being formed by Cyberstate.org. DALNET participated in their survey and their by-laws are being looked at by Cyberstate.org prior to incorporation. Should DALNET join? The cost would be \$250/yr. Being a member will help us keep abreast of what's going on in the state and keep our profile visible. The IHDC will recommend to the DALNET Board that DALNET join MACNet. D. Calloway will take this to the Finance Committee.

Information Hub Development Plan

Visioning/Goals-- The DALNET Board has requested this information from the IHDC:

1.) Goals of the Ameritech grant; 2.) Clean up the vision and make it more specific; 3.) Draw up a budget. Additions were made to a working draft of the plan. See the "Information Hub Development Plan Draft2".

The focus for our IH system will be on resources that will be integrated into our system, not just pointing to sources that are not integrated. Basic question: Where does serendipity start?

When there are 300 databases, how do we prevent information overload and make searching efficient?

Budget-- Scott will be trying to pull together (primarily estimates) for several parts of the Information Hub Development Budget requested by the Board. This will include:

1.) Digitization Lab -- The amount will vary depending on number of workstations. Basic information from J. Trzeciak's cost outline will be used, but some can be reduced with educational discounts.

2.) Information Hub software -- Packages are being developed by Ex Libris, Endeavor, and OCLC (Site Builder) which could integrate a variety of information files and interface with Horizon. Decisions about our approach and other equipment/software needs will be driven by the choice of this software. It would also cut down on the decisions and development work we would have to do. IHDC plans to continue exploring metadata and architecture developments to keep options open.

3.) Data Servers -- Additional servers may be required to handle data for IH databases. Also, the software package (above) may require a server. It is unknown at this time how many servers are required.

4.) DALNET Systems Librarian -- A librarian is needed to concentrate on IH projects, assisting in planning and implementation. Could some resources in DALNET be shifted? Workload priorities would need to be examined.

A budgeting plan for the DALNET Board will need to be presented in two parts, one with short-term figures, and one for projections of (perhaps) one year into the future.

The Board will want to know what real needs exist, i.e., what projects are in the works. A list will be compiled of current projects. The IHDC will also devise and conduct a survey in September of all the member institutions (not just the library) to discover any collections that would lend themselves to projects for the Hub.

Upcoming meeting with epixtech/Lana Porter -- August 18th is the Board meeting with L. Porter to discuss the Information Hub. S. Muir will request that IHDC be invited to lead the discussion. DALNET will need answers in writing and will want guidance on Hub development within the next 3 to 6 months.

Questions for discussion with *epixtech*:

1. What can they contribute to database structure, creation and integration into Horizon?
2. What are their staffing and plans to pursue development projects for the Hub?
3. Are they willing to interface with other vendors?
4. Will our choice of vendor software work with existing platforms?
4. Can they help with funding projects?
5. OR, are they unwilling to participate?
6. What guarantees/penalties can be established if deliveries are not met?

If *epixtech* cannot do it, DALNET should request other vendors to come in to do demos.

Marketing Outline -- The present DALNET Vision is at least 3 years old. D. Calloway will fax copies of the first sections which are relevant to our discussions. At our next meeting, the marketing plan will be discussed in more detail.

1. Some DALNET organizational objectives are:

- To provide an integrated library system
- To foster cooperative relationships and resource sharing between members.
- To create a Southeast Michigan Information Hub

2. Who is the target membership?

Originally, DALNET included only research and academic institutions. Today, the membership has expanded to include the Detroit Public Schools professional library and recruiting efforts include the high schools in the Archdiocese of Detroit and the Detroit Public Schools, as well as public libraries. Has the target membership changed intentionally to institutions serving patrons from cradle-to-grave? How does this impact the expenditure of DALNET staff and financial resources? Priorities?

3. External environmental factors

- A rapidly changing technological environment
- Trend towards user-focused/web-based/patron empowered databases
- Expanded connectivity- anything/anytime/anywhere

4. Internal environmental factors

- Libraries are redeploying staff
- Availability of funds (a booming economy has not necessarily benefitted libraries)

Future Meetings -- August 2nd at DPL, S. Martin will do minutes. Agenda for the next meeting will include the IHDC visioning, budgeting, and the DALNET marketing plan. Also, a project survey instrument will be created. Aug. 17th will be at VA with UDM as a backup. At some point in the fall, the Finance Committee will be asked to join an IHDC meeting to discuss membership options and services.

Submitted by A. Walaskay

disk:internet