DALNET PROJECT MANAGERS'S MEETING

Monday, Sept. 21, 1992, 1:00 - 4:00 p.m.
WSU Libraries, Purdy Library, Dean's Conference Room

Agenda

1. 1993 NOTIS Enhancement Ballots (previously distributed)

    a. GTO
    b. MDAS
    c. LMS

2. NOTIS Release 5.0.2 followup

    a. New look to reports (C. Wecker)
    b. LUIS explain/news screens for DALNET (W. Kane)
    c. VHLD-MHLD conversions (C. Wecker)
    d. Tag tables needed
    e. NOTIS ID requests (C. Wecker)
    f. New WSU LUIS leaflets (W. Kane)
    g. Training needed?

3. MDAS Release 1.2 Security (W. Kane)

4. 1992/93 WSU Systems/DALNET Office Project List (DRAFT)

5. 1992 NOTIS Users Group meeting coverage, esp. Health Sciences Users Group

6. New NOTIS products

    a. QuikReports
    b. PacLink, incl. PacSearch and PacLoan

7. NOTIS Progress Reports from DALNET libraries

L. Bugg
9/17/92

DALNET PROJECT MANAGERS' MEETING

September 21, 1992

<u>Minutes</u>

Present: D. Adams, L. Bugg, G. Bosler (for K. Gauri), I. David, W. Kane, M. Klein,
C. Liner, H. Ma, J. Murray, D. Roe (for A. Sargent), S. Martin, J. Smith,
C. Wecker, C. Yonovich (for J. Flaherty)

1. <u>1993 NOTIS Enhancement Ballots</u>

Prior to reviewing the actual ballots, the group discussed strategy. With the
small number of points allotted to vote on the enhancements, the group
decided to cluster the votes on the few enhancements within each ballot that
we were most interested in.

The group came to agreement on the following:

a. <u>GTO</u> five votes total

3 for #1
2 for #2

b. <u>MDAS Functionality:</u> five votes total

3 for #1
2 for #6

c. <u>LMS:</u> twenty votes total

(There was agreement not to vote on Circulation module related items
since Release 5.2 should address these.)

5 for #71; 4 for #67; 3 for #41
2 votes each for: #15, #50, #53, #57

Louise will FAX DALNET's votes to NOTIS before September 23.

2. <u>NOTIS Release 5.0.2 Followup</u>

a. **New Look to Reports**

C. Wecker distributed and reviewed a two-page document describing the
Release 5.0.2 Call Number Index Error Report, which is organized
differently from the 4.6 version. She asked that this report be

distributed to the appropriate staff at member sites and that any questions be referred to her. She warned that the 5.0.2 Call Number Index is less "forgiving" than earlier reports; libraries probably will find call number errors reported that were not detected previously. She also cautioned staff who try to resolve errors from the report that call numbers listed may have more than one error, even though the report only lists one.

b. **LUIS Explain/News Screens for DALNET**

W. Kane announced that "explain/news" screens will be a major topic of discussion at the next meeting of the DALNET Screens Committee (October 13). He will try to have available at the meeting statistics indicating how many times each online explain and help screen was displayed. The DALNET Board has discussed the desirability of having DALNET libraries' borrowing rules online. One challenge is determining how to alert users to the presence of "explain" screens. Information on "explain" screens can also benefit library staff. These screens would be created/modified centrally.

c. **VHLD-MHLD Conversions**

C. Wecker explained that work will begin soon on the conversion of LMS 4.6 volume holdings records to LMS 5.0.2 MARC holdings (MHLD) records. Conversion will be done for each processing unit separately. The conversion of DALNET libraries holdings will simply transfer the information currently on volume holdings records into free text fields on the new MARC holdings records. The display to the public in LUIS will not change.

Both Beaumont and Botsford Hospitals volunteered to have their conversions done first. The DALNET Acquisitions Task Force will be reconvened shortly to help plan and implement the MARC holdings conversion. Training will be held for DALNET libraries prior to implementation.

d. **Tag Tables Needed**

NOTIS 5.0.2 Tag Tables can be printed for libraries (at cost). C. Wecker will try to determine how many changes have been made and, if there are only a few, to just have photocopies made of the revised pages.

e. **NOTIS ID Requests**

C. Wecker passed out copies of the new NOTIS ID Request Forms. The security tables are organized differently for Release 5.0.2; each staff member has a separate security record for each type of security (e.g., 1 for Processing Unit, 1 for each Service Unit, and 1 for each Patron Group). It is also not possible, at present, to print out copies of 5.0.2 security tables.

When a new staff member's authorization will be identical to that of an existing staff member, Project Managers can indicate this on the verso of the Request Form. Otherwise, Project Managers will need to indicate for each Processing Unit, Service Unit, and Patron Group exactly what the staff member's authorization should be using the additional forms distributed. Questions about these forms should be referred to C. Wecker.

f. **New WSU LUIS Leaflets**

W. Kane distributed packets of updated LUIS leaflets with changes for Release 5.0.2 He also gave everyone a copy of the latest edition of the WSU U.G.E. Library Instruction Handbook, with an updated section on LUIS that includes 5.0.2 information. He is currently working on an additional leaflet with further examples of Release 5.0.2 impact on LUIS. NOTIS libraries can feel free to use these leaflets as a basis for their own materials.

L. Bugg asked Project Managers if there were additional 5.0.2 training sessions they needed (besides MHLD). Interest was expressed in some additional sessions on 5.0.2 LUIS/Staff Mode (like those held in August and September) as well as on PROFS/BITNET and Internet/MICHnet. W. Kane and C. Wecker will decide on dates and send out announcements of sessions.

3. MDAS Release 1.2 Security

Security software to enable users to dial-in and logon to MDAS will be activated within the next few weeks. W. Kane will be talking to MDAS library Project Managers about their menus and logon needs prior to the implementation of dial-access.

4. <u>1992/93 WSU Systems/DALNET Office Project List</u>

This "draft" list is not yet completed. L. Bugg will be listing general priorities as well as projects in the queue by module. The projects will be listed in priority order with target dates supplied through December 1992. The first priority is, of course, to support the current online system. Other priorities include:

- Complete the migration to the new CICS 3.1 operating system;
- Finish 5.0.2 implementation, including MHLD record conversion;
- Systems Office "QUEST" Improvement Project (improving communication with DALNET libraries' staff);
- Projects currently in progress (e.g., SAS reports);
- Review DALNET file merger options;
- Implement use of tape drives on <u>our</u> machine (IBM 9121).

LMS Release 5.1 and MDAS Release 1.3 are targeted for distribution in October/November 1992. With 5.1 comes "Navigator," an enhancement which provides a menu to access multiple CICS regions from a single terminal. MDAS could then be listed as choice on a menu along with LUIS so patrons could access both CICS regions from one terminal.

Project Managers then reported on the slow response time libraries have been experiencing with Release 5.0.2, particularly in the afternoon. L. Bugg explained that with 5.0.2 there is heavy use of the Merged Headings Index and the LCR files. Two suggestions to help the situation were: (1) to hold training sessions in the morning, if possible, and (2) use the NOTIS training region rather than the production region for LUIS training. Maximizing LMS 5.0.2 performance must also be a high priority for the Systems Office.

Project Managers also reported that staff get "bumped" to the WSUNET screen and to the LUIS Introductory Screen more frequently. Specific examples should be forwarded to W. Kane for investigation.

5. <u>1992 NOTIS Users Group Coverage</u>

The Health Science Users Group meeting will be Friday from 7:30 - 9:00 in the morning. If anyone is able to attend the session, a report would be appreciated.

6.   <u>New NOTIS Products</u>

   a.   **QuikReports** will be discussed at the DALNET Board meeting Friday, September 25.

   b.   **PACLink, including PACSearch and PACLoan,** should be available from NOTIS by early 1993. In order to implement PACLink, both LMS 5.1 and MDAS 1.3 must be in place. Indiana sites are in the process of beta testing the PACLoan software.

7.   <u>NOTIS Progress Reports from DALNET Libraries</u>

   Wayne State: L. Bugg talked about the Michigan Research Libraries Triangle (MRLT) (Michigan State University, the University of Michigan, and Wayne State University) and its efforts to cooperate on collection development, document delivery, preservation, and automation. The MRLT Automation Task Force is working on a grant proposal to acquire PACLink. All three institutions are also interested in accessing the American Mathematical Society's Math Sci database loaded at UM. Plans are underway for WSU's Reuther Archives to begin using NOTIS for bibliographic access.

   DPL: H. Ma reported that they have hired their own electronic technician (Paul Knoll) and a half-time person in the DPL Automation Office to do training (Genevieve Oldani-Caruso). Sixteen branches are now automated and the 17th branch is in process. Linking in the Main Library is proceeding very well; current plans are to start using NOTIS for circulation at the Main Library in early 1993 (ahead of schedule).

   OCLL: C. Liner reported that Mary Neubacher (Acquisitions) will be retiring shortly.

   MCC: G. Bosler announced that, with passage of the Bond issue, the University Center program will expand. He also reported that the SEMLOL Reciprocal Borrowing pilot project is underway. The four DALNET libraries participating are: MCC, OCC, Oakland University, and the University of Detroit Mercy. In all, there are currently 10 participants in the Metropolitan Area.

   OCC: There have been some staff changes/additions. OCC has been using NOTIS Circulation since June 29. J. Murray reported that the Royal Oak Campus had the largest circulation statistics for July/August.

OU: Library services are now available via the Oakland University Campus Backbone Network. OU is working with Systems Office staff to make their New Acquisitions list available on their network. OU has ordered 8 Harris terminals.

I. David reported that the University's Computing Services Center laboratory is being used for LUIS instruction (30 people in a class). The CALL software (allowing end users to place ILL request from LUIS) is now operational at Oakland University.

UDM: D. Roe reported that the Outer Drive Campus is now "up" on NOTIS Circulation. Its copy linking project is nearly complete.

Harper Hospital: Harper will begin implementation of the Circulation Module this Fall to be operational during the first quarter of 1993. Harper now has its own three-letter OCLC symbol.

Children's Hospital: Children's will also have its own three-character OCLC symbol. Children's Family Resource Library will have its "Grand Opening" in October. Robin Terebelo is the librarian in the Family Resource Library. The Library is hoping to have more space as a result of some renovation work being done.

WCCC: C. Yonovich reported that they lost staff due to the failure of the millage in the summer. The Western Campus has been temporarily closed, pending another millage vote in November.

BR: J. Smith reported that she is awaiting approval for her recently submitted budget for Calendar Year 1993. She reports that the average increase of journal prices is 20%.

The next meeting will be held at 1:00 on Monday, November 2, 1992.

Submitted by,

Charlene Wecker
October 5, 1992

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