

# Library Automation Planning Group

## Progress Report

February 1984

### 1. LAPG-

The expanded LAPG now includes, in addition to the original members:

Art Gloster, Computing Center  
Spencer Silk, Director of Management Information Support Center

and these representatives of Detroit Area Libraries:

James Flaherty, WCCC  
Barbara Johnson, Harper Hospital  
Nardina Nameth, Henry Ford Hospital  
Nancy Skowronski, U of D  
Joan Smith, Beaumont Hospital  
Lynn Sorensen Sutton, South Macomb Hospital

### 2. Demonstrations-

Two demonstrations are scheduled for March. They will complete our look at the "state-of-the-art" systems previously identified.

March 8-9	BLIS (Bibliotechniques)
March 14	Innovacq (Innovative Interfaces)

### 3. RFP-

An outline of the complete rfp is being compiled. Two sections of functional specifications have been drafted and discussed/ revised by the LAPG. Two more sections of functional specifications are being written.

Tentative RFP outline:

- A. Introduction
- B. Response requirements
- C. Functional specifications

- (1) Online catalog (1st draft done)
- (2) Circulation (1st draft done)
- (3) Acquisitions
- (4) Serials control

- D. Technical Specifications
- E. Attachments
- F. Response sheets

## 4. Site preparation-

General specifications for a site within Purdy Library have been identified.

The option of site at the Computing Center has not yet been explored.

A cost/benefit analysis of options is needed.

## 5. OCLC tape preparation-

The duplicate tapes made at the Computing Center were all unuseable and are being re-done.

Exploration of options for contracting with vendors of tape services is underway. The OCLC tapes need to be condensed and edited to prepare them for loading.

## 6. Retrospective conversion-

Three terminals are on order from OCLC for December 1984 delivery.

A trial of the procedures and policies developed will begin in mid-March.

Joint retrospective conversion planning is being done with the Detroit Public Library.

## 7. Borrower ID cards-

Dallas Schneider Public Safety, will call a meeting of appropriate University officers to discuss a University-wide ID card. The Steering Committee identified those to be invited.

## 8. Detroit Area Library Network planning-

Detroit Area Library representatives are meeting weekly. A statistics form has been developed and "vital" statistics are being gathered at each institution. Joint sampling of collections is being done to estimate overlap.

Discussion about the membership of the group is underway.

A Network timeline is being developed leading to a "prospectus" to result in eventual firm commitments from institutions.