ARCHITECTURE ADVISORY COMMITTEE
FOLLOW-UP MEETING
September 11, 1997

Present: Syed Ahsan, Faculty
Tahir Khan, Chair, Technology Department
Dr. Carlos Olivarez, Dean, Academic and Student Services
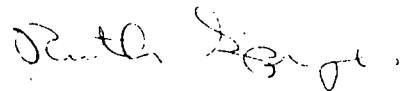Ruth Springer, Secretary

Date Recommended	Advisory Committee Recommendations	Follow-Up Actions
11/7/96	1. That Architecture students be surveyed to determine their reasons for taking classes at OCC and their long-term goals. **In Process**	1. Dr. Carlos Olivarez has put together a draft of a survey. Mr. Syed Ahsan will add to it and survey students by the middle of Fall 1997.
11/7/96	2. That Architecture students' CAD literacy be increased as early as possible in their program of studies, and that hand drafting be dropped from the program at whatever speed the College is able to do so by providing computer access in its place. **In Process**	2. Dr. Olivarez will schedule a brief meeting between Mr. Ahsan and Mr. Ron Pavlak to discuss the possibility of making computer lab space in F Building available to Architecture students for classes and/or open lab use.
11/7/96	3. That computers be obtained for the Architecture classrooms, so that students can use both drafting board and computer in doing their assignments. **In Process**	3. See no. 2.
11/7/96	4. That freehand sketching be emphasized in Architecture classes, rather than the use of the T-square and triangle. **Completed**	4. Freehand sketching is currently emphasized in ARC 113, Architectural Design I; ARC 114, Architectural Design II; and ARC 116, Interior Design and Color Theory.
11/7/96	5. That instruction in word processing be included in the Architecture Program. **In Process**	5. The survey of Architecture students (see no. 1) will include a question designed to determine whether they have a need for instruction in word processing.

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11/7/96	6. That the College consider offering a section of CAD 100 for Architecture students in which the basics of AutoCAD would be taught using architectural drawing assignments. **In Process**	6. For Fall 1997, CAD 110 students will be able to choose to do either architectural or mechanical drawings as class exercises.
11/7/96	7. That Architecture students be provided with access to presentation graphics software to use in the preparation of presentations and assignments. **In Process**	7. See no. 2.
11/7/96	8. That the College seek to provide Architecture students with additional instruction in the communication of ideas in writing and speaking. **Completed**	8. Students in all Architecture classes are required to write reports in the way they would in a typical work situation. Most classes are required to do presentations and are graded on every aspect of their presentations, as though they were presenting at city hall.
11/7/96	9. That instruction about zoning codes be included in ARC 211. **In Process**	9. The next time ARC 211 is offered, it will include instruction about zoning codes.
11/7/96	10. That instruction about cost estimating be included in the Architecture Program. If students are unwilling to register for ARC 220, Construction Estimating, instruction on cost estimating should be included in another course which they are required to take. **In Process**	10. Once a computer lab has been made available for the use of Architecture students (see no. 2), Mr. Ahsan will explore the possibility of using appropriate software to include instruction in cost estimating as a part of ARC 108, Architectural Drafting II - Residential Working Drawings; ARC 200, Architectural Drafting II - Commercial Working Drawings; and ARC 218, Architectural Drafting IV.
4/22/97	11. That OCC explore the possibility of developing a partnership with a company which might be willing to leave its equipment at OCC and then use OCC facilities to demonstrate its software to potential clients. **In Process**	11. Mr. Ahsan will explore this possibility.

Date Recommended	Advisory Committee Recommendations	Follow-Up Actions
4/22/97	12. That OCC consider the possibility of offering a separate course to teach the fundamentals of AutoCAD in an architectural context. **In Process**	12. Mr. Tahir Khan will attend the next Architecture Advisory Committee meeting to discuss this recommendation.
4/22/97	13. That ARC 220, Construction Estimating, be deleted from the curriculum, and that its instructional content be included in other appropriate courses. **In Process**	13. Mr. Ahsan will take steps to phase ARC 220 out of the program.
4/22/97	14. That a copy of the Lansing Community College Architecture curriculum be sent to advisory committee members prior to the next meeting. **In Process**	14. Mr. Ahsan will obtain this curriculum and have it sent to advisory committee members before the next meeting.

The next meeting of the Architecture Advisory Committee is tentatively scheduled for Tuesday, November 18, 1997, from 5:30 to 7:30 pm in room T-6. Dinner will be served at 5:30.

Respectfully submitted,

Ruth Springer
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