draft 4/9/98

DALNET DECISIONS FOR HORIZON

1. One bibliographic record per title or many.

2. One authority file or one per bibliographic file

3. One patron/borrower file or individual library files
4. System parameters (table 1.1) all choices are DALNET wide
    a. Multiple subject indexes or only one type
    b. USMARC or UNIMARC (all records are currently USMARC)
    c. Move Marc tag 001 (record number) to 035 and delete 001 (this is what NOTIS does now)
    d. Automatic bibliographic update when an authority record is updated?
    e. Time for day end start (assume this needs to be after the last library closes for the evening)
    f. Decimal digits for monies (do we need more than 2 places?)
    g. Track budget transactions

5. Days in New Titles (650 title limit)
    a. expand (?) limit
    b. short number of days

6. Location codes, 7 characters, should DALNET have some conventions for creating these codes?

7. Location names,
    a. Length limitations
    b. Common convention for formatting names
    c. Level of detail

8. Any limitations on number of calendars and the number of exceptions per calendar?

9. Library addresses
    a. limitations in number?
    b. should address code conventions be standardized

10. PAC primary and secondary locations
    a. definition of primary
    b. definition of secondary.

    In institutions with several campuses/buildings is primary the building you are in while all else is secondary; or, is primary your entire library and the rest of DALNET the secondary? How does this relate to Z39.50 connections to other libraries

11. Labels for buttons at the bottom of the PAC screen, what text should appear

12. Should DALNET have some rules for item statistical class codes, i.e. should there be conventions for creating such codes.

13. Should DALNET have naming conventions for ISTAT names

14. Will DALNET support call numbers other than Dewey, LC, NLM, and SuDocs? Current practice uses a variety of accession number type call numbers and textual call numbers

15. Who will be responsible for keeping the call number ISTATS current? The list appended to the implementation manual indicates gaps. e.g. in the LC grouping there is no HX and the KF schedule is not broken down by state or groups of states. What about designing a table for the NLM classification. Has such a table been done for documents? Even by another user...

16. Collection codes: composition conventions and corresponding names, should we have rules

17. Do we wish to be consistent for the "fast add" screens, or will we allow each library to determine what they wish to have displayed and what messages/codes are best for their own situation.

18. Does DALNET need to have consistent circulation rules/policies; at all, or by type of library. Current practice supports local decisions on circulation policies.

19. Borrower types:
    a. Should DALNET have consistent conventions for determining BTYPE codes?
    b. Should DALNET have consistent BTYPES
    c. How will DALNET handle persons with different BTYPES at different institutions until ALS redesigns circ to work in a multi-type consortium

20. Borrower statistical types
    a. Consistent codes?
    b. Consistent types?
    c. Do all have to use the same even?

21. Should DALNET allow local variation from national standards for authority controlled fields?

22. Should the publishers number (MARC field 028) be included in the staff/public indexes

23. Does DALNET want to make changes to the traditional HORIZON indexing field consolidation practices.

24. HORIZON MARC mapping does not seem to reflect more recent MARC changes in the 505 field, does DALNET need to add these values locally or will ALS be making these changes available to us.

25. Decisions need to be made on the Marc fields/subfields included in the keyword indexes.

26. Does DALNET wish to make changes to the keyword stop list

27. Marc tags for display purposes need to be decided upon DALNET wide

28. MARC tags for search limitation need to be decided upon DALNET wide

29. Indexes for the Staff catalog need to be determined DALNET wide

30. Displays for the staff catalog need to be determined DALNET wide
    a. do we wish not to display some valid MARC tags
    b. do we want to add local MARC tags
    c. are fields, such as MARC tag 902, repeatable and can they include some prefix or suffix to limit to a given library if necessary

31. Should DALNET recommend that item level records be created automatically from source records, or should such records be added after the record is loaded into HORIZON. Is it necessary to be consistent? If sites get records from various sources, it it necessary to be consistent within a given library.

32. HORIZON security appears to be at the functional level rather than the individual. Does DALNET want to require separate passwords and passkeys for database security?

33. What fields should be included on the borrowers records? Do we want to add or delete from the default record

34. What fields should be included on the item records? Does DALNET want to vary from the Horizon defaults.

35. Does DALNET wish to specify standards for label sets. HORIZON label sets include spine labels, mailing labels for notices, etc.

36. Which PAC flavors should be developed

37. Who should develop these flavors

38. How will these be shared

39. Will patron empowerment be used and for what purposes

40. To which sites will DALNET make Z39.50 connections

41. Will DALNET use linked data fields based on MARC tags to show relationships between bibliographic entities (this may require further explanation)

42. From which sources will data be imported/exported

43. Will bibliographic data being imported/exported be altered in any way

44. What will the matching algorithm be for imported records

45 Overlay values

46 Should the parameters and reasons for recalls and blocks be consistent