

DALNET STEERING COMMITTEE Meeting Minutes - 7/17/2000

1. Reviewed Agenda -- no modifications
2. MACnet Meeting
 - Dee Callaway
 - Reviewed meeting and handout
 - Possible membership collaboration opportunities
 - Discussion held on role of organization
 - Questions were asked as to possible duplication of effort with other groups
 - Should DALNET Information Hub continue investigation rather than the Steering Committee – referred to IHDC
3. Steering Committee Objectives
 - Review of documents by Scott Muir
 - DALNET Board is requesting objectives for next fiscal year
 - Discussion was held on Draft developed by Scott Muir
 - Draft actually referred to projects occurring in current fiscal year
 - Suggested that we move them forward, rather the current year.
 - Reviewed the document, and suggestions were offered to update for presentation to the Board
 - Scott will update and distribute to list for comment
4. Policy about site-member Library Responsibilities
 - Scott and Louise to develop a working group to define policy
 - Some work may have been started by a now defunct committee which was headed by John Houser
 - Discussion was held on promoting casualty services DALNET provides
 - Can we pull from the *epixtech* ASP service to use as a beginning guide
 - Can DALNET staff develop basic guidelines and post to Project Management list for discussion
 - Scott will present to Systems Staff meeting
5. DALNET System Staff Priorities and News Releases
 - George is working on security measures which would allow access through the firewall
 - Discussion was held on when iPAC will be put into production
 - George has broadcast searching completed, Adriene will demo at this afternoon's Project Managers meeting

- Louise suggested a project plan be developed. Louise also raised possible performance issues in that software may not load balance between the two proposed NT Servers. This could present a potential bottleneck
- 5.3 migration is moving forward. George is experiencing some database and indexing issues. DPL loaded successfully.
- Scott and George will develop a project plan. Scott needs to discuss further with Louise.
- Scott gave verbal timelines for several database conversions for (DSPL, SG, HFMGV, WCCCD, OCC, ETC.) Scott believes some of the timelines are very aggressive, and the work is actually progressing at a good pace
- Louise also requested overall project plan presentation and use by the Steering Committee
- Scott reported the damaged iPAC server is being shipped back to WSU

6. DALNET Enhancements

- Scott, Phyllis Jose, and Margaret Auer met with *epixtech* at ALA
- At the meeting they discussed developing deadlines for delivery
- Louise and *epixtech* are reviewing the contract for providing enhancements. Staff will be committed to project by both DALNET and *epixtech*
- Brief discussion was held on the DALNET Horizon Enhancements schedule developed by Meg Fisher of *epixtech*
- We need to prioritize projects in addition to assigning responsibilities
- Sign-offs will be required, possible subcommittee will need to be developed
- Suggested that the Board and Steering Committee needs to be involved
- Suggested revisions will be sent back to Meg Fisher to redo the document
- Scott will coordinate conversion to a spreadsheet, that would allow for easy reviewing of the timelines
- Scott briefly discussed DPL's (migration) from the use of SS #'s for customer circulation

7. Updates

- New replacement URSA and RSS, iRequest/iSelect July 2001, iRequest – staff, iSelect – Patron Mode
- Windows 2000 support will be coming
- Windows 2000 will require 256 MB ram
- iPAC – multilingual, Children's interface, staff interface included
- Staffing and DPL pushed back due to power outage. Rescheduled for July 18th for Manager's position. Other positions will be filled after manager's position is filled. Nu-Vision Technologies will provide service to DPL in the interim.
- Received brief overviews of meeting with *epixtech*. Discussion was held on what occurred and outcomes of meeting.

DALNET Steering Committee
Attendance 7/17/2000

1. Kerry Sanders DPL ksanders@detroit.lib.mi.us
2. Louise Bugg WSU ac3731@wayne.edu
3. James Flaherty WCCD clrcjaf@admin.wccc.edu
4. Leo Papa UDM papala@udmercy.edu
5. Debbie Adams Bostford dadams@botsford.org
6. Karen Bacsanyi WSU k.bacsanyi@wayne.edu
7. Duryea Callaway WSU/DALNET aa4353@wayne.edu
8. Scott P. Muir DALNET ag1648@wayne.edu