

# DALNET Steering Committee Meeting Minutes

January 10, 2000

Wayne County Community College District Dounto

Present: S. Muir, D. Adams, K. Bacsanyi, L. Bugg, R. Call,  
J. Flaherty, P. Jose, G. Libbey, M. Sheble.

Excused: H. Masek, N. Skowronski

1. Agenda and minutes  
Reviewed briefly and minutes<sup>of 12/13/99 meeting were</sup> approved.

Horizon  
2. Implementation Update (Muir)

All Group 4's migrated from NOTIS to Horizon; almost all WebPACs <sup>are</sup> operational in production except WCCCD and Highland Park which are in test; all Group 3 libraries have signed off on their production loads.

3. epixtech Support Update (Muir)

a) WebPAC: epixtech will provide two NT servers to run the broadcast search features of WebPAC 1.3 and will link to local WebPAC's on SUN servers. Goal is first quarter 2000 to be put in place beginning with testing by DALNET staff.

b) Consolidated indexes: to be evaluated first for Wayne; to be considered for all DALNET library for consistency; needs review for whether it really helps performance and impact on disk space and record updating; This is being done by DALNET staff.

c) Enhancements update:  
PScott recommends going back to full SSNs for patron records; plan is to ~~supress~~ SSN field from display in key places.

Horizon 5.3 delayed; Scott will get new delivery date; Horizon 6.0 delayed so that Beta will be June;

This impacts DALNET's plans to migrate to Sunsite over the summer. Now, Winter break might be the best time. Questioned feasibility of conversion in a two week period especially with the Unicode implementat-

#### 4. Functionality Testing

Louise presented a draft Dalnet Horizon Acceptance Testing process developed by a sub-committee of S. Adams, R. Call, P. Jose and G. Libbey and L. Bugg. Suggestions were made to clarify <sup>the expitech contacts for the process.</sup> Louise will update the document and distribute to the Steering Committee. The Committee approved proceeding with the process. Louise will also provide copies to the Finance Committee for their January meeting so they can review their role.

#### 5. Power outage over the weekend <sup>Horizon</sup>

Scott reported on a power outage in Detroit ~~over the weekend~~ over the weekend. It impacted both servers. <sup>one</sup> The <sup>two</sup> servers can be used to back each other up if there is a lengthy outage (several days) as it takes a long time to restore from one server to the other.

#### 6. Committees and Task Forces

Course Reserves Task Force -- M. Shelle discussed minutes of the task force; discussed path enhancements <sup>that the</sup> DALNET needs should take to get to ~~expitech~~; A. Evans is on the Horizon Circulation JAD (Joint application development) Committee. M. Shelle will get suggested changes to the charge to P. Jose for the next Board meeting.

Acquisitions and Serials Task Forces -- S. Muir is considering dismissing these groups and asked for input on the need for them to continue. He will consult with the chairs and FAX charges to P. Jose to review.

## Information Hub Development Committee (IHD C)

Louise distributed draft charge for review. It will be submitted to the Board. The Committee brainstormed possible people who could serve, nominees and considered areas to be represented, including Board, type of library, someone with grants experience.

## Steering Committee Annual Report (Hans)

Scott will draft one for the February Steering Committee meeting. Committee members will send Scott items to include on our distribution list.

## Items for the Board

The IHD C ~~will~~ charge & changes to Course Reserves Task Force charge will go to the Board. Scott will also be prepared to update the Board on progress with ~~the~~ epixtech on the three key issues discussed with Lane Porter and Meg Fisher, namely, WebPAC 1.3 options, Horizon system performance, and release upgrade support.

## DALNET staffing (Bugg)

Louise reported that Bob Holley is contacting Maurice Wheeler about options for filling the Web master vacancy.

## 8. NOTS farewell / Horizon celebration

Discussed having a lunch ~~for~~ for Dalnet staff, Board and Steering Committee followed by a reception for staff from DALNET libraries. Ideally, a commemorative favor could be provided to give to all library staff, eg. a pin or bookmark.

The date of February 28th ~~was~~ was proposed ~~at~~ at a restaurant ~~near~~ near the New Center area with the reception at DPL main, if facilities are available.

Louise will ask the Finance Committee to ~~recommend~~ bring ~~to~~ to the Board. She will seek Dee's

advice for the favors.

9. Announcements

The next meeting is February 14th at Botsford. Karen offered to bring treats. Nancy's ~~will~~ turn to take minutes with Randy as her backup. It will be

The March 13th meeting is also scheduled at Botsford

10. Performance evaluations

Scott left the meeting and Louise obtained input from the steering committee for Scott's and Harry's evaluations. She will complete the necessary forms, and submit to Meg Fisher of epixtech, and review with Scott.

Minutes submitted by,  
Louise Begg  
January 10, 2000