DALNET WEBSITE COMMITTEE
MEETING MINUTES FOR JULY 12, 2000
DRAFT VERSION – unapproved.

Present: LaChelle McDonald, Mary Galvin, Rhonda McGinnis, George Marck, Tim Cromer, Sue Homant, Cindy Yonovich, and Curtis Skewes. **Guests:** Jeff Trzeciak, Louise Bugg, and Kerry Sanders. **Absent:** Jamie Densmore, Charles Snyder, Scott Muir, and Duryea Callaway.

The meeting was called to order at 9:35 a.m. in the Rutzen Room at the Detroit Public Library.

Announcements—

Mary Galvin—MG talked extensively with the *epixtech* representatives at ALA. These representatives anticipate the release of IPAC by August 31, 2000. They have given up on the current HTML webpac as we know it. DALNET migration would not be as early as August 31 and details would be managed from the DALNET office. Tim Cromer mentioned that the IPAC syntax is different, that it has more templates and is more user-friendly than the current system. In addition, the IPAC has good documentation, unlike the webpac interface.

George Marck—GM announced that broadcast searching is forthcoming very soon. Curtis Skewes and Rhonda McGinnis agreed to help GM with the design. Broadcast searching could go live in July or August. Committee members agreed that GM et al need to combine the three screens in to one, and then analyze that screen. They also need to determine where the link for broadcast searching belongs on the screens for current DALNET libraries—perhaps on the opening screen. Broadcast searching limits the user to six databases at present. IPAC may go live as early as January 2001, so this interim step will help DALNET libraries search multiple databases through fall 2000 according to Louise Bugg.

Agenda Item 1—Review Page Redesign, Tim Cromer:
TC completed a preliminary page for a presentation with Dee Callaway. He displayed the page on a laptop and requested input from the committee. TC & others made the following suggestions:
- Add a staff button for Remedy access and updates. TC also wants to give the buttons some movement. Everything should fit on one page for easy display in most browsers. The buttons should reflect the categories of work as determined by the committee, in conjunction with the mission statement.

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- Change the Horizon catalog button to the Im@gine catalog.
- Display the current DALNET logo on the page.
- Training should go under the Staff Info button.
- Members displayed on the page will be public contacts only.
- TC has ideas for second page displays based upon other sites. Have everything show up on one page. No frames allowed. Keep navigation links at the top, text links on the bottom are not necessary.
- ISSUE FOR THE COMMITTEE—Who is ultimately responsible for this page, content and updates?
- We need to work with existing hardware and software. We cannot use glitzy stuff viewed on other web pages if DALNET cannot support it at this time.
- Committee members looked at the OhioLINK and U of D Mercy sites for examples of clean opening pages.
- Committee members decided to add a button for the Information Hub. We agreed to combine the training and staff buttons in order to open a space on the page.
- Place an *epixtech* button (password required) under the staff login—for documentation, etc.
- The first row of buttons should be for information and marketing. The second row of buttons should be for technical standards and internal information.

Committee members went into brainstorming mode at this point. We discussed numerous ideas and page concepts. They included:
- "About DALNET" would be an introductory page with links to other buttons.
- We need introductory text on the first page for those not familiar with DALNET.
- ISSUE– DO WE NEED TO REVISIT THE MISSION STATEMENT AND WORKFLOW OF THE COMMITTEE? After much discussion, we established **three objectives for the DALNET web page—**
  1. **Marketing**
  2. **Information for DALNET internal staff**
  3. **Im@gine gateway to southeast Michigan information resources**

The discussion then turned to the focus and level of authority of the DALNET Web Site Committee for completing these pages. George Marck and Louise Bugg suggested a sub-committee approach, using established time lines. Kerry Sanders suggested that DPL and WSU staff members develop a page and run with it. Tim Cromer stated that we have most of the text already, and just need to put a navigation structure on this

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information; we could continue to work on the design, even with the current content.
Dee, Scott and Mary will continue to work with Tim.

POLICY ISSUES:
**1) AGAIN, who is responsible for the content and updating of the DALNET web
page? 2) Can individual DALNET libraries link to other library catalogs via Z39.50
without permission from DALNET?**

**The committee reworked the content of the DALNET web site pages to reflect the
mission statement more accurately. Please see the attachment.**

Tim Cromer will use the committee's ideas to develop a prototype web site, which he
thinks can be ready by our next meeting. He will meet with Dee, Scott and Mary when
necessary.

Website Needs Assessment Task Force
This is a task force that will report directly to the Steering committee. They have asked
our committee to recommend a member to serve on this task force. No one on the
committee had the time to serve. Mary asked whether she could ask someone else
outside of the taskforce. That was approved.

We postponed addressing the additional agenda items until the next meeting, which is
August 9, 2000. Mary will send out a follow-up e-mail on issues we did not cover. The
meeting adjourned at 12:30 p.m.

DALNET WEB SITE
FRONT PAGE

ABOUT DALNET	SERVICES FOR MEMBERS	IM@GINE GATEWAY

Purpose: to reach external markets

Purpose: to reach internal staff

Purpose: provide portal to SE MI resources

IM@GINE GATEWAY
2ND PAGE

LIBRARY CATALOGS
--Library Catalogs of DALNET
--BROADCAST SEARCHING

**OTHER LIBRARY CATALOG
LINKS**
--STATE
--UNIVERSITIES

RESEARCH DATABASES
--ACCESS MICHIGAN

**INFO HUB DATABASES (concept
title)**
--(home grown databases)

**FULL-TEXT SERVICES (see
OHIOLink)**
--(free databases supplied by
others)

INTERNET SERVICES
--SEARCH ENGINES
--SUBJECT GUIDES
--POINTERS TO INTERNET
RESOURCES

SERVICES FOR MEMBERS 2nd PAGE

UNSECURED

Training descriptions

Documentation

Hardware

Standing Committees
--Members
--DALNET Board
--Minutes
--Committee charges
--Staff Roster

DESCRIPTION OF HELP DESK AND REMEDY

CALENDAR OF EVENTS

SERVICES FOR MEMBERS 2nd PAGE

SECURED

Training descriptions with registration
Documentation procedures with password

LINKS TO TEST DATABASES

MEMBER SATISFACTION SURVEY

LINK TO HELP DESK—REMEDY

ABOUT DALNET
2ND PAGE

Text—who we are/ what we have done/what we want to do/ history/ governance/ etc.

MEMBERS--
Brief profiles
Hours
Maps
Addresses
Links to home pages
Statistics

MISSION/VISION
Mission
Vision
History
Goals
Partnerships

SERVICES—
Automation and shared catalog
Creation of Info Hub database
Shared technical support
Training
Consortium purchasing
Resource sharing

CONTACT US

JOINING—
How to join
DALNET staff to contact
How to arrange a demo

PRESS RELEASES

FAQ (questions and answers derived from rest of this page)

NEWS
New members
New services
New staff
Grants received