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Subject: DALNET Planning Team: meeting 4 summary and meeting 5 agenda
Date: Fri, 8 Mar 2002 16:45:45 -0500
X-Mailer: Microsoft Outlook IMO, Build 9.0.2416 (9.0.2911.0)
Importance: Normal

Colleagues,

Thank you for a productive meeting last Tuesday, 26 February. I apologize for the delay in issuing this summary. Here is my understanding of our agreements:

1) If we do another DALNET planning retreat, we need to clarify our expectations more carefully from the outset, focusing on key issues, with the idea of having real products we can put our hands on at the end of the day.

2) The purpose of a retreat would be to set direction for the organization, to help us stay focused on the most important tasks facing DALNET. Examples of issues that might be covered in the retreat include:

   • What does the new DALNET look like? What is the future of the ILS for DALNET? (See items D1-D2 in the attached "Planning Progress Report.")

   • Negotiating changing roles and responsibilities, including clarification of the WSU-DALNET relationship (including results of WSULS strategic study).

   • How can DALNET best be structured to leverage what all members bring to the consortium? To best serve the organization? (See item B2 in the attached "Planning Progress Report.")

   • What are other consortia doing nationally?

   • Closer to home, what's happening with ATLAS? What is the best role of cooperatives such as DALNET in achieving the ATLAS vision? How can DALNET integrate its efforts with statewide initiatives such as the MiLE project and other digitization efforts in Michigan?

3) In our next conference call, from 10 AM until noon on Tuesday, 12 March, we'll review the "big issues" discussed at last year's retreat, then prepare what we want to present at the 25 March Board meeting with regard to a planning retreat. As you review the attached "Planning Progress Report," please consider which of these "big issues" lend themselves to a retreat, which might best be addressed in other ways, and whether or not we want to

recommend another retreat.

4) We agreed to do obvious changes in the committee structure now, then do other changes after a planning retreat later, as needed. Please see the latest version of our outline of problems, possible solutions and proposed next steps for DALNET committee review. It includes comments from Leo and Scott.

5) Parking lot issue: Can DALNET provide the same level of service to all members? Is it realistic for all members to expect to be able to participate in digitization projects, for example? Can all members expect to have the same level of service and the same weight in governance? (This question is related to item B-2 in the attached "Planning Progress Report.")

Next conference call: 10 AM until noon on Tuesday, 12 March 2002. Agenda:

1) Planning retreat preparations: what do we want to recommend at the 25 March DALNET Board meeting?

2) Identify possible solutions and proposed next steps for DALNET committee review. What do we want to recommend at the 25 March DALNET Board meeting?

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Committee Review.03-2002.doc

Planning progress report.03-2002.doc