

**DALNET Finance Committee Minutes**  
**November 29, 1999**  
**Wayne State university**  
**Adamany undergraduate Library**

Present: M. Auer, UD-M; J. Bosler, MCC; B. Harris, WSU; B. Holly, WSU; P. Jose, OCL;  
Guest: L. Bugg, WSU.

**1. Call to Order**

The meeting was called to order directly after the DALNET Board Meeting as a special meeting to dispose of some immediate issues which needed to be addressed. There was no agenda.

**2. Michigan Psychoanalytic Institute**

The Finance Committee met to discuss the financial proposal that would be made to the Michigan Psychoanalytic Institute (MPI). Specific financial parameters were discussed for the one time capitalization cost and the annual fee. Finance Committee members wanted to know more about the MPI - their mission, enrollment, library use etc. The Institute seems to want access to all of DALNET's services and benefits. In crafting a financial proposal, DALNET seems to have more to offer MPI than vice versa. While an attractive proposal will be offered from DALNET's standpoint, the financial parameters set were firm unless an extenuating reason surfaces. MPI is a small library with a part-time librarian. Should DALNET be requested or required to maintain any aspect of MPI's day to day activity, DALNET must be compensated. MPI will be told that they will be charged for any onsite visit after the system is operational, e.g. to update their server. Fixing or updating their WebPak would be contract work. Consulting in the development of their configuration would also be contract work. The conversion of their collection to machine readable format is considered a separate project for which they will incur additional expenses. These costs should be itemized so that MPI has an idea of the total cost involved in bringing up a library system. B. Harris will make the contact.

**3. Marygrove College**

The Finance Committee was asked to react to an email message from L. Bugg. The questions are:

How long is DALNET pricing in effect for Marygrove? Did we put an end date on it, after which it would change? If we didn't, should we?

The Committee reached consensus that in order for Marygrove's proposal not to change they must sign with DALNET before the next budget cycle. Otherwise, Marygrove will be subject to an increase in the projected costs based on the rate of inflation. Currently, Marygrove is at Stage I in the DALNET acceptance process. In order to negotiate a contract in the Fall, before October 1, the final figures must be confirmed and accepted during the summer of 2000. The increase after October 1 would be the straight inflation rate. B. Harris will contact F. White to make this point of clarification.

**4. Ameritech Payment**

The Finance Committee again took up the issue of making an additional payment to Ameritech for services rendered. The Steering Committee has considered this issue from another angle. As a result the Steering Committee has asked the Finance Committee whether to recommend penalty payments to Ameritech for software products not delivered on time. Finance Committee members desire to maintain a good relationship with Ameritech. Therefore, they are reluctant to invoke the penalty clauses of the contract. Ameritech is in receipt of some funds from DALNET for hardware and consulting. DALNET could make a software payment in addition to this payment, but, it is not required based on contractual language.

Committee members remained indisposed to pay Ameritech additional monies until more of the member libraries have gone live on Horizon. The issue will be reviewed at a January Finance Committee Meeting for a recommendation to the Board.

#### **5. Ameritech NetPublisher**

P. Jose distributed a copy of a letter sent to B. Holly, DALNET President, from Margaret Fisher, Vice-President of Ameritech Customer Operations. The letter was sent to clarify Ameritech's position with DALENT regarding NetPublisher. DALNET wishes to interpret the letter to mean that DALNET will pay a one time only cost of \$3,000 plus \$1,500 per day for training to install image databases. Ameritech needs to clarify how long the training will take. Ameritech needs to designate the maximum number of days needed to complete the training. Because of anticipated projects it is expected that training would be provided in January. Confirmation of a date as soon as possible is desirable. B. Holly will communicate on the interpretation of the letter via email.

#### **6 Adjournment - Next Meeting**

The next DALNET Finance Committee Meeting was scheduled for Tuesday, December 14, 1999, 1:30 p.m. at the University of Detroit Mercy, McNichols Campus.