

DALNET Circulation Committee
8/26/97

Present: Joan Emahiser, Louann Stewart, Betty Nelson, Carol Sims, Ruth Ewald, Janice Miller, Anaclare Evans, Terrance Potvin, Steven Vest

1. Not Returned by Patron

A. Committee voted to have it removed automatically at checkout. This was changed on 8/27/97.

2. Hold and recall messages:

A. Work across service units? Yes, but you have to select "G" for a copy in any location.

B. 60 days is default for lapse

C. Can be deleted by deleting from "Wants" screen

3/4. Bills and Notices:

A. No second notice being generated (T.P. DPL)*

B. Some overdues being generated from 1989 (C.S. WCC)*

C. Monthly reports may be going to project managers.

a. Members should bring reports for next meeting to compare.

b. AE will bring a list of what reports are being run.

5. Other Issues:

A. A.E. Needs note from Project Manager to make changes in grace periods. Approved to change to 11:59 P M at the Sept. Project Managers meeting, but AE should test first.

B. Social Security Numbers are recommended but not required in patron record.

C. Unlinked Reserves subrecords will show up only if it has a reserve statement.

Next meeting was set for September 30, 1997

* See attached report of circ batch job problme.