

DALNET Circulation Committee  
March 27, 1998  
Minutes

Present: Steven Vest	WSU
Anaclare Evans	WSU
Joan Emahiser	Beaumont Hospital
Louann Stewart	Oakland U.
Becky Riesterer	Walsh
Betty Nelson	UDM
Beverly Reppert	UDM
Suzanne Taravella	OCC
Janice Miller	MCC
Terrence Potvin	DPL
Carol Sims	WCCC

1. Patron Accounting File Purge Updates
  - A. Closed records have been completed
    1. 25% of database purged
  - B. Completed circ transactions will be purged next
  
2. Problem Reporting
  - A. It is important to faxabend screens promptly
    1. 14 hour window to track problems at systems
    2. Please be as specific about conditions as possible
  
3. Bills
  - A. Ready to print from January on
  - B. Sorted by date and service unit
  - C. Threshold can be set by unit
  
4. Patron Record Standards Continuation
  - A. Each library should review for changes
  - B. New rules are needed for shared records
  - C. Three letter codes can be streamlined
  
5. Calendar Update
  - A. Important dates should be e-mailed for calendar adjustment

Next meeting set for May 1, 1998