DALNET
Database Standards Committee
Minutes
March 16, 1988

Members present: Annaclare Evans, WSU, chair; Kathy Vredevoogd
Botsford General Hospital; Helen Ma, Rex Dotson, Detroit Public
Library; Ann Pogany, Oakland University; Theresa Shen, Wayne
County Community College.

The meeting was called to order by Annaclare Evans at 9:45 a.m.
in the WSU Purdy Library.

Filing indicators: Annaclare Evans stated that problems with
filing indicators at Wayne need to be fixed manually. It is
more difficult to handle the indefinite article than the
definite one. Since NOTIS will only give an index of bib screen
and will not generate a report of filing indicators, it is
necessary to call the bib record out and fix the filing indicators
individually. (e.g. searching filing indicators: The a, The b,
le a, la a, etc.) She further stated that BNA will fix both
English and foreign language indicators, and that NOTIS will only
fix English indicators.

Duplicate authority records: Annaclare pointed out that WSU has
had less than 5% of duplicates of new additional authority records
as of Feb. 27, 1988. WSU had loaded 3,510,00 microcon records
into NOTIS of which 10,000 records were loaded because they were
either serials or duplicates, and they needed further verification.

Subject authority records: Annaclare said that WSU had reopened
the agenda of loading subject authority tapes.
Ann Pogany stated that subject headings search in subject authority
records in NOTIS is time consuming. It is hard to tell the desired
heading that a patron wants because the system lists searched
subject headings as well as their related cross references.

Indexing problems: Annaclare said that subject headings are
cumbersome and that member libraries should document the problems
and send printouts to her.

Processing cost of Authority records by BNA: Helen Ma provided the
following information:

> 2 /Bib/name & sereies
> 2 /Bib/subject
> 2 /Bib/create authority record
> .0025 /Bib./ put authority records on tape
> $20.00 /tape

Authority tapeload records - BNA checks authority records against
DALNET file. If there is no finding, BNA will check authority records
against LC authority file.

Subject authority file: It was suggested to buy LC tapes and
load them into NOTIS.

Subject authority policy statement: WSU will do post-cataloging
verification of subject authority records submitted by member
libraries. Annaclare will add "LC" to policy statement.

Subject headings search: Annaclare suggested member libraries to
leave both LC, Mesh, or children headings on records. Therefore,
the patron can access records by various headings.

Documents - GPO Tapes: DPL, WSU, OU are interested in loading
GPO tapes into NOTIS.

Others: Annaclare stated that at next meeting she will focus on
subject, name and series authority records.
Theresa Shen volunteered to briefly draft standards for minimal
level records.

Meeting adjourned at 11:45 a.m.

Next meeting will be held from 9:30 -12:00 a.m. on April 21, 1988
at Purdy Library, WSU.

Submitted by Theresa Shen