DALNET Study Group

Minutes
December 16, 1985

Present: J. Williams, Chair (WSU), F. Buckley (DPL), R. Pettengil (OU),
          N. Skowronski (UD), and J. Smith (Beaumont)

1. J. Williams distributed copies of NOTISes 3/8/85 for routing, the
    minutes of 11/25/85 and 12/2/85, and copies of the Codex proposal
    for modems for WSU, DPL, OU, and WCCC.

2. The new Systems Programmer, Rick McCreedy, mounted the NOTIS
    software at the CSC last week. Testing with WSU data is underway
    currently by the NOTIS installation staff.

3. L. Bugg is working on a purchase order for Telex 476L terminals
    to get in the queue for the next manufacturing cycle.

4. The WSU/NOTIS contract has not been signed yet by Northwestern
    University, but Jane Burke has approved it. Since signing is
    just a formality, WSU has gone forward with the installation of
    the software.

5. J. Williams reported they have hired an Applications Programmer,
    Dorothy Fox, who will begin 1/3/86.

6. J. Williams distributed revised expense estimates for WSU and
    DALNET.

    A. WSU staff time and overhead is billed as CSC and WSUL staff
        support. The CSC does not charge WSUL for staff time or
        overhead. They estimate 1 FTE will be required to support
        DALNET.

    B. The $105,000 for Applications Programmers covers Denise
        Taylor, Dorothy Fox, and 1 to be hired for DALNET, which is
        reflected in the $35,000 charge to DALNET.

    C. The DALNET help desk is optional. It was recommended by the
        CSC. WSU will rely on their Applications Programmers and
        Systems Programmer to resolve problems.

    D. The Year III CPU upgrade would be a 100% DALNET expense
        since WSU's initial 51% of the hardware provides for their
        capacity requirements but WSU would invest approximately 1/2
        of the initial DALNET capital contribution and use these
        funds to offset the cost of the upgrade.

E.   The CPU, disk and controller have been budgeted at their
      initial cost to WSU, not the depreciated balance paid by the
      Library. The DALNET capital contributions will reimburse
      the WSU Library for its hardware investment, overages would
      be invested in the fund described in 6.D. F. Buckley
      questioned the validity of budgeting the equipment at its
      initial purchase price since WSU had had the use of the
      equipment for other programs for more than a year, and if
      DALNET reimburses the Library for 49% of the initial cost
      there would not be much left for investment to support
      future upgrades.

F.   The CSC is charging WSUL and DALNET to purchase a network
      controller for their system to support the increased
      telecommunications volume. They would provide any necessary
      upgrades needed. F. Buckley questioned charging WSUL and
      DALNET the entire cost of the controller since it would be
      handling other CSC activities also.

7.   J. Williams, distributed a revised draft DALNET Online System
      Agreement for capital contributors and revised draft DALNET
      Bylaws. The WSU Legal Counsel recommended contracts between WSUL
      and each participating institution, omitting DALNET as an
      organizational entity participating in the contract since its
      responsibilities are vague. He removed the offer by WSUL to
      maintain equipment for other libraries, since at least for the
      first year they would not have enough staff to do it. Appended
      to the contract would be the Service Agreement between WSUL and
      the CSC outlining commitments for response time, system
      availability, etc. The Bylaws have been simplified. Voting
      members have to make capital contributions. DALNET would make
      policy and operational decisions for the system. It was
      suggested that commitments for the development of the total
      system, response time, etc. need to be part of the contract, as
      well as responsibilities of each library, such as database
      participation. F. Buckley questioned whether the voting
      percentages would be adjusted in Year III when the DALNET
      libraries would be making a significant capital investment in
      hardware and capacity, while WSUL would be maintaining its
      initial level of investment and capacity. J. Smith questioned
      the Bylaws provision limiting offices to only larger
      institutions.

                                        F. Buckley
                                        Recorder

FB/cms