



CHANCELLOR'S ADVISORY COUNCIL

April 1, 2005

9:00 am – 11:00 am

District Office Board Room

AGENDA

A. CHANCELLOR'S COMMENTS

1. Orchard Ridge Campus President Selection Process
2. Chancellor's Student Art Purchase Award
3. Lansing Testimony
4. U of M – Dearborn Chancellor Visit

B. ACTION ITEMS/CRITICAL RECOMMENDATIONS

1. Approval of Minutes of the February 4, 2005, Meeting

C. INFORMATION ITEMS

1. Strategic Plan Report/Hillberry
2. CCSSE Progress Report/Keith/Brown-Williams
3. Staff Representative Report/Brown-Williams
4. Imminent Environmental Health and Safety Danger Procedure/McCauley

D. DISCUSSION ITEMS

1. Economic Impact Study – Community College Benefits/Orlowski



OAKLAND
COMMUNITY
COLLEGE

CHANCELLOR'S ADVISORY COUNCIL

Friday, April 1, 2005
District Office, Board Room
9:00 a.m. – 11:00 a.m.
MINUTES

CALLED TO ORDER BY: Mary S. Spangler, Ed.D., Chancellor

TIME: 9:00 a.m.

<i>CAC Members:</i>		<i>Guests:</i>
Michelle Berry, Student, OR	Alex Prokic, Student	Lloyd Crews, Resource Dean, RO
David Dell, Staff, AH	Barbara Sadecki, Staff, RO	Gail Pitts, Controller, DO
Gerald Faye, Faculty, OR	Paul Salgado, Student, OR	Marty Orłowski, Director, OR
Andy Hillberry, Officer, DO	Mary Spangler, Chancellor, DO	Terry McCauley, Director, AH
George Keith, Officer, DO	Mary Ston, Faculty, HL	
Gordon May, Officer, HL	Janice Brown-Williams, Staff, AH	
Mary Ann McGee, Faculty, OR		
<i>Absent:</i>		
Clarence Brantley, Officer, DO		
Suzanne Parini, Student, AH		
Sandra Spicko, Student		
Leah Yurasek, Student		

Next Meeting: May 6, 2005, 9:00 a.m. – 11:00 a.m., DO Board Room

A. CHANCELLOR'S COMMENTS

1. Orchard Ridge Campus President Selection Process

Chancellor Spangler reported that three candidates' names have been forwarded by the Orchard Ridge Campus President selection committee for her consideration. Three dinner meetings with each of the candidates have been scheduled with the Board of Trustees and will be posted as an open meeting.

2. Chancellor's Student Art Purchase Award

Information regarding the Chancellor's student art purchase award will be posted on InfoMart.

3. Lansing Testimony

Chancellor Spangler and Vice Chancellor Brantley will attend a Joint Capital Outlay Subcommittee meeting in Lansing on April 14. Mr. Brantley is in Lansing today to participate in a discussion about the funding formula.

4. U of M – Dearborn Chancellor Visit

The Chancellor of U of M – Dearborn met with Mary Spangler to discuss enrollments at his institution. Additionally, a new vice-chancellor has been hired at U of M – Dearborn with expertise in enrollment management.

B. ACTION ITEMS/CRITICAL RECOMMENDATIONS

1. Approval of Minutes of the February 4, 2005, Meeting

Minutes of the February 4, 2005, meeting were approved as presented.

C. INFORMATION ITEMS

1. Strategic Plan Report

Andy Hillberry reported that the strategic planning e-newsletter was recently disseminated. Recommendations from strategic task force 6.2 were recently received at the quarterly steering committee meeting. These recommendations were forwarded to the College Planning Council and will ultimately be sent to the Chancellor for review with the Chancellor's Advisory Council, College Academic Senate, and Chancellor's Cabinet as appropriate.

2. CCSSE progress report

Janice Brown-Williams reported that students have been participating in the CCSSE survey. The survey is on track for completion including benchmark results by April 15. OCC expects to receive the OCC report from CCSSE by the end of July and the national report by November. Student focus groups with participating students may be used as a follow-up to the survey. Also, a video tape is available identifying how the survey will help the College. It was suggested that the video be shown at staff development day this fall.

George Keith noted that he is very pleased with how the enrollment services staff has worked to complete this project. The information produced by the survey will be very helpful to the College in terms of strategic planning.

Mary Spangler suggested that results of the CCSSE survey be presented at a symposium. George Keith will work with Gerry Faye and the deans in consultation with Mary Spangler to identify a date.

3. Staff Representative Report

Barbara Sadecki reported that enrollment management forums will be held on Friday, April 8, at all of the campuses.

On behalf of all of the staff representatives to the Chancellor's Advisory Council, Barbara Sadecki reported that they have been hosting meetings at each campus as an opportunity for employees to discuss opinions, inspirations, and concerns. They concluded from the information gathered at these meetings that there is low employee moral, specifically due to a lack of recognition and support for day-to-day efforts across the campuses. Mary Spangler will share this information with Chancellor's Cabinet so that the issue may be addressed.

4. Imminent Environmental Health and Safety Danger Procedure

Terry McCauley distributed the Imminent Environmental Health and Safety Danger Procedure and noted that the purpose of the procedure is to provide a uniform process for addressing hazards that pose an imminent threat to life and limb, or to the environment. It applies to all College employees.

Mary Spangler stressed the importance of employees taking responsibility to do something if they become aware of an imminent danger. Terry McCauley is currently working with David Adams to develop a means to communicate the procedure to all College employees.

In April, meetings will be held at each campus to report back on the environmental health and safety report that was prepared two years ago.

D. DISCUSSION ITEMS

1. Economic Impact Study – Community College Benefits

Marty Orłowski discussed CC Benefits, a firm offering community colleges two tools including an economic impact study and a community college strategic planner. The strategic planner tool is of particular interest to OCC because occupational needs of industries within the College's service region are identified helping the College identify needs for workforce development, job demands, grant writing, and student career planning. Marty Orłowski will review the cost of obtaining more access.

Gerry Faye requested that inter relationships between the College district and campuses be placed on the next Chancellor's Advisory Council agenda.

Lloyd Crews reported that April is cultural diversity month at the College and encouraged participation in scheduled activities.

Meeting adjourned at 11:00 a.m.

Respectfully submitted,

Pamela Kramer
Executive Assistant to the Chancellor