



OAKLAND  
COMMUNITY  
COLLEGE

### CHANCELLOR'S COUNCIL MINUTES

July 22, 2003

8:30 a.m. – 12:00 p.m.

District Office, Board Room

MISSION: "Create a vision and pursue strategies with fervor to implement it."

CALLED TO ORDER BY: George Keith, Vice Chancellor of Academic and Student Affairs

TIME: 8:30 a.m.

IN ATTENDANCE:

- D. Adams
- C. Brantley
- D. Dunshee
- A. Hillberry
- C. Kozell
- R. Montgomery
- C. Rush

- S. Blackman
- E. Callaghan
- G. Faye
- G. Keith
- G. May
- L. Pososki
- M. Smydra

I. PRESENTATIONS/SPECIAL GUESTS

None

II. CHANCELLOR'S COMMENTS

None

III. MEETING'S FOCUS ITEMS

I. ACTION ITEMS/CRITICAL RECOMMENDATIONS

A. IR Salary Adjustment

It was the consensus of Chancellor's Council not to support the IR salary adjustment per the subcommittee's recommendation. It was recommended, however, that a formalized method be established to evaluate, review and plan a multi-year template for all miscellaneous staff compensation.

B. Cost Reduction Recommendations

The cost reduction recommendations were referred to a future Chancellor's Council meeting for the purpose of discussing cost reduction measures for which the entire Chancellor's Council is responsible.

C. User Account Procedures

Chancellor's Council acknowledged the User Account Procedures as a work in progress and referred it to the College Administrative Services Council for further consideration.

D. Miscellaneous Salary Increases

This item was discussed under IR salary adjustment.

E. College Emergency Closing Procedure

Chancellor's Council reviewed the College Emergency Closing Procedures and referred the document with revisions to the College Administrative Services Council. It will be brought back to Chancellor's Council within the next month for final approval.

F. Cell Phone Assignments and Procedure

Cell phone assignments and procedures were discussed. Currently, lists are being developed identifying who is approved for cell phone usage and who will need to release their cell phone as a result of the procedure.

II. INFORMATION ITEMS

A. Culinary Marketing Plan

David Adams presented an outline of the Culinary marketing plan.

III. DISCUSSION ITEMS

A. Academic Senate Recording Secretary

It was the consensus of Chancellor's Council to house the responsibility of Recording Secretary for Academic Senate in the office of Vice Chancellor of Academic and Student Affairs.

B. Obligatory Training

This discussion was tabled until the next Chancellor's Council meeting.

IV. COUNCIL REPORTS

None.

V. FUTURE ITEMS

- A. Retreat Issues
- B. Video Project
- C. Child Care Centers

VI. PROCESS CHECK

- A. What worked
- B. What didn't work
- C. What's missing

Meeting adjourned at 11:15 a.m.

Respectfully submitted,

Pamela L. Kramer  
Executive Assistant to the Chancellor

RESPONSIBILITIES: 1) Committing resources; 2) policy development; 3) benchmarking;  
4) organizational development; 5) creating a standard of accountability for all members of the College, based on the primacy of the student, in everything we do.