



CHANCELLOR'S COUNCIL MINUTES

May 20, 2003

9:00 a.m. – 12:00 p.m.

District Office, Board Room

MISSION: "Create a vision and pursue strategies with fervor to implement it."

CALLED TO ORDER BY: Richard T. Thompson, Chancellor TIME: 9:00 a.m.

IN ATTENDANCE:

- | | |
|----------------------------|---------------------------|
| <u> X </u> D. Adams | <u> X </u> S. Blackman |
| <u> X </u> C. Brantley | <u> X </u> E. Callaghan |
| <u> X </u> D. Dunshee | <u> X </u> G. Faye |
| <u> X </u> A. Hillberry | <u> X </u> G. Keith |
| <u> X </u> C. Kozell | <u> X </u> G. May |
| <u> X </u> R. Montgomery | <u> X </u> L. Pososki |
| <u> X </u> C. Rush | <u> X </u> M. Smydra |
| <u> X </u> R. Thompson | |

I. PRESENTATIONS/SPECIAL GUESTS

None.

II. CHANCELLOR'S COMMENTS

- Chancellor Thompson discussed the dates for graduation. The Palace has advised Oakland Community College that despite how the Pistons proceed, The Palace will be available for the College's commencement exercises on June 6 at 7:00 p.m. Chancellor's Council will work to communicate this information to students, staff and the community.
- Chancellor Thompson provided an update on the May 19, 2003, Board of Trustees meeting.

III. MEETING'S FOCUS ITEM

None.

I. ACTION ITEMS/CRITICAL RECOMMENDATIONS

A. Posting Process

Catherine Rush discussed the current and proposed posting distribution procedure, and Chancellor's Council approved it. College staff will be contacted regarding the new procedure.

B. Schedule of Regular Board Meetings and Dates for Submission of Board Agenda Items

A copy of the schedule was distributed to Chancellor's Council for their information and review.

II. INFORMATION ITEMS

A. Exempt Administrative and Management Staff Handbook

Catherine Rush noted that she met with representatives to review suggestions for the Exempt Administrative and Management Staff Handbook. A revised handbook will be published by July 1.

III. DISCUSSION ITEMS

A. Research Team

Cheryl Kozell discussed the research team with Chancellor's Council and requested their input on the team being more data driven in their processes.

B. Golf Outing

Chancellor's Council discussed the policy regarding employees playing for vendors at the golf outing.

IV. COUNCIL REPORTS

George Keith noted that the College Academic and Student Services Council met this week and they continue working on the academic master plan.

Clarence Brantley reported that the College Administrative Services Council will meet Tuesday, May 20, 2003. Their current focus is to put in process the recommended savings items that Chancellor's Council approved and establish a process for next year to collect similar types of savings pieces and incorporate them into the normal budget process.

Ed Callaghan noted that President's cabinet met and he MOVED that the grade point average for student assistants be the same as college work study students. Chancellor's Council supported the recommendation.

Chancellor's Council discussed developing a format that could be utilized to communicate Chancellor's Council decisions to the College community.

Sharon Blackman reported that the diversity committee met. Chancellor's Council agreed that recommendations for a faculty member representative will be requested from Academic Senate by Gerald Faye and submitted to the Chancellor for a final decision.

Martha Smydra reported on the College Planning Council noting that two goals have been developed. First, language will be developed for new initiative statement of purpose. The second goal is the alignment of College plans and the composition of Campus Planning & Budget Councils.

Linda Pososki discussed the Walsh leadership program and announced that a workshop for supervisors working with participants will be offered on June 6.

Gordon May reported that the women's softball team won the state championship.

V. FUTURE ITEMS

A. Retreat Issues (RTT)

B. Goal Assignments for Five-Year Plan (progress report 12/3 retreat)

C. Video Project (4/03)

D. Leadership Follow Up

VI. PROCESS CHECK

- A. What worked
- B. What didn't work
- C. What's missing

Meeting adjourned at 11:10 a.m.

Respectfully submitted,

Pamela L. Kramer
Executive Assistant to the Chancellor

RESPONSIBILITIES: 1) Committing resources; 2) policy development; 3) benchmarking;
4) organizational development; 5) creating a standard of accountability for all members of the College, based on the primacy of the student, in everything we do.