



CHANCELLOR’S COUNCIL MINUTES

February 26, 2002

8:30 a.m. – 12:00 p.m.

District Office, Board Room

MISSION: “Create a vision and pursue strategies with fervor to implement it.”

CALLED TO ORDER BY: Richard Thompson, Chancellor TIME: 8:30 a.m.

IN ATTENDANCE:

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|--|--|
| <input type="checkbox"/> D. Adams                | <input checked="" type="checkbox"/> C. Brantley  |
| <input checked="" type="checkbox"/> C. Brown     | <input checked="" type="checkbox"/> E. Callaghan |
| <input type="checkbox"/> G. Faye                 | <input checked="" type="checkbox"/> E. Harrison  |
| <input type="checkbox"/> G. Keith                | <input checked="" type="checkbox"/> C. Kozell    |
| <input checked="" type="checkbox"/> G. May       | <input checked="" type="checkbox"/> L. Pososki   |
| <input checked="" type="checkbox"/> M. Smydra    | <input checked="" type="checkbox"/> N. Stephens  |
| <input checked="" type="checkbox"/> J. Wersching |  |

Others: Gheretta Harris

I. PRESENTATIONS/SPECIAL GUESTS

A. Mail Services Proposal

Gheretta Harris presented the Mail Services Proposal noting that the purpose was to centralize and control the mail activities. Chancellor’s Council agreed with the concept and authorized the development of a detailed plan.

II. CHANCELLOR’S COMMENTS

None

III. MEETING’S FOCUS ITEM

A. Review, Refocus and Redefine Councils in Light of the Vacancy Committee, Facilities Committee and TMC

A subcommittee will review the relationships of councils to Chancellor’s Council and each other and report back to Chancellor’s Council.

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I. ACTION ITEMS/CRITICAL RECOMMENDATIONS

A. Obligatory Training

Chancellor’s Council approved the proposal.

II. DISCUSSION ITEMS

A. Datatel Project Expense Report

It was determined that the report will be shared with the entire college community through the Infomart.

B. Datatel

The summer schedule is out; corrected tuition rates will be distributed. Mock registration went very well. Touchtone will be “stressed” again tomorrow.

III. COUNCIL REPORTS

A. Administrative Services Council

1. Cell Phone Fan-Out Process

The cell phone communication system was reviewed and will be forwarded to the appropriate individuals.

2. Emergency Response Plan

The plan will be mailed to Chancellor’s Council this week for review.

3. Security Report

The report was reviewed in detail. Chancellor’s Council agreed with the concept (safety, security and service).

B. Diversity Committee

Will be discussed at the next Chancellor’s Council meeting.

The meeting concluded at 12:25 p.m.

Respectfully submitted,

Pamela Dorris  
Executive Assistant to the Chancellor

RESPONSIBILITIES: 1) Committing resources; 2) policy development; 3) benchmarking; 4) organizational development; 5) creating a standard of accountability for all members of the College, based on the primacy of the student, in everything we do.