

CHANCELLOR'S COUNCIL MINUTES
February 12, 2002
8:30 a.m. – 12:00 p.m.
District Office, Board Room

MISSION: "Create a vision and pursue strategies with fervor to implement it."

CALLED TO ORDER BY: Clarence Brantley, Vice Chancellor TIME: 8:30 a.m.

IN ATTENDANCE:

<input checked="" type="checkbox"/> D. Adams	<input checked="" type="checkbox"/> C. Brantley
<input type="checkbox"/> C. Brown	<input checked="" type="checkbox"/> E. Callaghan
<input checked="" type="checkbox"/> G. Faye	<input checked="" type="checkbox"/> E. Harrison
<input checked="" type="checkbox"/> G. Keith	<input type="checkbox"/> C. Kozell
<input type="checkbox"/> G. May	<input checked="" type="checkbox"/> L. Pososki
<input checked="" type="checkbox"/> M. Smydra	<input checked="" type="checkbox"/> N. Stephens
<input checked="" type="checkbox"/> J. Wersching	

I. PRESENTATIONS/SPECIAL GUESTS

None

II. CHANCELLOR'S COMMENTS

Employees will be reminded that they are not to use OCC's email system for personal matters/gain.

The administrative/management luncheon has been scheduled for April 16 and will be held at the St. George Cultural Center in Bloomfield Hills.

Phase I of records management will begin shortly and will focus on the offices of the Chancellor, Vice Chancellors, Presidents, Chief Human Resource Officer and Chief Information Officer.

The first payroll check on the Colleague system will be issued on March 7. A memo will be sent to the college community explaining the changes.

III. MEETING'S FOCUS ITEM

None

I. ACTION ITEMS/CRITICAL RECOMMENDATIONS

A. Facilities Managers Report

The Purchasing Department will review the furniture standards portion of the report. The report will then be reviewed by Chancellor's Council on March 12.

B. “OCC’s Strongest Link” Program

Chancellor’s Council endorsed the program for the operations and maintenance departments.

II. DISCUSSION ITEMS

A. Position

The position was reformatted and will be shared with Chancellor’s Council for review prior to the February 26 meeting.

III. COUNCIL REPORTS

A. Administrative Services Council

Has been focusing on the security review and will present their recommendations to Chancellor’s Council at the February 26 meeting.

The meeting concluded at 9:55 a.m.

Respectfully submitted,

Pamela Dorris
Executive Assistant to the Chancellor

RESPONSIBILITIES: 1) Committing resources; 2) policy development; 3) benchmarking; 4) organizational development; 5) creating a standard of accountability for all members of the College, based on the primacy of the student, in everything we do.