



2015-2016 COLLEGE ACADEMIC SENATE  
MINUTES OF October 22, 2015  
Orchard Ridge Campus

The College Academic Senate was called to order at 3:21 p.m. by Chair Shawn Dry. The following individuals were present:

Auburn Hills:	S. Dry, J. Farrah, B. Konopka, K. Sigler, E. Stotts, G. Tres
Guests:	D. Bayer, A. DeFreece, M. Goldin, K. La Blanc
District Office Guests:	C. Maze, T. Sherwood, S. Linden,
Highland Lakes:	V. Emanoil, E. McAllister, P. Ravikumar
Guests:	None
Orchard Ridge:	T. Baracco, L. Michels, J. Mitchell, C. NyKamp, N. Valenti
Guests:	S. Baier, K. Bratton, D. Edford, G. Faye, S. Flynn, C. Hoffman, W. Kuhn, D. Lennson, M. McGee, D. Preisler, C. Roman, P. Schade, B. Shaw, J. Seiter, D. Strand, A. Waleskey
Royal Oak/Southfield:	C. Benson, S. Charlesbois-Nordan, J. Eichold, D. Johnson-Bignotti, V. Lamb, M. May, C. McKinney, Lonn Monroe, C. Nacy
Guests:	C. Carbone, T. Hendricks, M. K. Lawless, J. Matteson, M. Thomas

2) Acceptance of Agenda:

**MOTION: To accept the agenda as written. Seconded, passed.**

3) Approval of Minutes: (Note: Approved minutes are posted to the Academic Senate's Infomart site)

**MOTION: To approve the minutes of September 24, 2015 as written. Seconded, passed.**

#### 4) Presentation

- Persistence and Completion Academy Update

Ed Stotts and Tim Sherwood summarized the presentation given at Discipline Day with Mike Vollbach and Kris Evans. The study examined the freshman-to-sophomore persistence rate and the cohort graduation rate. It listed some of the initiatives being explored, including early warning/alert, first-year experience seminar, mandatory orientation, mandatory counseling for incoming and undecided students, and course sequencing. The PowerPoint presentation is available at the Academic Senate page for today's meeting on InfoMart.

#### 5) Unfinished Business

- Proposed Tuition Policy

Shawn Dry briefly reviewed the Proposed Tuition Policy recommended to the Board of Trustees by the administration that had been presented and discussed at the September meeting. He asked the Senators and guests for their suggestions and concerns to pass along to the Board.

- The Auburn Hills senate expressed concern that the tuition policy would have adverse effects on international students.
- Highland Lakes senate thought that Item #4 might be in conflict with the open enrollment philosophy of community colleges.
- The Senators from Orchard Lakes had a number of concerns, including echoing those of Auburn Hills about international students, higher tuition reducing diversity from out-of-district students, wondering what the best practices for tuition were at other institutions, and general concerns about the affordability of programs even to in-district students.
- Southeast was not adverse to increased tuition so long as it was used to fund student services and the college remained competitive with its peer institutions.

S. Dry shared that the minutes for the Board meeting during which the tuition policy was presented were on the Board's page on the Infomart site. He also asked the Senators for minutes and notes from the meeting as soon as possible so that he could put together a list of talking points to present to the Board of Trustees for their November meeting.

- Proposed Academic Objectives

- Theory of "Ability to Benefit"
- Determination of "Ability to Benefit"

Shawn Dry reviewed the Proposed Academic Objectives that were shared at the September meeting. He asked for suggestions and concerns about Objective #1. The attendees asked whether the college was providing enough student services to promote student success, what do student success and community need have to do with learning, and what the exact language was in the college's strategic plan said about college and employment readiness.

S. Dry shared that conversations at Senate Leadership about Objective #2 followed two tracks, the theory of ability to benefit and the determination of ability to benefit. He referred the attendees to an article shared by Stacy Charlesbois-Nordan about ability to benefit. During the discussion, Cathey Maze brought up the financial aid piece of ability to benefit and noted that it was already being applied. Furthermore,

she shared that eleven states have already set cut off scores on placement exams below which could not enroll in their public institutions. She reminded the attendees that one of the pressures on the college is evaluation of its effectiveness by completion rate, not individual benefits from education.

S. Dry requested that the campus senates revisit the proposed academic objectives at their November meetings. He also asked that they consider and propose new objectives.

#### 6) New Business

- Online Courses and Programs

- Selection of Offering a Pilot Program

Shawn Dry shared that the administration asked Senate to assist in selection of a program to pilot through the process of being certified by the Higher Learning Commission (HLC) to be offered online. One of the suggestions was General Studies. In response, it was suggested that a smaller program be piloted instead.

- Developing Criteria for Selecting the Order of Offering New Online Courses

Tim Sherwood relayed to the Senate that the HLC was more interested in the process of selecting a program than the name of the program itself. This resulted in a motion to create an ad hoc committee to oversee the creation of the process.

**MOTION: To create an *ad hoc* committee to address the criteria for selecting a pilot program and the order of offering new online courses. Seconded, passed unanimously by voice vote.**

- Hybrid Courses (Definition)

Hybrid courses replace 10-74% of face-to-face work with online work; online courses replace 75% or more of face-to-face work with online work.

Cathey Maze discussed the criteria and definitions of hybrid courses. The discussion focused on criteria for selection, with some arguing that individual instructors who teach a lot of online sections should be chosen, while others argued for a more balanced spread across multiple disciplines. A large part of the discussion was devoted to the possibility of hybrid courses that utilized less than 50% of instruction online; this was favorably received.

- Removal of EMP Objectives 4 and 5

The Vice Chancellor indicated that these two objectives, Honors College and Service Learning, were unachievable and untenable and would be removed from the Educational Master Plan. Shawn Dry asked the Senators to look over the motions to remove these objectives at the November campus senate meetings.

#### 7) Standing Committees/Chairs

- *Curriculum and Instruction/ M. K. Lawless*

Mary Kay Lawless reported the following:

- No report.

- *Curriculum Review/ P. Schade*

Peter Schade reported on the activities of CRC as follows:

- Construction Management and Respiratory Therapy passed their reviews.
- Follow-up e-mails were sent to the lead reviewers asking if they need help.
- The committee had a conversation regarding voting standards, and they are dealing with action strategy trends.
  
- *Student Outcomes Assessment/ C. McKinney*  
Carlespie McKinney reported the following:
  - The committee met on October 22<sup>nd</sup>. Rachael Lathrup, Director of Student Learning Assessment, presented the following:
    - Update on CCO development
    - Assessment Website – November 1, 2015
    - Update on ARTIS development
  - Open discussion on: (ongoing)
    - Revising GE philosophy
    - Need for a taxonomy that replaces Bloom
  
- *Technology Management/ J. Matteson*  
Judy Matteson reported the following:
  - On Friday, January 29, 2016 a conference will be held regarding ADA compliance and accessibility; more details to follow.
  - We are resurrecting a survey of students that we used in 2004 and 2009 to find out what technology they are bringing to the classroom.
  
- *Academic Planning/ M. K. Thomas*  
Mary Thomas reported the following:
  - #1 Developmental Education: Suggest that EMP sub committees come together quarterly to review progress and update members for sharing at senate. APC would also like to encourage participants of this EMP to also participate in APC.
  - #3 Community Needs / Student Interest: What is being done to meet community needs? Missing link with many programs for community education including ceramics. Would like this EMP to go back to committee for review to see if needs have truly been met.
  - #5 Service Learning: Concern that this EMP is being removed without further exploration. Can we keep it on the books and keep a record of the service learning occurring (shared drive)? There needs to be recognition and a record of what is occurring already and in the future.
  - #10 Enrollment Management: Need to be consistently meeting at least quarterly to review goals and objectives.
  - How are we integrating enrollment management so everyone knows what is occurring? More dissemination of information
  - Would like a calendar of EMP Committee Meeting dates for the current academic year to encourage participation

8) Ad Hoc Committees/Chairs

- *MTA – Business/ T. Hendricks*  
No report.
- *MTA – Liberal Arts/ S. Dry*

Shawn Dry reported that the Liberal Arts ad hoc committee has met twice already and will be meeting at least once more. He was optimistic that the committee will complete its task soon and for the senate to expect delivery of recommendations soon.

▪ *MTA – Science/ D. Edford*

Shawn Dry reported that the proposed requirements will go through the curriculum process. He congratulated the committee on the successful completion of their task.

**MOTION: To dismiss the *ad hoc* committee because it has fulfilled its charge. Seconded, passed unanimously by voice vote.**

▪ *Grade Appeal Process/ K. Sigler*

Shawn Dry presented the new wording of the motion and a flow chart of the process in response to the motion passed at the September CAS meeting to add language regarding student advocacy to the report. Much discussion ensued over the language still in the revised proposals and over points of clarification. There was still strong opposition to the issue of student advocates and the extent of their permissible involvement. Ultimately, a full vote tabled approval of the existing proposals and sent them back once again to the committee. S. Dry noted that the deans want this process expedited.

**MOTION: To remove the last line of the new language. Seconded, voice vote was inconclusive, passed 10 yes to 6 no.**

**MOTION: To return the document back to the committee and campus senates to address liasons and deadlines. Seconded, voice vote was inconclusive, passed 10 yes to 6 no.**

9) Administration/C. Maze & T. Sherwood

- Cathey Maze reported that there is now a research review board based out of the Office of Institutional Effectiveness. Anyone performing research at the College has to have their research approve through this board.

10) Community Comments

- John Mitchell encouraged all attending to see the College's production of "Almost, Maine." Susan Baier invited attendees to buy something at the bake sale on the third floor of J Building. Mary Ann McGee shared the news that there were two faculty members in the upcoming "Batman vs. Superman: The Dawn of Justice" movie. Shawn reported that Dean Scheble will be coming to each campus to give a presentation on ACCESS hours.

11) Adjournment:

Meeting adjourned: 5:15 p.m.

Respectfully submitted,

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Vincent Lamb, Secretary

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Nancy K. Szabo, Recording Secretary