



**COLLEGE CURRICULUM COMMITTEE YEAR-END REPORT
2014-2015**

Major Course Revisions:	3
New Courses:	13
Minor Course Revisions:	44
Minor Program/Certificate Revisions:	6
Major Program/Certificates Revisions:	8
Certificate of Achievement Revisions:	0
New Certificates of Achievement:	1
General Education Outcomes:	2
General Education Distribution List Additions:	2
New Programs/Certificates:	0
New Program Options:	0
Course Fee Modification (<i>effective F'15</i>):	37
Course Deactivation:	57
Program Certificate Deactivation:	12

Other Actions:

Diagnostic Medical Sonography (effective Fall 2016)

Minor Course Revision:	5
Major Course Revision:	5
New Courses:	6
Major Program Revision:	1



Committee Accomplishments

Continuous updates to the Curriculum Process

- ✓ Postponed/Denied Proposals category was added to the P-drive.

- ✓ Common Couse Outcomes section was added to the "Course Proposal" form.

Specific Chair Duties

- ✓ Conducted College Curriculum Committee meetings and added or cancelled meetings in a timely fashion when necessary.

- ✓ Signed all documents electronically when approved by the Committee.

- ✓ Attended and participated in the following: monthly College Academic Senate and presented the Consent Agendas. Also attended Leadership, and other meetings as directed.

- ✓ Answered inquiries by faculty, program directors and deans by email and/or phone in a professional and timely manner.



Other Committee Challenges

- Work on the MTA forms when finalized by those programs working on possible restructure of the transfer degrees: Liberal Arts, Science and Business Administration.
- Continue to look on the “Curriculum Life-Cycle” including occupational courses—required courses; transfer Courses –primarily General Education; Personal Interest Courses—electives; College Readiness/Developmental. This now includes the completed Common Course Outcomes.
- Continue working toward a smooth “Curriculum Process” which includes having new courses evaluated by other colleges and universities when available. This may become a process handled through the Office of the Registrar after signature of the Vice Chancellor of Academic Affairs is secured.

Looking to the future

The first College Curriculum Committee meeting during Fall 2015 will begin with its annual “Kick-Off” meeting, September 21, 2015. Curriculum Committee members and anyone within the college community is invited to attend, especially those who are making curriculum changes or hope to do so in the future. This also includes Deans and other administrators involved or interested in the curriculum process.

The Committee will also be looking at possible revisions to the Curriculum Handbook and creation of an MTA form when appropriate.

Finally, the Curriculum Committee is still working collaboratively with all its members and, hopefully, this can continue throughout the 2015-2016 academic year.

Respectfully submitted,

Mary Kay Lawless, MA, LPC
Chair, College Curriculum Committee

