

Responses from Orchard Ridge faculty about office printers (lack of) 5/26/15:

On May 26, 2015, at 12:45 PM, "Baracco, Anthony S" <asbaracc@oaklandcc.edu> wrote:

- 1) Lack of security when printing tests- I have seen several tests in the copy room in C building that anyone can access
- 2) Lack of security on student information- the printers spew out FERPA info and again anyone has access

Very dangerous for academic integrity and even more importantly student safety & privacy

Memo: In-office printers

May 26, 2015

Although I still have a working printer in my office, it has some problems, and when it no longer works, I will have some problems. As a faculty member and a department chair, I often need to print documents that should remain confidential, or I am printing tests and quizzes that should not be seen by students. When my printer dies, I will have to send my documents to the copy machine on the first floor of C building, yet my office is on the second floor so I would not be there as the papers print. If someone is copying, then I would also have to wait for my document to print. I could send documents to a networked printer in a classroom, but normally, there is a class in session. I could also send documents to the secretary, but again, some documents should remain as private as possible.

Small black and white printers are relatively inexpensive and require limited maintenance. Faculty members who desire to have a printer should be allowed to have one.

Wendy Kuhn, Ph.D.
Biology Faculty
Department Chair of Natural and Life Sciences, and PER
Orchard Ridge Campus
Room C-209
Oakland Community College
(248)522-3774

From: "Michels, Leah A" <lamichel@oaklandcc.edu>
Date: May 26, 2015 at 12:19:02 PM EDT
To: "Pergeau, Michelle L" <mpergea@oaklandcc.edu>
Subject: RE: office printers

How detailed do you want these? I found a copy of an ESL grade change on the copier (people send stuff to the G building copier--open to all) last week. Two weeks before there was a transcript, probably of a colleague there. I didn't look at them, though.

OR ENG/COM email correspondence regarding faculty office printers, beginning in Fall of 2013.

Summary, by Leslie Roberts: Campus IT employee Bob Baker pronounced my six or eight year old office ink jet printer dead in May, 2013. The department chair ordered a replacement for me, and for Tara Broeckel (ENG) and Carole Bennett (COM) who experienced the same untimely printer demise. We are talking bottom of the line, inexpensive ink jet printers.

We did not receive our new printers by Sept 1. After MULTIPLE inquiries with campus IT, campus purchasing, campus student services Dean Robert Spann, and our discipline Dean, Bev Stanbrough, we were finally told yesterday, Nov. 13, by our campus business manager that it is now college policy: no new printers for individual offices.

This is a hardship for faculty in general, but particularly so for faculty who teach written communications -- composition classes. The student may have originally uploaded a digital copy of an essay for my review, and I may have reviewed a digital copy (saving LOTS of ink and paper), but *sometimes*, we decide during an office conference to look at a printed copy of an essay. Without an office printer, I cannot print the paper in my office. It is not always pedagogically effective to view all of their work on my computer or their computer screen, especially students struggling to be effective proofreaders. Our classrooms are full of students all day and night most days of the week, so when students come to my office, to discuss a paper, it is not always possible to go to a nearby classroom and interrupt that class to print a paper. The ASC is not in the same building as my office. If I send the student to the ASC to print and come back to my G201 office, valuable time is lost (15 or 20 minutes on the OR campus as these entities are in separate buildings). This will most likely to be a recurring problem for ENG faculty, but obviously, it could happen to any faculty member wanting to review or mark up a hard copy of something with a student who comes to office hours.

There is also a problem with sending a print out of a student's confidential current grades to any shared printer or copier in the building. The one shared copier G building is VERY heavily used. Students are sometimes running from class, to work, to class; it seems not in the best interests of students for faculty in communications disciplines not to have a basic piece of communications equipment in their offices.

EMAILS:

-----Original Message-----

From: Ziolek, Angela C

Sent: Sun 10/20/2013 2:38 PM

To: Roberts, Leslie J

Cc: Spann, Robert T; Dyer, Stacey E; Ziolek, Angela C; Bennett, Carole A

Subject: Re: An inexpensive printer for my office

Yes--and I want to emphasize the lack of response about this issue. We have three faculty without office printers-- Leslie, Tara Broeckel and Carole Bennett.

They have individually asked IT and I have followed up as well. It was also in the printing problems email I sent to Sarah Rowley, as I'm not sure any longer who is in charge of this issue.

Camille

> On Oct 20, 2013, at 8:56 AM, "Roberts, Leslie J" <LJROBERT@oaklandcc.edu> wrote:

>

> This week, beginning October 22, 2013, I begin the process of having individual student conferences with my 100 Composition One students. Over the next three weeks, I will meet each of my students one on one, review the comments I have made on their essays, and answer their individual questions about their writing and/or grades. For quiet and privacy, these conferences take place in my office. I am often asked by students to print grades, or print my feedback on a student's paper, for those who need to see this information in print, not on a screen. It is not appropriate to send this confidential information to a public printer in another classroom (and potentially interrupt that the class to retrieve it), or to a public photocopier on another floor of the building.

>

> The campus IT department requested a replacement ink jet or otherwise inexpensive printer for me in May, 2013, when the printer I had, which was at least six years, and perhaps 10-12 years old, was declared hopelessly out of date. To my knowledge, this is item would cost no more than \$50 and not be particularly difficult to procure. Campus IT has not received a printer to install for me. I sent my concerns about this problem to Campus IT, and my department chair, in late August, both have attempted to resolve the problem, yet no one has gotten any answer as to why the printer can't be order, never arrives, etc.

>

> If there is some new policy that results in the college refusing to buy individual faculty office printers, I really need to know now, as this will interfere with my ability to serve my students over the next three weeks, and I need to make some sort of adjustment now. If there is someone else at the campus or college to whom I should address my concerns, please let me know.

>

>

>

> Leslie Roberts

> English, OR Campus

>

>

-----Original Message-----

From: Roberts, Leslie J

Sent: Tuesday, October 29, 2013 7:15 AM

To: Stanbrough, Beverly J

Subject: Travel Funds and Office Printers

Is there any possibility I will receive any reimbursement for my Two Year College English Teacher Association trip earlier this month? I believe you still have the signed, , travel forms for that trip, and one I will make in March, which I know won't be funded, but I need to have an official email saying so for tax purposes.

My department chair, Camille Ziolek, ordered office printers for three faculty members in OR English/COM department (myself included) last May. Orchard Campus IT was involved -- they pronounced the existing printers no longer of use/not compatible with new laptops we were issued in May. The department followed up with IT and campus services dean Robert Spann twice since the beginning of this semester. The first time, we were told they were looking into it. The second time, silence (no response at all). This has never happened in the past -- when we had campus based services and a campus dean to approve or follow up -- so we are at a loss as to what to do. Campus IT is reluctant to install printers that we might buy for ourselves if we go that route. There are a myriad of reasons, many have to do with student grades and private conferences, that we need office printers, and we are asking for 3 printers that cost less than \$100 each. Is there anything you can do or suggest, or any way you can intervene on behalf of the department, to obtain these inexpensive ink jet printers for myself, Carole Bennett, and Tara Broeckel, ASAP? It is truly in the interest of students that we have these printers.

Leslie Roberts
English, OR Campus

From: Valenti, Nick J
Sent: Tuesday, October 29, 2013 11:36 AM
To: Ziolek, Angela C
Subject: Re: Travel Funds and Office Printers

The college unfortunately has final say as to what equipment they will provide. I lost my printer in my office over 4 years ago. Keep me posted as to what they say will happen from your request.

Sent from Nick's iPhone ...

-----Original Message-----
From: Stanbrough, Beverly J
Sent: Tue 10/29/2013 4:40 PM
To: Spann, Robert T
Subject: Campus Printers

Hi Robert - I'm following up on a request from the English Department at Orchard Ridge regarding office printers - Can you give me any feedback regarding the status of these printers. It would be greatly appreciated. Thanks

-----Original Message-----

From: Dyer, Stacey E

Sent: Wed 10/30/2013 10:10 AM

To: OR Administrative Staff; OR Classified Staff; OR Exempt Administrative Staff; OR Exempt Management Staff; OR Faculty; OR Management Staff; OR Management Staff Part Time ; OR Operating Engineers; OR Public Safety

Cc: Guenther, Rebecca L; Swanson, Deborah M; Jensen, Jessica; Oszust, Renee A

Subject: College Administrative Financial Procedures

I'm writing to let you all know about an updated document that is now available on InfoMart for your use. The College Administrative Financial Procedures can be found on InfoMart, under "Departments" - > "Financial Services" -> "Financial Procedures". Please refer to this manual when completing administrative paperwork. Processes, including routing instructions for approvals, can be found in this manual.

Also, below, please find an updated chart showing the names of the Deans and the associated Business Managers.

From: Walaskay, Alice A

Sent: Thursday, November 14, 2013 1:39 PM

To: Roberts, Leslie J

Cc: Ziolek, Angela C; Broeckel, Tara M; Bennett, Carole A; Mitchell, John A

Subject: RE: Office printers for faculty

Hi Leslie, I too have heard they would not be replacing printers in offices. A question just for me – is there another location that would be closer to your offices where they could potentially install another common printer for faculty? (Not that I should get your hopes up...) I know how busy the staff copier is in G. It was probably the College Equipment Task Force that initiated the decision about the printers.

The next time the TMC meets is Dec. 6th. I will bring up your concerns. – Ann

Ann Walaskay, Faculty Librarian

Orchard Ridge Campus King Library

Oakland Community College

Farmington Hills, MI

248.522.3528

aawalask@oaklandcc.edu

From: Roberts, Leslie J

Sent: Thursday, November 14, 2013 11:00 AM

To: Walaskay, Alice A

Cc: Ziolek, Angela C; Broeckel, Tara M; Bennett, Carole A; Mitchell, John A

Subject: Office printers for faculty

As my campus TMC rep, can you have any influence on the following problem English faculty are experiencing.

Campus IT employee Bob Baker pronounced my six or eight year old office ink jet printer dead in May, 2013. The department chair ordered a replacement for me, and for Tara Broeckel (ENG) and Carole Bennett (COM) who experienced the same untimely printer demise. We are talking bottom of the line, inexpensive ink jet printers.

We did not receive our new printers by Sept 1. After MULTIPLE inquiries with campus IT, campus purchasing, campus student services Dean Robert Spann, and our discipline Dean, Bev Stanbrough, we were finally told yesterday, Nov. 13, by our campus business manager that it is now college policy: no new printers for individual offices.

This is a hardship for faculty in general, but particularly so for faculty who teach written communications -- composition classes. The student may have originally uploaded a digital copy of an essay for my review, and I may have reviewed a digital copy (saving LOTS of ink and paper), but *sometimes*, we decide during an office conference to look at a printed copy of an essay. Without an office printer, I cannot print the paper in my office. It is not always pedagogically effective to view all of their work on my computer or their computer screen, especially students struggling to be effective proofreaders. Our classrooms are full of students all day and night most days of the week, so when students come to my office, to discuss a paper, it is not always possible to go to a nearby classroom and interrupt that class to print a paper. The ASC is not in the same building as my office. If I send the student to the ASC to print and come back to my G201 office, valuable time is lost (15 or 20 minutes on the OR

campus as these entities are in separate buildings). This will most likely to be a recurring problem for ENG faculty, but obviously, it could happen to any faculty member wanting to review or mark up a hard copy of something with a student who comes to office hours.

There is also a problem with sending a print out of a student's confidential current grades to any shared printer or copier in the building. The one shared copier G building is VERY heavily used. Students are sometimes running from class, to work, to class; it seems not in the best interests of students for faculty in communications disciplines not to have a basic piece of communications equipment in their offices.

We were told that it this was Mr. Hilberry's decision not to approve of individual faculty having replacement printers (even \$50 ink jet printers). I was hoping TMC might take up the matter if the committee can have any influence.

-----Original Message-----

From: Dyer, Stacey E
Sent: Thursday, November 14, 2013 1:48 PM
To: Ziolek, Angela C
Subject: RE: Printers

CASC assigned the task of gathering the pieces of the policy to Chuck Flagg, Sarah Rowley and the four business managers (Stacey Dyer, Becky Guenther, Debbie Swanson and Jessica Jensen).

-----Original Message-----

From: Ziolek, Angela C
Sent: Thursday, November 14, 2013 1:45 PM
To: Dyer, Stacey E
Subject: Printers

Hi Stacey,
Thanks for the detailed voicemail. I have passed the info on to my faculty who've been without printers for more than six months.

Can you please tell me which committee is meeting to revamp the policy before it gets to casc? The English department would like to weigh in before the final policy is written in stone.

Thanks,
Camille

From: Guenther, Rebecca L
Sent: Tuesday, March 18, 2014 10:00 AM
To: Ziolek, Angela C

Cc: Stanbrough, Beverly J; Bennett, Carole A
Subject: RE: 2014-15 Budget

Hi Angela,

There is a moratorium on purchasing office printers at this time. However, I will do some further investigating after the budget are submitted. I'll continue where Stacey left off. Thank you for your continued patience.

From: Guenther, Rebecca L
Sent: Tuesday, March 18, 2014 10:42 AM
To: Stanbrough, Beverly J
Cc: Ziolek, Angela C; Dupuis, Diann M; Bennett, Carole A
Subject: FW: 2014-15 Budget Issues

After reading all the emails going back and forth I decided to list the issues in one email to stop my head from spinning. It's making me dizzy. Please let me know if I've missed any of the issues or if you have any comments. Thank you.

1. Which area is responsible for the overtime expenses for media services, e.g. IT or the department? **BECKY TO FOLLOW UP**
2. A Budget Modification request form needs to be submitted by Camille Ziolek to Bev indicating the hours and budget needed for media services to use the Studio Café for COMM classes. The rate for 2014-15 will be \$39.12/hr. **CAMILLE TO SUBMIT INFO TO BEV VIA THE BUDGET MOD FORM**
3. Why was another microphone system purchased by Sandra Thornton? How was it paid for? **CAMILLE TO FOLLOW UP**
4. Will a media services tech still need to be present with the system purchased by Sandra Thorton? **CAMILLE TO ADVISE**
5. What is the status of resolving the copying and printing issues at OR ? **BECKY TO GET INFO FROM STACEY AND CONTINUE TO TRY AND HELP RESOLVE ISSUE**

From: Ziolek, Angela C
Sent: Monday, March 17, 2014 5:36 PM
To: Guenther, Rebecca L
Cc: Stanbrough, Beverly J; Dupuis, Diann M; Bennett, Carole A; Dyer, Stacey E
Subject: Re: 2014-15 Budget

Thanks, Becky. Sorry to have muddied the waters with office printers-- I've tried multiple times, multiple ways, as Stacey knows, to get my faculty replacement printers, and I am just frustrated that I can't get any sort of real answer-- much less real printers. And now retired faculty feel they have to buy equipment we need for classrooms?

It's just one more symbol of the mess this place is in right now.

Thanks for your help on this- if there is a budget solution to the microphone problem, please let us know.

Camille

From: Roberts, Leslie J
Sent: Monday, September 15, 2014 3:40 PM
To: Ziolek, Angela C
Subject: RE: Fall semester dates and dept info

Thank you for being organized and setting these dates up in advance. I think Wed is an excellent choice.

I would like to know the Dean's stand on printers for faculty offices – again, because we are WRITING faculty cooking with Bunsen burners, and when Timmy wants to go over his paper, my comments, or his peer reviews, and I can't print any of that or have to print it to a copier that is often broken, and walk down a flight of stairs to get it – I can't get through many conferences or students in one afternoon doing that. Sure, I can ask students to come prepared and shame them or blow them off if they don't, but in Zen world, if the college provided writing faculty with the tools writers use, that would be most pleasant.
