

OCT 19 1998

DALNET Database Standards Committee, September 17, 1998, 9:30 - 12:30
SEL 15, Wayne State University

Present: R. Call (DPL), R. Dotson (DPL), B. Ho (WSU), A. Lim
DALNET/WSU), D. Roe (UDM), Theresa Shen (WCC)

Meeting minutes

1. DALNET Office updates - A. Lim

A. Lim spent a few minutes providing the Committee with updates Regarding Horizon implementation, including advising members about the new DALNET website section devoted to Horizon implementation information (ID and password to access the section are available from Betty Franks at 313-577-4022). Copies of the migration schedule and various Task Forces' recommendations regarding indexes, naming conventions, ISTATS, etc., were distributed.

2. Presentation by the DALNET Cataloging/Authorities Task Force on their model database for Horizon - R. Call

In his one-hour presentation, R. Call explained the design for a full-blown, option B+ functionality. The recommended design sequences were discussed. The constraints associated with each stage were outlined. Many thanks to R. Call for his excellent presentation.

3. Discussion of recommendations re authority standards to be followed in the interim, as libraries prepare for Horizon

The Committee recommended that regular maintenance of authority files should still be maintained by Authority Central. LCSH activities will be continued. Corrections to bibliographic record headings will be done for all libraries, except for UDM and OU (Oakland University records will be purged, and UDM's online catalog is frozen as of August, 1998). For access information see the web site. Correction reports should still be sent to Authority Central.

For current DALNET standards, the Committee will look into the Minimal-level Standards for Bibliography and Provisional Record Standard. The responses received regarding the latest proposed Minimal-level Standards included: revision should include specification of system requirements; it is not 'minimal enough' for materials in languages for which catalogers do not have expertise. In response to those suggestions, the Committee will investigate Horizon's Partial Preliminary Records and other alternatives.

For the required presence of authority records for every heading in Horizon database, the Committee has recommended maintaining the current DALNET practices, i.e. names, personal and corporate, and uniform titles require authority records only when the heading requires references and/or notes per DALNET Standards.

*

4. Electronic resource record standards

WSU has just started a pilot project to develop policies and guidelines for handling electronic resources. These include issues of acquisitions, licensing, IP address and/pr password control on access, cataloging, url maintenance, holding control, OPAC, etc.

WSU will share with DALNET libraries their experience. If there are similar projects within DALNET libraries, please share your considerations with the DALNET Committee.

Committee members agreed that we should continue to discuss this topic at the next meeting.

5. CLARR

CLARR's Import/Export function was explained. Handouts were distributed. DALNET libraries that are interested in installing the software should consult the package. If assistance is needed, please contact DANET office System Office, Anaclare Evans (313)577-4002.

6. Next Meeting

Next meeting will be held on October 14, 1998, SEL 15, WSU

Notes by Birong Ho