

MiLE Board Meeting
Macomb Community College South Campus
March 8th, 2005 – 1:30 p.m.

Present: Jerry Bosler, Kathy Irwin, Mary Rice, Eileen Palmer, Tammy Turgeon, Jackie Wrosch, Dale Parus, Bradd Burningham (for Dee Callaway), Carol Lingeman
Absent: Josie Parker, Dee Callaway

- I. Call to Order: Called to order by T. Turgeon at 1:35 p.m.
- II. Approval of Agenda: E. Palmer asked to add discussion of Schoolcraft College to Resource Sharing Report. D. Parus motion; J. Bosler seconded; Approved
- III. Approval of the Minutes of the Last Meeting: J Bosler motion; K. Irwin seconded; Approved
- IV. Committee Reports:
 - a. Resource Sharing
 - i. URSA 4.0 (E. Palmer)
 - 1. Demo of URSA 4.0 is scheduled for March 30th at 9:30 a.m. at Walsh College (Novi Campus) for both Board members and Resource Sharing Committee.
 - 2. E. Palmer and Scott Muir were impressed with new features and better functionality including renewals capability, no catalog limit, journal article requesting capability, full NCIP integration, security improvements. E. Palmer anticipated no impediments to upgrade.
 - 3. E. Palmer has asked Dynix for one bill rather than the current practice of piecemeal bills.
 - 4. Has ASP service so everything will reside on a server at Dynix.
 - 5. As we will no longer need the MiLE server, E. Palmer is confident that the existing budget for maintenance and TLN and DALNET support will cover the cost of the ASP service.
 - 6. MiLE server is only 3 years old. It's possible that the committee can find another collaborative use for it – perhaps for digitization purposes.
 - 7. Committee has agreed to meet in afternoon of March 30th to discuss demo and make a decision about going forward with the upgrade.
 - ii. Schoolcraft College (E. Palmer)
 - 1. E. Palmer and Anne Neville met with Schoolcraft about joining MiLE. They wanted to join, but IT staff had reservations. Have since decided to join. Profile has been submitted to Dynix and will appear in the catalog in the near future.
 - iii. Macomb Intermediate School District has been added to the catalog (T. Turgeon)

- iv. Lost items in transit (T. Turgeon)
 - 1. It's time to start thinking about searching for "lost items in transit."
 - 2. K. Irwin wondered if there was a way to create lists of "items shipped" and "items returned" to make process easier. E. Palmer was going to ask A. Neville about this.
 - 3. Once each library is done searching for items, they'll need to send an itemized invoice to E. Palmer by July.
- b. Professional Development
 - i. Surveys (T. Turgeon)
 - 1. 26 surveys were returned
 - 2. The survey results and summary will be posted to MiLE page.
 - ii. Training on URSA 4.0 (E. Palmer)
 - 1. Dynix representative didn't think additional training would be necessary.
 - 2. E. Palmer suggested that we assess training needs after demo.
- c. Technology (Nothing to report)
- d. Digitization (T. Turgeon)
 - i. T. Turgeon and J. Wrosch have developed a web site for the digitization project (URL is <http://www.dalnet.lib.mi.us/mile-digi/>)
 - ii. The web site provides lists by consortium, county, and alphabetically.
 - iii. They also created a page with resources to help libraries with digitization projects.
 - iv. A MiLE digitization logo was created.
 - v. T. Turgeon is on the state's digitization task force. Grants will be made available soon for digitization projects.
- e. Virtual Reference (Nothing to report)
- f. Promotion (T. Turgeon)
 - i. There will have to be a new chairperson to replace Dee Callaway.
 - ii. Once a decision has been made about URSA 4.0, we can use some of the printing budget for promoting the upgrade.

V. MeLCAT (K. Irwin)

- a. InMich libraries went live on MeLCat.
- b. 12 more libraries will be joining at the end of March with more added on a quarterly basis.
- c. Hot issues with MeLCat participants are the use of bands and stickers and AV loan periods.
- d. TLN and SLC (and possibly Lakland) have reservations about joining MeLCat until the addition of NCIP capability. It is unclear as to when this might occur (year end 2005? Or year end 2006?). TLN is also concerned about policy decision to not allow libraries to join on a consortia level.
- e. Louise Bugg and Debbie Schaubman will be coming to TLN's Shared Automation System meeting on March 24th to discuss the above concerns. (E. Palmer)
- f. The media launch for the new MeL Gateway and MeLCat has been postponed to possibly late spring/early summer.

- g. One reason given for the delay is that the Michigan.gov banner has to be put on the sites. (E. Palmer)
- VI. Budget Report (E. Palmer)
- a. MiLE Fund Summary of Revenue and Expenditures was distributed
 - b. Data in Annual Budget column should be ignored – they are inaccurate; Actuals are correct.
 - c. E. Palmer mentioned that there will eventually be a problem with the supply of orchid paper.
 - d. The Dynix bill for Maintenance and Repair has been paid.
 - e. Major expenditures for the year have already occurred.
 - f. Motion to receive and file budget report; J. Wrosch motion; M. Rice seconded; Approved.
- VII. Schedule Next Meeting:
- a. Committee will schedule June meeting during post-demo meeting on March 30th
- VIII. Other
- a. Discussion about journal article sharing feature in URSA 4.0
 - i. B. Burningham suggested that the Board find out from MiLE members whether or not they would be interested in participating in journal article sharing.
 - ii. K. Irwin suggested that the Board works out guidelines for profiles for member libraries that would indicate willingness to share journal articles.
 - iii. Board discussed journal article sharing and agreed that this feature is just one of many new features of URSA 4.0 that would benefit member libraries. Upgrade is not dependent on libraries' willingness to participate in journal article lending.
 - iv. Suggestion was made to consider using Ariel software or Odyssey ILLiad Electronic Delivery to send scanned journal articles rather than through traditional delivery methods.
 - b. State Librarian
 - i. Nancy Robertson is serving as acting librarian.
 - c. LSTA grants
 - i. MeLCat is getting the LSTA grant money in 2005
 - ii. There will be no subgrant program in 2005.
 - d. Suggestion for June meeting agenda (E. Palmer)
 - i. Discussion of budget should include rethinking of delivery reimbursements.
- IX. Adjourn: Meeting was adjourned at 2:50 p.m.

Submitted by Mary Rice – Waterford Township Public Library