DALNET Project Managers' Meeting
WSU Undergraduate Library Community Room
May 3, 1999, 1:00 – 4:00 p.m.

AGENDA

1. **Introductions and Review of Agenda**   1:00 – 1:10 p.m.
   - Updated PM list attached

2. **DALNET Collection Development Committee report—**   1:10 – 1:30 p.m.
   J. Nolan, Chair (or designee from the Committee)
   - Electric Library trial
   - Infotrac Expanded Academic trial
   - Cinahl via OVID with full-text
   - Survey
   - Other

3. **Horizon Migration**   1:30 – 2:45 p.m.
   - Report on Horizon 5.1 and WebPAC 1.3 releases, enhancement projects—L. Bugg
   - Group 3 libraries proposed timeline—S. Muir
   - Group 4 libraries proposed startup—S. Muir
   - Frame Relay info—J. Houser
   - Horizon equipment recommendations
   - Report on Horizon implementation at UDM, WSU, Botsford, and DPL
   - RSS implementation plans—S. Muir

BREAK

4. **UDMercy's Image databases—Demo**   2:55 – 3:15 p.m.

5. **Who to contact in DALNET Office?**   3:15 – 3:30 p.m.
   a) Review who handles what, how to get help in an emergency, discussion lists, Horizon support from Ameritech
   b) DPL Help Desk update—J. Houser

6. **NOTIS Phase Out**   3:30 – 3:45 p.m.
   a) MDAS databases—Wilson, Cinahl, ERIC
   b) WebLUIS replaced by WebPAC (attachment)
   c) Links from NOTIS to DALNET's Horizon databases
   d) NOTIS mainframe changes for Y2K
   e) NOTIS records out of LUIS as libraries migrate

7. **DALNET Services to Information Providers (attachment)**   3:45 – 3:55 p.m.

8. **Other**

NEXT MEETING: September 13, 1999, 1:00 – 4:00 p.m.

L. Bugg/cmz
4-26-99

DALNET PROJECT MANAGERS MEETING
WAYNE STATE UNIVERSITY
DAVID ADAMANY UNDERGRADUATE LIBRARY
COMMUNITY ROOM
May 2, 1999 – 1:00-4:00 p.m.

MINUTES

Present: B. Bett, MCC; K. Binkowski, DIA; J. Brennan, Harper Hospital; L. Bugg, WSU/DALNET; Nancy Bulgarelli, Beaumont Hospital; M. Dow, Hutzel Hospital; C. Eames, Children's Hospital; J. Flaherty, WCCC; G. Libbey, UDM; A. Lim, WSU/DALNET; C. Mudloff, DRH; S. Muir, DALNET; D. Murphy, Walsh; M. Sheble, OCC; J. Shepard, Detroit Public Schools Professional Library; J. Trzeciak, WSU; K. Tubolino, VA; D. Zyskowski, Oakland County Law Library. Guest for part of meeting: R. Holley, WSU.

Absent with Notice: D. Adams, Botsford Hospital; D. Drobney, Rehabilitation Institute; A. Evans, WSU/DALNET

INTRODUCTIONS AND REVIEW OF THE AGENDA
Those present introduced themselves. The agenda was approved as issued.

DALNET COLLECTION DEVELOPMENT ISSUES

1. **Report from the Collection Development Committee.** Chair, J. Nolan, could not be present. In her absence, Robert Holley of WSU, a committee member, reported on several issues for the committee:

   a. *Electric Library* Trial – No DALNET libraries have expressed interest in pursuing a license agreement for this product.
   b. **Infotrac** *Expanded Academic* **Trial** – *Expanded Academic* is currently on trial and being evaluated as a replacement for the MDAS database, *WILS*. Evaluation forms have been distributed via email (request additional copies if needed from J. Nolan at nolanjw@udmercy.edu). Responses are still needed by May 10, 1999. G. Libbey advised that a preliminary quote of $96,000 was received as the total fee for six DALNET libraries who have expressed an interest in licensing this product. More information is pending.
   c. *CINAHL* via OVID with Full-text – DMC (by way of M. Klein) and WSU have both expressed interest in licensing this product. R. Harris at WSU is currently analyzing cost allocations for this joint licensing agreement.
   d. **Survey** – The committee is currently working on a survey that will identify all of the available electronic resources being used by DALNET libraries.
   e. **Next Committee Meeting** – A meeting is scheduled for May 25. The committee hopes that all members will attend so that it can analyze its direction and responsibilities, and determine how its tasks might correspond with A. Lim's duties. Project Managers were asked to urge their institutions' respective committee members to attend the scheduled May 25 meeting.

f.   **Distribution List** – The committee has identified a need to update the DALNET contact
list for staff members at DALNET libraries who are involved in the selection of electronic
resources. Action will be taken on this soon.

g.   **Proquest Vocational Career Development.** J. Flaherty questioned whether or not this
product is still under consideration. He agreed to ask J. Nolan directly about this.

HORIZON MIGRATION

1.   **WebPAC 1.3 Update** – S. Muir reported that Ameritech has released WebPAC v. 1.3 (he
believes, beta version). DPL is currently testing this version and hoping to "go live" with it in
late May. If testing goes well, other libraries using WebPAC 1.2 will upgrade to 1.3 in the next
month or so. This will require moving libraries' existing WebPACs to the DPL server, since
two different versions of WebPAC cannot run on the same machine. Training during week of
5/2 will still be for WebPAC 1.2. Group 3 libraries will probably be going "live" with
WebPAC 1.3.

2.   **Horizon 5.1 Update** – UDM's and WSU's upgrade to 5.1 cannot be done until the test server
has been reconfigured by T. Hyde. When this is done, upgrades to 5.1 are expected to begin
sometime in May or June 1999. Horizon 5.1 clients on CD-ROMs were distributed to the
Group 3 libraries. M. Sheble asked about whether or not Group 4 libraries could install the
clients and point to a testing/training database until Group 4's databases are created. J.
Trzeciak indicated that a training database already exists on the WSU server, so he will ask
Ana Fidler to create a new Sybase ID and password that will allow secured access to this
training database for Group 4 libraries.

3.   **Group 3 Libraries** – S. Muir distributed a project timeline, but this will need to be revised
and re-distributed with corrections. Group 3's target production date is June 30, 1999. Ana
Fidler is extracting test bib/auth/item data right now, and this will be loaded during the week of
5/10. Training sessions consisting of introductions to Horizon systems administration and
module overviews are scheduled for May 17, May 19, and May 20. Details will be announced
shortly.

4.   **Group 4 Libraries** – S. Muir announced that a May 20 briefing will be held in WSU's
Purdy/Kresge Library, Simons Room, 9:00 a.m. A. Lim explained that profiling manuals will
be distributed and broad issues will be discussed at this briefing, with the aim being to alert the
libraries about general decisions that will be needed at each library. This briefing will then be
followed by one-on-one site visits from A. Evans and A. Lim, during which time profiling and
table editing tasks will be discussed in more detail. In order for this to happen, however,
Group 4's test Horizon systems must be created by Ameritech soon; Scott will follow-up on
this task. Group 4's target production date is September 30, 1999. S. Muir will distribute a
proposed project timeline soon.

5.   **Frame Reply Info** – In J. Houser's absence, S. Muir took some time to explain the DALNET
frame relay. B. Bett questioned whether or not this dedicated bandwidth is guaranteed in our
contract. L. Bugg agreed to verify this. S. Muir cautioned that any DALNET libraries
planning to use the frame relay must sign-up now. He added that group 4 DALNET libraries
must also start to ensure that local wiring and hardware are in place for their new Horizon
systems.

6. **Enhancements** –M. Auer (UDM), P. Breivik (WSU), L. Bugg and S. Muir met with Lana Porter (president of Ameritech Library Services) and other key Ameritech personnel at ACRL to discuss the DALNET enhancements. This meeting may have been the catalyst for our receipt of WebPAC v.1.3. L. Bugg noted that the Shared Patron Database is the next priority. Some progress has been made on Remote Patron Authentication, according to S. Muir, and work on the Children's OPAC is just getting started. S. Muir promised to keep the Project Managers advised about any further developments regarding the DALNET enhancements.

7. **Horizon Equipment Recommendations** – J. Trzeciak distributed a list of the DALNET Office's equipment recommendations. In relation to a question about printers for circulation notices, L. Bugg noted that carbonized mailers may be coming soon from Ameritech; it is hoped that this will be developed in time for DPL's "live" date.

8. **UDM, DPL, Botsford and WSU Updates** – S. Muir reported that some problems experienced at Botsford were solved with corrections to tables. K. Tubolino asked if these and any other outstanding problems and solutions could be compiled so that she and other DALNET project managers could benefit from the experiences. A. Lim assured her that she (with the help of A. Evans) would try to keep track of all issues and their resolutions. G. Libbey reported that UDM is still experiencing problems running Day End processes, but that Ana Fidler is working on resolving this. Other outstanding UDM issues have been identified in a list and are being worked on, one by one. For WSU, L. Bugg reported that the DALNET bib import program is now working correctly; this program will soon be passed along to other DALNET libraries in need of it. She also noted that DPL's production data load was currently underway and is going smoothly. M. Sheble reminded the group that circulation notices print in Horizon according to locations where patrons are "associated,"and that this could be problematic for libraries without centralized printing. According to L. Bugg, an enhancement request was submitted through the Horizon Users Group to have this changed whereby circulation notices would be printed according to item locations, not patron locations.

9. **RSS Implementation Plans** – S. Muir will soon be advising the group about project specifications, including equipment needs, sizing issues, etc. He reports that the communications piece with OCLC protocols is being tested right now and should be released in approximately three-months. UDM, WSU, Botsford and DPL will be the first group to implement this system.

UDM's IMAGE DATABASES

G. Libbey presented a demonstration of UDM's two image databases: "Architecture Imaging Database" and "Great Lakes Shipping Collection Database." (The databases can be accessed at: http://webpac.wayne.edu/webpac-bin/wgbroker?new+-access+top.) In response to questions from J. Brennan and others, he explained that the images were taken from photographs, slides, plates, postcards, etc., and that cataloging of the images was performed using MARC-tagged records similar to bib records. Testing of a dynamic-HTML enhancement to the basic Horizon system allows headers and captions to appear automatically with some of the images. Further development of these and other capabilities will serve as a replacement for DALNET's original plans to use NetPublisher for this purpose. B. Bett asked whether any DALNET libraries had begun to take further advantage of WebPAC's linking capabilities to electronic journals and other Web-related resources. J. Trzeciak advised the group that a keyword or browse search

in WSU's WebPAC (http://webpac.wayne.edu/wsu), using the "Internet Address (URL)" search option, will provide examples of this for review. He reminded the group, however, that many links to licensed resources will not be accessible to those not using the WSU campus network.

As an aside, M. Sheble suggested that perhaps a DALNET task force will be needed in the future to address policies and standards for image databases, should more DALNET libraries begin to work on these projects.

WHO TO CONTACT IN THE DALNET OFFICE

J. Trzeciak distributed a list of staff members in the DALNET Office and the specific areas or questions in which each member specializes. He stressed that this list is for non-emergency use only. The first person listed beside each specific area is the primary contact and the second person serves as backup. DALNET staff members usually prefer email to voice mail, if this is possible. This list is subject to change as the DALNET Help Desk becomes operational.

NOTIS PHASE-OUT ISSUES

L. Bugg reported on several issues regarding NOTIS phase-out:

1. **MDAS Databases –**
   a. *WILS.* Last update to WILS was March 1999 data. B. Bett and J. Flaherty confirmed that their institutions' semesters are almost over so that the resource can be removed from LUIS. WILS will be removed on or around May 15.
   b. *CINAHL.* Last update was March 1999 data. *CINAHL* via Silverplatter or OVID options are being considered by WSU at this time. J. Brennan noted that her institution is using *CINAHL* via Firstsearch already. CINAHL will be removed from LUIS sometime in the next few weeks.
   c. *ERIC.* G. Marck in the DALNET Office has prepared a Z39.50 link into ERIC from LUIS. This is being tested right now and should replace the current MDAS version of ERIC soon. J. Brennan suggested that perhaps a Z39.50 interface into CINAHL might be advantageous to work on next, considering the capability to perform broadcast search in WebPAC v.1.3. L. Bugg agreed to pass this on to G. Marck as a low-priority project.

2. **WebLUIS Replaced by WebPAC –** A memo from J. Trzeciak was distributed which outlined the switch from a WebLUIS interface into NOTIS to a WebPAC interface. (WSU will be removing access to LUIS from its public terminals in May.) For those libraries with public stations using dumb terminals, L. Bugg announced that G. Marck is working to provide links into DALNET libraries' Horizon databases. Discussion followed regarding whether or not this work was really necessary right now. B. Bett and J. Flaherty stated that they felt access to the DALNET Horizon catalogs via the Web was adequate, especially considering the short timeframe involved and other technical complications that were discussed. M. Sheble indicated that she had some concerns related to this decision, and promised to advise L. Bugg as soon as possible about whether or not OCC would still require the Z39.50 links.

3. **NOTIS Mainframe Changes –** OS/390 upgrade to make the mainframe Y2K-compliant is tentatively scheduled for Memorial Day weekend. This upgrade will result in a new IP address for NOTIS/LUIS, so the group was urged to make sure all telnet/tn3270 sessions at their

institutions are configured to connect to "dalnet.wayne.edu" rather than the numerical IP address.

4. **NOTIS Records Removed From LUIS** – Again, libraries were reminded that the target date for removal of NOTIS records from the mainframe, post-conversion to Horizon, is approximately three months.

DALNET SERVICES TO INFORMATION PROVIDERS

Descriptions of DALNET service scenarios and cost elements for Information Providers were distributed, as prepared by L. Bugg and D. Callaway (WSU/DALNET). These services are being reviewed by the DALNET Board.

OTHER

- In response to a question about WSU choosing not to migrate its circulation data, L. Bugg noted that Ana Fidler had sent a last-minute file to Ameritech which was used to change the item status of migrated records in Horizon to indicate that items were "checked out in NOTIS." WSU circulation personnel now are checking-in items in both NOTIS and Horizon. S. Muir reminded libraries that they could use a differently colored stamp-pad ink for stamping of due dates after going live with Horizon. This way, when items are returned, staff members would have a visual clue to the fact that the items would not have to be checked-in in NOTIS.
- D. Murphy asked whether or not the Horizon product Sunrise (v.6.0) will require equipment changes or upgrades. The group referred to the *Ameritech Product Plan 1999* that was recently received by some project managers, but could only find a note indicating Sunrise Cataloging will be released in 2000. S. Muir agreed to ask Ameritech this question and forward the answer to the group.
- The next meeting is scheduled for September 13, 1999, 1:00 to 4:00 p.m.

Summary notes by

Adriene Lim

April 27, 1999

To: DALNET Project Managers
From: Jeff Trzeciak
Subject: WebLUIS no longer being supported

Please note that WebLUIS (http://webluis.lib.wayne.edu:8000) will no longer be supported beginning May 14, 1999. The new URL for the web interface to LUIS DCAT will be:

http://webpac.wayne.edu/webpac-bin/wgbroker?new+-access+top.notis

What's different?

1. Most obviously, the search screens and search strategies are different than they were in WebLUIS. This new interface is based on the Ameritech Webpac product and will be identical in searching techniques to other DALNET Webpac catalogs already in place. These include the University of Detroit Mercy, Botsford Hospital, and Wayne State University Libraries.

2. You will not be able to mark records.

3. Other libraries (MSU, UofM) are not listed on this page. You will have to use the following URL in order to access their catalogs: http://www.lib.wayne.edu/imagine/other2/

4. You will not be able to request items.

5. No "broadcast" searching. If you need to search multiple databases you'll need to re-enter your search library-by-library.

If you have any questions please feel free to contact me at ae5308@wayne.edu

DALNET SCENARIOS FOR INFORMATION PROVIDERS

1.   Provide contract Webmaster services to design, create, and maintain a Website for the IP as a gateway from Im@gine to their information.

Cost elements (onetime and ongoing):
        a.   personnel, either DALNET staff or contract services we hire
        b.   server(s) and disk storage
        c.   software
        d.   telecommunications network (AADS)
   Note: these services are available from Web contractors in the area already.

2.   Provide database creation services to digitize, index, and develop an Im@gine Web interface for IP's unique information resources. Databases can be textual (reports, documents, letters), images (photographs, slides, microfilm), statistical (spreadsheets, charts, graphs). Future plans include: sound (tape recordings, radio programs, ads), and video (TV broadcasts, videotapes). Digitization can be done to archival quality for preservation purposes, as needed by the IP.

Cost elements:
        a.   project management services to design, plan and oversee the project
        b.   personnel to digitize materials
        c.   personnel to design and create indexes for intellectual access to digital objects
        d.   personnel to design displays for users
        e.   server(s) and disk storage
        f.   scanning equipment
        g.   software
        h.   workstations for personnel
        i.   telecommunications network consulting (AADS)
        j.   training services for IP's clientele/users

   Note: parts of these costs could be shared with the IP or contracted to third parties by DALNET.
   The Im@gine Web interface used follows national standards for intersystem linkage. The equipment and time involved in digitizing will vary depending on the quality requirements for the images.

3.   Provide contract services to develop the high quality subject content for the IP's Website that is needed by their clientele/users in metropolitan Detroit. Services include identifying the best resources together with the resources of the IP to be usable to their clientele, creating and maintaining the hyperlinks in their Webpages, and providing an Im@gine interface to the Website.

Cost elements:
        a.   personnel with subject expertise
        b.   server(s) and disk storage
        c.   software
        d.   telecommunication network (AADS)
        e.   training services for clientele/users

4.   Future plans are to provide contract services to deliver IP's information to users via Geographic Information Systems (GIS) capabilities. Data and maps would be accessible via Im@gine on the Internet using standard Web browser software.

Cost elements:
        a.   personnel to design system and create Web-based delivery
        b.   server(s) and disk storage
        c.   server software, such as ESRI's Internet Map Server software ($10,500 plus ongoing)
        d.   telecommunication network (AADS)
        e.   training services for clientele/users

L. Bugg and D. Callaway
April 21, 1999