

DALNET PROJECT MANAGER'S MEETING
Oakland Community College, Royal Oak Campus, Room A101
November 13, 2000, 1:00PM – 4:00 PM
Minutes

Attendees: D. Adams, Botsford Hospital; C. Agnew, Marygrove; L. Bugg; D. Callaway, DALNET; M. Dow, Hutzel Hospital; C. Eames, Children's Hospital; J. Emahiser, Beaumont Hospital; A. Evans, DALNET; J. Flaherty, WCCCD; M. Galvin, DIA; A. Lim, DALNET; C. Mudloff, Detroit Receiving Hospital; S. Muir, DALNET; D. Murphy, Walsh; L. Papa, UDM; K. Sanders, DPL; M. Sheble, OCC; J. Trzeciak, WSU; K. Tubolino, VA; F. White, Marygrove; D. Zyskowski, OCLL.

1. **Review of the agenda and introductions:** There were no additions to the agenda. Frank White, Marygrove College and his Systems Librarian Crystal Agnew were introduced to the Project Managers.
2. **DALNET Director Search Process:** L. Bugg reported that Gerry Bosler is the chair of the Search Committee. The committee has begun phone interviews and one-day interviews will be scheduled. Project Managers will be invited to the candidate's presentation. The Search Committee, the Board, and the Staff will all have an opportunity to meet with the candidates. The interviews are tentatively scheduled in late November and early December.
3. **DALNET Board Decisions (meeting of 10/30/00):** Louise Bugg reported that the Board accepted the recommendations from the Finance Committee. The Help Desk will be phased out shortly after the first of the year. Martin Austin has assumed the duties of the WAN administrator. The WAN administrator position was never filled. The new DALNET Systems Librarian position was approved and a job description is being written. It is hoped that this position can be filled as soon as possible, but realistically, the search and interview process could take between four and six months. The DALNET Webmaster position is being redesigned and will be filled by either a librarian or someone with an information technology background. This person will be doing WebPAC/iPAC support. The Horizon servers housed at WSU and DPL will be upgraded so they are identical. The servers will not be linked, but tape backups will be used to update the alternate server in case of an outage. A position was approved for a contract grant writer. A server for the prototype projects for the Information Hub was approved. Funding for equipment in three digital labs was approved. These will be at WSU, UDM, and DPL if those sites will agree to the terms of the offer. They must be able to allow other DALNET members to use the labs for their own projects. Finally, the budget for the next two years was approved. Curtis Skewes from the DIA has been hired on contract to work on the DALNET website redesign.
4. **Access Committee Z39.50 recommendation:** The Access Committee recommended that any site that wanted to connect to Im@gine catalogs using a Z39.50 connection into the databases could do so. We will place instructions on the web for sites to use. Patron empowerment features do not work when using such a connection. While individual libraries

may choose to support their users with individual Z39.50 links to Im@gine (eg. EndNote), the DALNET office does not have the resources to do so.

5. **Information Hub Update:** The Health Group has requested that WSU/DALNET enter into a contract with Strategic Staffing Solutions for calendaring software which will allow support groups and voluntary health organizations to post their activities on the website. This is a demonstration project which needs to be completed in early 2001. Phase Two could include links to transportation information and maps. The first phase will be a custom application of WebEvent software to create the calendar.
6. **Grants and Grant Planning:** The joint grant proposal between DALNET, OWLS, and SLC has been favorably received. A letter has been received stating that the grant has been approved but that the money is dependent upon federal budget approval. L. Bugg, D. Callaway, D. Murphy, J. Bosler, S. Muir will be meeting with the LSTA Grant Planning Committee to determine the process to be followed and the software to be used. J. Trzeciak and G. Marck will provide technical support. The ILL Task Force will be the lead implementers in DALNET.

RSS is on hold until iPAC has been installed and implemented.

RSS and URSA do not interface with iPAC 1.0 but will with 1.1. Interfaces with OCLC are partially available; however, DOCLINE interfaces are not yet available. Policies for resource sharing need to be developed.

7. **Horizon Update:** iPAC as released does not support multiple Horizon catalogs. *epixtech* has a "fix" which will allow multiple copies to run on a single server. At this time, server capacity is a concern. The upgrade to iPAC release 1.1 is necessary to streamline operations. J. Trzeciak and A. Lim reported on a number of benefits from upgrading to iPAC, including adjacency and proximity searching. No item information is displayed. Restrictions are not built from the item record in Horizon. iPAC will require considerable work to implement as we will need to do some database preparation. Yet, implementation of iPAC may need to precede the implementation of Horizon 6.0, for example, the Horizon 6.0 subfield v fix does not work with WebPAC. A. Lim will identify some sites where DALNET libraries can test an iPAC catalog. A key reason to move to iPAC is for more efficient searching in the largest databases.

WebPAC broadcast searching is now working in test for all libraries and all searches except the author keyword search. It will be moved to production by the end of the year. Anyone who needs advice on solving problems with WebPAC should contact J.Trzeciak for individual assistance.

Time Outs: A. Lim reported that M. Austin believes that the time out problem is with the WSU firewall. M. Austin has extended the time parameters to resolve the problem. The various error messages to help identify Horizon problems are in the *epixtech Reference Manual*.

Security Enhancement: The security enhancement for reports is now ready for G. Marck to begin implementation. This enhancement changes the Sybase security so that individuals running reports can only get their own data. If the work is begun now, it can be completed by the week of 18 December 2000. Each DALNET site will need to change the Sybase user id and password on every workstation that uses the Horizon client.

Course Reserves Task Force: Due to the lateness of the hour, Mary Ann Sheble will post the Task Force's report to the Project Managers listserv.

Downtime Survey: S. Muir distributed a copy of the survey with instructions for completion. We need to identify what is critical for backups and server utilization in case of extended downtime. The impact of academic calendars and time of day on various site's answers was acknowledged.

Hot News from HUGM: J. Trzeciak reported that DALNET libraries may get more votes at HUGM. He will keep us posted.

- 8. DALNET Outreach:** Curtis Skewes from the DIA has been hired on contract to work on the DALNET website redesign. The prototype which is selected will be developed for demonstration at the Project Managers' meeting on 1/8/01. It is hoped that the project can be completed by February 14, 2001.

The following new members are being considered: Schoolcraft College, Mt. Clemens General Hospital (recently signed), and William Tyndale College.

- 9. Next Project Manager's Meeting:** The next regular meeting is scheduled for 1/8/2001. The DIA has offered to host the meeting.

Summary notes by,
Anaclare Evans