

DALNET PROJECT MANAGERS' MEETING

**WSU Purdy Library, Dean's Conference Room
January 11, 1993, 1:00 - 4:00 p.m.**

Agenda

1. MARC Holdings Record Conversion Project (C. Wecker)
2. DALNET MDAS Implementation (W. Kane)
3. New NOTIS Release Implementation (L. Bugg)
4. NOTIS IntraSystem Loan (PACLoan) Implementation (L. Bugg)
5. DALNET Centralized Printing Charges (1991/92) (L. Bugg)
6. DALNET Circulation Forum -- April 19, 1993 (L. Bugg)
7. DALNET-L Listserv Concept (W. Kane)
8. NOTIS Enhancement Ballot for 1993
9. Progress Reports
 - QuikReports
 - MRLT Grant Proposal for PACLink
 - WSU Archives Holdings on NOTIS
 - OCLC Tapeloading for WSU
 - LUIS Screens Committee
 - Michigan NUGM Plans
 - DALNET Administrators' Briefing
10. Other

L. Bugg
12/18/92

LB93-53

DALNET PROJECT MANAGERS' MEETING

January 11, 1993

Minutes

Present: G. Bosler (for K. Gauri), L. Bugg, I. David, W. Kane, M. Klein, C. Liner, H. Ma, S. Martin, J. Murray, A. Sargent, T. Shen, J. Smith, C. Wecker

Excused: D. Adams

1. MARC Holdings Conversion

C. Wecker reported on MARC Holdings record conversion progress. On December 12, NOTIS volume holdings records for Wayne State and all four hospital libraries were machine converted to the new MARC Holdings format. Prior to that, C. Wecker conducted training sessions for staff of these five libraries.

On January 30, conversion will be done for the Detroit Public Library, Oakland University, and the University of Detroit Mercy. Volume holdings records for the remaining four libraries (the three community colleges and the Oakland County Law Library) will be converted on February 20. Conversion to the MARC Holdings format is required before implementation of LMS Release 5.1.

There is a little cleanup that needs to be done following conversion. A. Fidler runs a report that identifies records that might need some cleanup.

2. MDAS

A second MDAS site license has now been purchased for all the rest of the DALNET libraries. Current Board policy is that those DALNET libraries who have contributed money toward this MDAS site license can make databases available to their patrons. To date, additional libraries that will be providing databases at their sites are the Detroit Public Library, Macomb Community College, Oakland University, the University of Detroit Mercy, and Harper Hospital.

WILSON makes its databases available free for the first year or so. The above five libraries need to contact Diane Lewin at WILSON to be approved for this trial period. Once they have been approved, Project Managers should contact W. Kane who will authorize their terminals and provide training and documentation.

Wayne State is arranging a meeting with WILSON to discuss a DALNET consortium contract rather than separate contracts for each DALNET member institution. Wayne State plans to pursue DALNET contracts with other database vendors as well. Project Managers expressed interest in several IAC databases, including Health Index and National Newspaper Index. Louise will get copies of IAC prices to DALNET MDAS libraries.

The next MDAS databases scheduled for loading are ERIC and Legal Resource Index (IAC). Library literature is being added to the WILSON file in January.

W. Kane reminded Project Managers that once a DALNET library is authorized for MDAS, the library can make available at its MDAS terminals all of the MDAS databases. The databases it has not licensed will require logon. This will allow patrons of other DALNET libraries who are authorized to sign on with their Social Security numbers to use those databases.

W. Kane, upon request from the Project Managers, will authorize specific staff terminals for MDAS access. He will also provide a temporary logon ID for Project Managers to use to evaluate databases for licensing.

3. New NOTIS Release Implementation

Louise reviewed the "Draft" 1993 Implementation Plan. Testing will begin in March to determine if LMS and MDAS can be remerged so that separate terminals will not be needed for MDAS databases. L. Bugg pointed out that the "hook to holdings" link is through the serial's ISSN number. CINAHL records do not include ISSN numbers and, therefore, the "hook to holdings" will not be operational for those records. If LMS and MDAS can be remerged, there will be a menu that will allow people to choose MDAS databases or LUIS.

The new releases of LMS, GTO, and MDAS software have all arrived. All three must be installed simultaneously. Initially, LMS Release 5.1 software will be installed without location-based searching turned on and without Check Mark implemented so that we can benefit from the improved performance and fixes to "bugs". Both QuikReports and IntraSystem Loan software have also arrived and both need Release 5.1 to be implemented. QuikReports can be installed simultaneously with Release 5.1. IntraSystem Loan is scheduled for testing a month behind the 5.1 testing to make problem diagnosis

easier. The goal is to get IntraSystem Loan in place by Summer to be available to patrons in the Fall. After Release 5.1 is in and stable, evaluation and testing of Location-based Searching and Check Mark can begin.

4. NOTIS IntraSystem Loan (PacLoan) Implementation

L. Bugg has been reviewing the IntraSystem Loan documentation. Testing is scheduled to begin in March. The Circulation Task Force volunteered to work on the IntraSystem Loan implementation plan. An expanded Task Force to include Document Delivery staff and staff from types of libraries not currently represented was recommended. Joan Emahiser from Beaumont was "volunteered" to be the hospital representative. Access, cost recovery, and other policy issues are matters for the Board.

There are many unanswered questions about how IntraSystem Loan can work in our environment. Testing may be the best way to get the answers. We have received the mainframe software (for use in a single online catalog) which provides a patron interface for authorized users to request books and photocopies. The System validates requesting patrons in the DALNET patron file and checks to see if the home library already owns the items. The requests are stored in a "loan request" file which the DALNET site's interlibrary loan staff can print out at a system printer (one with its own CICS "address").

5. DALNET Centralized Printing Charges

L. Bugg distributed a draft of 1991/92 centralized printing charges for DALNET sites. Project Managers should review the charges and get back to Louise. The costs will be forwarded P. Spyers-Duran and R. Harris for billing.

6. DALNET Circulation Forum

The second "annual" Circulation Forum will be held at the Detroit Public Library on April 19, 1993. Circulation Task Force members are working on the program; they would like volunteers from DALNET libraries who are willing to describe "creative use" of NOTIS for Interlibrary Loan or other circulation-related functions at their sites. Please give names of staff to Louise or other Circ Task Force members.

7. DALNET-L Listserv Concept

W. Kane described the concept of a DALNET Bitnet list that the Systems Office QUEST (University Quality Process) team has been discussing. DALNET-L could be hosted by WSU and moderated by Bill. Staff from DALNET sites could then pose questions or comment on other peoples' questions. Systems Office staff could post news and information regarding the use of the NOTIS System on the list. Notes could also be forwarded to DALNET-L from other relevant Bitnet lists, e.g. NOTIS-L. More immediate news and information, e.g. system problems and holiday schedules, would continue to be sent to Project Managers and Site Administrators via PROFS. Project Managers liked the concept, preferably as a moderated list. Each site would prefer to determine which staff would subscribe to the list.

8. NOTIS Enhancement Ballot for 1993

NOTIS Special Interest Groups were asked for input on the question of whether NOTIS should continue its Enhancement Ballot process in 1993. L. Bugg felt that there are really two separate questions:

- 1) whether there should continue to be an Enhancement Ballot process; and
- 2) whether NOTIS should be the one running the process.

Project Managers felt that there should continue to be a ballot, but that it might be more appropriate for the users (e.g. SIG's) to run the process. W. Kane will convey the DALNET opinion to the Consortium SIG meeting at Midwinter ALA.

9. Progress Reports

- a. **QuikReports:** Project Managers agree that the three DALNET committees--Circulation, Acquisitions, and Database Standards--should be responsible for reviewing the reports in their modules available from QuikReports. Each group of reports needs to be prioritized for testing and implementation. Some reports may require further standardized use of fields and coding values. C. Wecker distributed a copy of the current membership of these three committees. Project Managers were asked to review the list and contact C. Wecker with changes or additions.

- b. **MRLT Grant Proposal for PacLink:** The grant proposal to HEA for Title IIA (former Title IID) monies is on target for the January 15 deadline. The University of Michigan is serving as fiscal agent. Letters of support have been received from some DALNET libraries; the State Librarian (Jim Fry) also submitted a letter of support. HEA will notify us of its decision by September 30th. PacLink includes PACSearch and PACLoan software. PACSearch software enables the three participating libraries to search each other's databases, i.e. DALNET libraries will be able to search the databases of the University of Michigan (MIRLYN) and Michigan State University (MAGIC). The grant request is for \$300,000 to help pay for the software licenses.

- c. **WSU Archives Holdings on NOTIS:** C. Wecker announced that, in the near future, WSU's Reuther Archives will begin to create "collection level" records for its labor history and urban affairs holdings on NOTIS. They will begin to appear in LUIS under the Processing Unit code RE. They have over 1200 collections for which bibliographic and holdings records need to be created in NOTIS.

- d. **OCLC Tapeloading for WSU:** WSU is preparing to send a test tape with about 150 NOTIS records to OCLC to evaluate for tapeloading. Tapeloading libraries add their OCLC holder codes to records via a batch process rather than one-by-one online. During the cataloging process, staff use the "tape" command to identify the bibliographic records that need WSU's holder code (EYW) added in the OCLC database. OCLC also accepts files of records transmitted weekly over the Internet. WSU plans to transmit this way rather than ship tapes. A tape or file can be sent to OCLC with records for more than one library, as long as the records include holder codes in a consistent fashion. DALNET libraries that do not receive OCLC catalog cards should consider tapeloading. To receive cards, staff must add the library's symbol to each OCLC record online.

- e. **LUIS Screens Committee:** W. Kane reported that the Committee's current goal is to complete the LUIS explain screens for DALNET libraries' hours. Then, the Committee plans to work on additional LUIS information screens for borrowing policies.

- f. **Michigan NUGM Plans:** C. Wecker reported that the 5th Annual Michigan NUGM Meeting will be held at Western Michigan University on Thursday, June 3. Project Managers at Michigan sites and the University of Windsor will be polled for their interest in a NOTIS-conducted workshop either the day before or after Michigan NUGM. Once again, there will be tables for NOTIS sites to display local NOTIS-related materials. DALNET libraries are encouraged to bring or submit materials for the DALNET table. Registration packets for the meeting will be sent to libraries in April.
- g. **DALNET Administrators' Briefing:** S. Martin, J. Murray and L. Bugg have been asked by the Board to plan a briefing to be held in April or May. The briefing will be a "show and tell" session highlighting the benefits of DALNET membership and updating administrators on the status of NOTIS and DALNET. Sites will be asked for the names of those they want invited to the briefing, e.g. Provosts, Deans, Heads of Library Boards, etc. Invitations will be handled by Wayne State.

10. Other

Release 5.0.2 Tag Tables: At the last meeting, C. Wecker promised to investigate the possibility of photocopying pages of the MARC tag tables with 5.0.2 changes. There are too many changes to photocopy and insert in 4.6 manuals. The 5.0.2 tag tables include updates 2 and 3 to the U.S. MARC format; these changes are also reflected in the OCLC format documentation. If DALNET libraries want copies of the 5.0.2 tag tables, they should notify L. Bugg. the cost is still \$45 per copy.

Word Perfect Training for DALNET Members: L. Bugg distributed the schedule for a four-part Word Perfect training session at the Purdy Library that DALNET libraries' staff can attend at the cost of \$10 per session. Notify L. Bugg if you are interested.

NEXT MEETING: Monday, March 1, 1993, 1:00 - 4:00 p.m. in WSU Purdy Library Dean's Conference Room.

Notes by,

Charlene Wecker
January 22, 1993

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