DALNET PROJECT MANAGERS

Meeting Minutes
June 5, 1989

Present: D. Adams, L. Bugg, E. Condic, J. Flaherty,
          K. Gauri, J. Houghton, M. Klein, C. Liner, H. Ma,
          S. Martin, J. Murray, J. Smith, C. Wecker

1.   GTO and New OCLC System for Record Export

The OCLC GTO (Generic Transfer Overlay) documentation was
reviewed by L. Bugg. With the introduction of the new
OCLC online system, NOTIS will only support the OCLC
transfer using GTO. The current GTO will be enhanced for
the new OCLC system. Ron Gardner (of OCLC) informed WSU
in a recent visit that OCLC will not be instituting the
new online system until a new telecommunications network
is in place.

OCLC has sent an RFP to several telecommunication
networks. After bids have been evaluated and the vendor
selected, it is expected that the new system will be
installed in approximately 18 months. During that time,
NOTIS users can continue to use all the current OCLC
transfer options. DALNET Libraries now have more time to
move from the Telex 476L OCLC transfer to the new NOTIS
OCLC GTO.

WSUL is currently working with the Oakland County
Library - Law Division to install their GTO by the end of
July. A second GTO is being installed in WSUL's
Technical Services Unit. We still need to determine the
configuration for the GTO in a token ring environment.

L. Bugg described (and charted) the GTO configuration.
GTO transfers records through a "giant" loader program
residing in the mainframe that will include participating
DALNET Libraries' OCLC holder codes and their NOTIS
translations. Bibliographic and copy holdings records are
created by the transfer. Depending on the loader program
and the volume and copy holdings information in the OCLC
049 field, use of the GTO could create copy holdings and
volume holdings records which would need minimal
modification. Item records with barcodes would, of
course, have to be created after the record is entered
into NOTIS. Up to eight OCLC terminals can be attached
to a GTO "machine."

2. **Status Reports**

    a. NOTIS to NOTIS Linking Development Project

        A statewide advisory committee is being convened to
        help conceptualize a NOTIS to NOTIS linking
        development project for Michigan. B. Holley is
        convening the first meeting after ALA. The group
        includes representatives from state-supported
        colleges and universities, MERIT, the DPL and the
        Library of Michigan. The goal is to come up with a
        grant proposal for funding the project. The test
        sites would be the Library of Michigan, WSU, and
        MSU.

        We have been working with NOTIS to gather
        information to use in the planning and grant writing
        stages. The first level of linking would be to
        enable a LUIS search to move from one site's
        database to another site's database in as
        transparent a way as possible. Optimally, one would
        not have to rekey the search each time.

    b. Keyword/Boolean Across Multiple Files

        L. Bugg has not been able to get in touch with John
        Colman to find out if there has been any manpower
        assigned to this project. If not, she will pursue
        again the idea of DALNET doing this enhancement.

    c. NOTIS Multi-database Product

        This was to be available in June from NOTIS.
        Currently, Faith Van Toll and L. Bugg are
        researching both NOTIS' product and BRS Onsite and
        will come up with a recommendation this summer.
        NOTIS' product includes initially Medline and some
        Wilson indexes. M. Klein and K. Gauri volunteered
        to assist F. Van Toll and L. Bugg with their
        research. Loading other databases, e.g., the DPL's
        TIP, was discussed. BRS Onsite uses the BRS search
        procedure; the NOTIS product has searching that is
        consistent with current LUIS searching.

d.   Prospective DALNET Libraries

Libraries that have been talking to WSU about possible DALNET participation include Detroit Medical Center Libraries, Oakland Schools (a resource library for Oakland County teachers), and SLIC (Small Library Information Consortium), which includes some small independent colleges in the Detroit area.

e.   Capacity Planning for Central Site

Capacity planning to develop requirements for the DALNET NOTIS System 2-5 years out has begun. A comparison of system utilization pre- and post-Keyword/Boolean on WSU's database will be done. Some options for a CPU upgrade include:

a.   Expanding the 4381 to its maximum size;
b.   Selling the 4381 and moving to another computer;
c.   Sharing a bigger machine with the Computing Center, e.g., a 3090.

We are trying to analyze all components: speed, channels, disk, front ends, etc. There is no doubt that we plan to expand -- the question is when.

The DALNET project managers stressed the importance of including a staffing component for the "DALNET Office" as well as for the additional support needed from the WSU Computing Center, in system capacity planning for new services and additional members. They expressed concern that current staff could not take on additional members and new services without impacting service to current members. Further, the Project Managers expressed concern that current WSU Systems Office and Computing Center staffing levels were not meeting their needs. Assistance from Network Control during evenings and weekends continues to be a problem. Charlene and Louise are increasingly difficult to reach. Louise responded that no additional Systems Office staff had been included in the 1990 DALNET budget, approved by the Board in March 1989. Jim Flaherty will bring the concerns of the Project Managers regarding staffing to the attention of the Board.

f.   DALNET Access Task Force

This Task Force is being formed by the Board to compile and review the access policies of the DALNET Libraries. Task Force members include representatives from WCCC, Harper, DPL, the University of Detroit and WSU.

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3. **Billing Threshhold**

    The NOTIS circulation billing threshhold in production is
    $5.00. DALNET Libraries are concerned that 30 to 40% of
    their overdue bills will not be printed. Louise will
    check with the programmers to see if a billing threshhold
    of $1.00 could be used once a month. If not, DALNET
    Libraries request a lower billing threshhold, e.g.,
    $2.00.

4. **The Use of Provisional Records on a Temporary Basis for
    Unconverted Backlogs**

    The University of Detroit requested consideration of
    their using provisional records temporarily for
    unconverted shelf list cards. Minimal record standards
    to not include uses of provisional records, which are to
    track items being acquired. Standards are needed for
    provisional records in the DALNET database.

5. **GAC (Group Access Capability on OCLC)**

    D. Adams will report on her research on this at the next
    Project Managers' Meeting, as necessary.

6. **NOTIS Enhancements desired by DALNET Libraries**

    After reviewing 26 possible NOTIS enhancements
    distributed to Project Managers, a consensus was reached
    on the five with the highest priority. The group felt
    that, because of our unique position as a consortium, we
    should concentrate on enhancements particularly needed by
    a consortium. The five enhancements (not in priority
    order) are:

    a. Keyword/Boolean across multiple files;
    b. Authority record security at field level;
    c. Location based LUIS searching;
    d. Enhanced shelf listing capability, including call
        number index searchable in LUIS;
    e. Enhanced bill and fine module for consortia.

    The DALNET Project Managers' enhancement priorities will
    be recommended at the Michigan NOTIS Users Meeting on
    Thursday, June 8, at the Library of Michigan.

7. **Keyword/Boolean Demo**

    C. Wecker presented a demonstration of Keyword/Boolean
    for DALNET Project Managers in the NOTIS Training Room.

Notes by:

Charlene Wecker
June 19, 1989

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