

**Recommendation to the DALNET Project Managers
From Single Database Taskforce
5/16/05**

The Single Database Taskforce recommends that DALNET utilize a Three Phase Approach to merging member databases into one single database. The phased approach is described below. Libraries prepared to merge at the current Horizon release (7.3.2) will compose Phase 1 Libraries. Libraries unable to merge until the release and evaluation of 8.0 will compose Phase 2 Libraries. A timeline for the Phases is attached.

Phase One

*WCCC
Walsh
Mason
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- Work on pre-merge tasks and development of Best Practices documents.
- Identify institutions that will merge in the 7.3.2 environment.
- With DALNET Board approval, contract with Dynix to create a merged Test database consisting of the Phase One libraries.
- Run tests against the Test database .
- Submit for review an evaluative report to the DALNET Board. DALNET Board reviews the report of the test phase, and votes to continue or abort plans to merge the Phase One group of databases. Individual libraries may also opt out of the merge at this time.
- Begin shared catalog training
- Do production load of Phase One libraries.

Phase Two

*UConn
Marygrove*

- Upgrade all DALNET libraries to Horizon version 7.4 and HIP 4.0
- Upgrade all DALNET libraries to Horizon version 8.0
- Training on version 8.0
- Contract with Dynix to create a Phase Two Test database consisting of the shared catalog and Phase Two libraries.
- Run tests against Phase Two Test database .
- Submit for review an evaluative report to the DALNET Board. DALNET Board reviews the report of the Phase Two Test, and votes to continue or abort plans to merge the Phase Two libraries into the shared catalog. Individual libraries may also opt out of the merge at this point.
- Shared catalog training for Phase 2 Libraries would commence.
- Do production load of phase 2 libraries

Phase Three

Begin Retrospective Authority Cleanup