

DALNET Finance Committee Recommendations

The DALNET Finance Committee makes the following recommendations to the DALNET Board for action at the Board Meeting of October 30, 2000

1. The DALNET Help Desk should be phased out as soon as possible, but no later than January 31, 2001.
2. The WAN Administrator position should be eliminated. The DALNET Systems Office at WSU should be reassigned WAN duties for network support.
3. An additional DALNET Systems Librarian should be hired by the DALNET Director to assist with Horizon System, Web and Hub applications.
4. The DALNET Webmaster position should be realigned as a function of the DALNET Systems Office and a full-time staff member should be hired by the DALNET Director to provide Horizon System, Web and Information Hub support.
5. DALNET should upgrade its Horizon servers with two servers at two sites as specified in Option 1 of the "DALNET Horizon Capacity Planning Report", excluding the Horizon development component with the E250 server and Sybase license.
6. The DALNET Board should allocate \$10,000 to hire a grant person under contract to prepare drafts of grants. Promotional materials will solicit individuals who are experienced in seeking cooperative grants among institutions, agencies and corporations in the information community. The selection of activities / projects for grants will be determined by the DALNET Executive Committee. The service contract should be publicized in local publications in the form of a Request for a Proposal (RFP).
7. A server site should be created for the Information Hub as soon as possible with the following allocations for hardware and software: Development Server \$25,000, A/V Compression software \$5,000.
8. Digital Laboratories are recommended for immediate installation at Detroit Public Library, the University of Detroit Mercy and Wayne State University. The three institutions will be asked whether they have the staff, and the space to create a laboratory. In addition, they will be asked whether they have the willingness to let other DALNET institutions use their laboratory if the equipment is funded by DALNET. An additional specification will be that the site institutions must agree to meet DALNET standards for data entry, access and control. Digital data might be stored on a local server with local proprietary control or on a central DALNET server. DALNET will consider the storage and maintenance of digital data (e.g. images) on a case by case basis.
9. Of the three institutions receiving a digital laboratory the maximum amount that they may receive is \$17,000. Allocation of the funds must be specified and approved by they Executive Committee. Suggested allocation may be broken out as follows: Workstation: \$9,500, Scanner: \$5,000, Digital Camera: \$2,500. If the institutions already have some equipment and wish to purchase, alternative, integral equipment in order to pursue a DALNET Information Hub project, it is permissible to seek approval for hardware and software up to the maximum amount allowed.
10. The DALNET Budget Annual Operating Costs Fiscal Year 2000-01 is recommended for approval.
11. The DALNET Budget Annual Operating Costs Fiscal Year 2001-02 is recommended for approval.

DALNET Finance Committee Survey of DALNET Services: Follow-up

The DALNET Systems Office has reviewed the DALNET Finance Committee Survey results. The following action has been taken in the short-term.

- The DALNET Horizon Migration Task Force listserv has been re-instituted to allow members to share information on Horizon functionality and solutions to problems.
- Member sites can now communicate directly with DALNET Systems Librarians.
- The focus of the DALNET listserv has been redirected for reporting important information. e.g. downtime.
- The DALNET Systems Office is acquiring conference phones to allow DALNET members to participate in calls to *epixtech* for customer support.
- The roles and responsibilities of the DALNET staff is being clarified and will be communicated to members.
- Improved access to WebPACS should be available in October, 2000.
- A WebPAC information session is being planned for November, 2000.
- The WebPAC information resource person will continue to be Jeff Trzeciak.
- The DALNET Web Site has been updated with current information for members and other Web users.
- Additional copies of the Horizon client CDs will be made available to members for current and future releases.
- Feedback and development plans for ongoing improvements will be addressed by the DALNET Systems Staff and communicated to members.