

# DALNET Finance Committee Meeting June 13, 1997

Present: Patricia Senn Breivik, Margaret Auer, Gloria B. Ellis, Phyllis Jose, Robert Harris

The committee reviewed principles agreed and questions raised at its meeting of July 29, 1997.

Timeline for obtaining needed costs is:

Ameritech products and services (The contract) - late July

Intranet (Being prepared by the Partnership Team) - mid-July

DALNET's centralized services (Louise Bugg and Bob Harris) - end of July  
Included here are transition costs as well as on-going costs. Credit is being accumulated on current software

Costs of individual sites  
Guidelines will be offered

M. Auer noted that Ameritech offers two options: 1) buy a system and assume full responsibility for it, 2) buy a system and contract for full management, under which each institution would be billed a monthly fee on either a 7-day, 24 hour basis or 5-day, 8-hours.

P. Breivik noted that as a consortium there are other things DALNET can do, such as staff development and cooperative purchasing. R. Harris asked what services do we offer and how are they bundled. It was suggested that institutions which contract for services should pay significantly higher costs.

G. Ellis will ask the project managers to appoint a committee to report back on what the local site costs would be if an institution chooses not to remain in DALNET and what benefits would be lost. Examples of the former are technical support and training; example of the latter is authority control.

A Power Point presentation is being prepared for use in explaining the proposed partnership to non-library administrators (financial vice presidents, boards) at member institutions.

Discussion next moved into types of membership. There was consensus that costs should be higher for non-members. A users group could be established. These definitions were agreed to:

Member is one who not only has access to the system but makes contributions to the system, the DALNET board and DALNET committees. The member subscribes to the

vision statement, contributes human resources and is involved in determining the future of DALNET. ~~The system here is Horizon.~~

An Affiliate is one who buys into the system (all modules) and has its holdings in the database. An Affiliate could participate in databases by paying ~~more~~ *fee.*

A Customer pays for services for which it contracts and pays an administrative fee for these.

*Committee Consultant*  
Since the budget is proposed well in advance, fees from affiliates could go into a pool to reduce costs in future years. A portion of this sum could be used for a financial grant program.

Models for allocating costs were discussed. There was consensus that some costs are equal for all, such as staff and maintenance costs. In an attempt to arrive at tiers for the remaining costs, those which are tied to demand and use of the system, the following information will be sought from the Board:

Staff: Full-Time Equivalent in budgeted positions, as of February 1, 1997, for  
librarians and support staff (This does not include media staff or  
staff employed by a University Press)  
Full-Time Equivalent in budgeted positions, as of February 1, 1997, for  
student staff

Number of sites with workstations

Operating budget for the current fiscal year (do not include hardware or other equipment)

This query will be posted on the listserve by G. Ellis. Responses are to be sent to R. Harris at rharris@cms.cc.wayne.edu. R. Harris will obtain system-generated data on each institution's database. This information will be the basis for models generated for review at the Committee's next meeting.

The next meeting is Monday, July 7 at 2 p.m. at Wayne State University. Definitions will be reviewed and models studied.

A meeting is scheduled for Friday, August 1 at 9:30 a.m. at which time all costs should be available.