Dalnet Circulation Standards Committee Minutes

Meeting: September 24, 1998, Purdy/Kresge Conference room, 9:30-12:00

Present: Bradd Burningham (WS), Joan Emahiser (WBH), Betty Nelson (UDM), Terry Potvin (DPL), Becky Riesterer(WC), Suzanne Taravella(OCC), Anaclare Evans (DALNET), Jerry Bosler (MCC), Ruth Ewald (MCC), Jan Miller (MCC).

1. **Update on Patron Record Standards.** The update on NOTIS patron record standards was approved by the Project Manager. Anaclare will make sure that copies of the patron record standards are forwarded to all committee members.

2. **Record Archiving Update.** During the week following this meeting, Oakland University records will be eliminated from the NOTIS system. They should all be cleared out by Oct. 1, 1998. The Oakland University catalogue can henceforth be searched on the Web at <sailaway.kl.oakalnd.edu>. In conjunction with this, other obsolete records (deleted course reserve records, etc.) will also be purged from NOTIS throughout the DALNET system. These records will include tapeloaded patrons from a year or more ago who have never used their cards. With Horizon there should be the option of more local control over this, since the table can be maintained and changed from the DALNET partner's own home library. In the meantime, DALNET members should be getting their staff up to speed with working in a Windows environment.

3. **Fines and Forgiveness.** Anaclare will fax the bill and fines data to people so they can see the projected amounts they will be dealing with.

4. **Anaclare's Head.** The DALNET Office is currently interviewing for the DALNET project manager's position, which they hope to fill soon. Anaclare has had some migration problems of her own with a new PC which was installed in her absence. She was not able to print or access several files and documents she had hoped to have available for this meeting.

5. **Update from UDM on Horizon Circulation Module.** Betty provided a snapshot of some of the experiences she has had as the first DALNET partner to bring up the Horizon Circulation system. Overall she feels it is much easier to maneuver in Horizon, largely because of the Windows environment. Holds and recalls in particular are much easier. But the migration has not been without problems. Bills and fines information has not been brought over from NOTIS. Unlinked items didn't migrate either. Also, there has been no training provided on the Reserves Module, and this has been causing headaches. These and some other problems were in various stages of being addressed.

6. Other Issues. The question of SSNs and FERPA limitations has yet to be definitely answered. The suggestion that came from this committee of using a combination of a partial SSN and birthdate had been favorably received by the committee looking at this.

Betty offered to have the next meeting in the form of a site visit to UDM so we could witness firsthand the Horizon Circulation module. The committee decided to have the next meeting on Oct. 29, at 9:30 a.m. in the Conference Room at UDM's Library. Betty will provide refreshments.