

## Dalnet Circulation Standards Committee Minutes

**Meeting:** August 27, 1998, Purdy/Kresge Conference room, 9:30-12:00

**Present:** Bradd Burningham (WS), Joan Emahiser (WBH), Betty Nelson (UDM), Steven Vest(WS), Terry Potvin (DPL), Carol Sims(WCCC), Becky Riesterer(WC), Suzanne Taravella(OCC), Anaclare Evans (DALNET).

1. **Shared patron record task force update.** The committee reviewed the recommendations of the Dalnet Task Force. These were forwarded to the steering committee.
2. **Substitute for SSN.** The committee brainstormed to try to come up with a workable substitute for Social Security Numbers as a unique identifier. The best possibility seems to be a number combining birth date with the last four digits of the social security number.
3. **Bill/fine forgiveness document.** There are various options for a cutoff point. Annaclare provided a chart with the estimated value of outstanding fines for the pre-August 1996 period. This was a preliminary document to help in coming to a decision on cutoff dates for forgiving fines to reduce the number of patron records in the migration to Horizon.
4. **Policy reviews.** Dalnet Libraries were urged to review their circulation policies in preparation for migration to Horizon. Any library that needs a copy of its NOTIS circulation tables should contact Anaclare.
5. **Other issues.** Anaclare Evans recounted some of the problems encountered by Oakland University in cleaning up their circulation files so that their records could be reviewed.

The next meeting is scheduled for September 24, 1998, at Purdy/Kresge. Terry Potvin will bring refreshments.