

DALNET Planning Process Team Meeting February 2, 1996

Present: L. Bugg, I. David, M. Sheble, F. White

1. Follow up on visioning retreat
 - a) Thank you letters: Margaret Auer will handle;
 - b) Evaluation: combine with review of Lou's report;
 - c) Project Managers' review of report: Indra will draft questions to focus the review on our expected result. The Team will finalize after the PM meeting on 2/12. Louise will distribute with the report to all participants. PM's will discuss their reviews at March 4th meeting. Team will write synthesis of PM reviews and other Board members reviews and deliver to Margaret by March 11th to mail to Board before their March 29th meeting.
 - d) Core values development: Margaret will appoint a team to work on this.

2. Timetable for Next Steps

| | | |
|-----------------------|--------------------------------------|-------------|
| Vision | Board/Project Managers | April 1996 |
| Values/principles | Board | May 1996 |
| Mission/goals | Board | June 1996 |
| Strategies/objectives | PMS/Committees recommend to Board | Summer 1996 |
| Business/Action plans | PMS/Board | Fall 1996 |

3. Criteria for next generation system

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|---|---------------------|
| a) Project managers need to develop guidelines e.g. shared OPAC, functional needs | Fall '96/Winter '97 |
| b) Project managers need to identify bridge products to pursue in the interim | Winter/Spring '96 |
| c) DALNET libraries need plan to migrate to Ethernet and PC stations | Spring/Summer '96 |

4. Focus session follow up

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|--|-----------------|
| a) Need to review and develop action plans | Summer/Fall '96 |
| b) e.g. Web home page for DALNET with a Web developers SIG to share info | |

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5. Next meeting after March 4th PM meeting

Task 1: decide how to write recommendations on visioning retreat based on evaluations received and PM discussion.

Task 2: develop timeline/next steps for Board review at March 29th meeting.

Notes by,
Louise Bugg
February 26, 1996

LB/cmz