DALNET Steering Committee
November 13, 2000
Minutes

Present: K. Bascanyi, L. Bugg, R. Call, J. Emahiser, J. Flaherty, S. Muir, L. Pappa, K. Sanders, M. Sheble

Horizon Enhancements

Shared Patron Database. Circulation Committee is waiting for a draft of specifications from *epixtech*.

Authentication System. The Remote Patron Authentication system is taking longer than planned to install.

Shared Authority File. The Cataloging/Authorities Task Force is waiting for specs from *epixtech*.

Children's OPAC. The 1.0 version of iPac will not contain the children's OPAC component. This issue will be discussed in a conference call next week with the manager of iPac. Tentatively the children's OPAC will be in the 1.1 release, due the fourth quarter of 2001.

Ad-Hoc Management & Statistical Reports. The reports system is ready to be put into production. Several points discussed were:
- Scripts have been written so that the security for reports is compatible with the Sybase security.
- Sybase security will also affect ReportSmith accessibility. DALNET Sybase security will soon have three tiered access:
  - Unique password for each database in DALNET, known only to the staff of that institution and the DALNET Office.
  - Deriving password, this will work across the entire system. This allows for the acquiring of bibliographic records from other DALNET members.
  - DALNET staff password to be used and known by the DALNET staff only. This will work across all databases.
- The system will be put into production for approximately two weeks to check real time usage and functionality.
- After the two week period, if the system runs as expected, the Steering Committee will recommend to the Board that payment be made to epixtech for this enhancement.

Integrated Booking Module. UDM is assisting with this module. Presently, a firm timeline has not been set. System requirement specifications are due sometime after 12-11-00. It was noted that this module's development is running on a separate track from the rest of the Horizon enhancements. A possible delivery date could be late in 2001.

ILL/Document Delivery System. Points discussed included:
- The LTSA grant to link DALNET, OWLS and SLC for resource sharing was approved.
- The money is currently tied up until the U.S. budget is passed.
- The TLN is the financial agent for the grant.
- As part of the grant, DALNET has set aside monies for licensing issues.
- OWLS has lost federal funding for ILL.
- The Grant Committee will meet next week and the Steering Committee recommends that they consider the following:
    - Create a process by which items can be approved across a a multi-system network.
    - Re-affirm that DALNET has contractual agreements with *epixtech*. If the other two networks go a different direction, this could cause contractual problems.
    - Select a vendor, which will meet the needs of the three networks.
    - Set-up demos & presentations for DALNET members.
    - The Grants/ILL Committee(s) should report their progress to the Steering Committee, who will make the recommendations to the Board.
    - On the issue of unmediated ILL requests: Will the system handle it? What guidelines or agreements are needed?
- URSA is now being considered as a stronger candidate than RSS.
    - URSA now includes OCLC functionality.
    - Docline functionality has been delayed due to the lack of Z39.50 component.
    - URSA is web-based and able to connect with other systems easier.
    - URSA does not currently work with WebPac or iPac nor does RSS.
- Replacement Product for URSA and RSS under development
    - The front end (patron interface) is due out the second quarter of 2001.
    - The back end (staff interface) is due out the last quarter of 2001.

HUGM 2000

epixtech announced that their plan for releasing upgrades and enhancements has been changed. Rather than converting to Sunrise module by module, they will now be phasing in the upgrades, regardless of which module it belongs to. Reportedly the new process will be faster.

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Other highlights covered included:
- Multi-tiered environment being investigated for networks.
- Downsize the clients.
- Version 7.0 due the first quarter of 2001 (cataloging, circulation, acquisitions).
- Version 7.x due the fourth quarter of 2001 (serials).
- Unicode.
- Inventory system.
- Item group editing.
- ILL.
- Support for Windows 2000. Unconfirmed report that 256 RAM maybe needed.
- iPAC 1.0, no MARC holdings (MHLD).
- Sybase upgrades completed by the end of 2000.
  Solaris 8: no one at HUGM has yet tried the upgrade. DALNET will delay installation for now.
- Third party software incorporated with *epixtech's* programs. Interlinking with other systems would provide more flexibility.

Review of Board Meeting

Finance Committee Recommendations. L. Bugg reviewed the Finance Committee's recommendations which had been forwarded to the Board. The document included:
- DALNET Help Desk phased out.
- WAN Administrator position eliminated.
- Additional DALNET systems librarian. The position description is in the process of being written.
- DALNET Webmaster position realigned as part of the DALNET Systems Office. This full-time position may be either librarian or I.T.
- Upgrade the servers with two equivelent servers.
- Allocation of up to $15,000 to hire a contract grant writer.
- Server site should be created to the Information Hub.
- Installation of Digital Laboratories at DPL, UD-M and WSU.
- Allocation of funds for the Digital Laboratories.
- 2000-01 annual budget
- 2001-02 annual budget.

IHDC and Steering Committee Communication. The need for increased communication between the two committees was discussed.
- The role of each committee within DALNET needs clarification.
- Common needs or issues, overlapping areas, and technical support resources should be identified.

- Moving DALNET from the conceptual to the real world, whose role is it?
- Coordination of processes between the Steering Committee, Grants Committee and IHDC.

There will be a joint meeting of Steering Committee and IHDC on November 29, 2000 at 8:30am to discuss these and other issues. The place has yet to be determined.

DALNET Structure

The need for the continuation of the Steering Committee was discussed.

- The impact of the open position of project leader, who also heads the Steering Committee. This is a contractual position.
- Mechanism of reporting to the Board.
- Could the business of the Steering Committee be taken care of in the Project Manager's meeting?
- Should the Steering Committee be merged between the Project Manager's Committee and IHDC?
- Is there a need for a technology group?

These issues will be discussed again at a later date.

LITA Forum

LITA is a division of ALA. The Forum provided a number of programs on technologies and libraries. S. Muir and L. Papa reported on some of the highlights of the forum. A discussion followed.

Members Implementing Software

A draft statement was distributed by S. Muir regarding the purchase of software from Epixtech or third party vendor that will interface with Horizon. Points discussed included:

- Develop criteria of when and to what degree the DALNET staff would provide support.
- Decide who evaluates and approves proposed third party products.
- Develop guidelines for hardware, software and telecommunication requirements.
- Have a policy and procedure in place.

S. Muir will facilitate the gathering of information for this document.

IMLA Grant

L. Papa reported that UDM have been awarded a grant to develop a Library Evaluated Archival Resource Network for Electronic Research (LEARNeR). He proposed that this idea be presented to DALNET as a possible project.

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UDM is currently evaluating two products. The first, OCLC's CORC, which does have fees attached to it. The second is InfoMine, produced by the University of California-Riverside and is considered public domain. A presentation of both vendors for the DALNET members is being considered.

Annual Report

S. Muir presented a draft of the committee's 2000 Annual Report. S. Muir asked the committee to review the document and e-mail any additions, changes or corrections prior to 12-4-00.

Next Meeting

The next meeting will be on December 11, 2000, 8:30am, at UDM McNichols campus.

Minutes submitted by
Joan A. Emahiser
11-17-00