

**DALNET Steering Committee Meeting
September 13, 1999**

Present: GHL, John, Scott, Louise, Phyllis, Debbie, Karen

Horizon Functionality

Responses have already been received from Website (standing) Committee and Circulation Standards Task Force. The committee discussed how to handle feedback: Scott will summarize, then give to libraries doing testing (WSU, DPL, UDM, possibly others). A start date, preferably for all testing libraries, probably after October 15, needs to be set.

Server names

Client points to server, which is as yet unnamed; libart databases need to be distributed between WSU & DPL; any name is acceptable; names are set in dsedit. The Steering Committee recommends that the server names be: DALNET_wsu, DALNET_dpl, DALNET_test. The DPL IP address is 207.74.196.12. Allocation of WSU and DPL server space to member libraries

Broadcast searching may be impacted by location of the databases. Depending on the configuration, it may be necessary to first select the server, then get a list of available libraries (using WebPac). This step might be bypassed by using the local library's WebPac and an html interface; this needs to be discussed by the Website Committee, and needs to wait for 1.3 implementation.

Stress testing on WebPac 1.3 still needs to be done at DPL, possibly also at WSU. The Website Committee could have some concepts tested on the DPL server.

Frame Relay (Masek)

Harry was unable to attend the meeting; he will send a report to the Steering Committee ASAP. Since there are substantial issues that have not been addressed by AADS, the issues between AADS and ALS may need to be brought to Lana Porter's attention.

Website Committee – Update on 1st Meeting (Scott)

The committee discussed its charge and basic operating procedures. Mary Galvin chairs the Committee. The Committee was willing to take on initial functionality testing, and was able to report back to Scott on some WebPac issues.

Horizon response time is being monitored; need to get ALS to fix if problem remains in 2 weeks. It is unclear if the problem is with WebPac or the server. DALNET is running out of things to try from ALS; currently sorting, which is done on the Z-server, has been turned off for WSU. Backups running during the day at WSU will have less impact on performance when a small automatic tape cartridge loader is installed.

Course Reserve TF

Russ Davidson III will be added for UDM. Phyllis Jose moved, John Houser seconded to send recommendation to board. Scott will call other academics for potential members.

Children's OPAC

Scott will chair or co-chair if SC, Board approves. Hope to move committee along. Current co-chairs have not had needed internet access and have not been able to put needed time into the task force. Adrienne Lim will also be added to committee. Scott has looked at other webpages for children's catalogs for examples; there has been no ALS movement for two years.

Authority Records (Louise)

Unified authority file is farther away than anticipated; soon there will be 13 authority files, with no merged file. Maintenance of all files is a serious question; should WSU be only file kept up-to-date? Should cataloging authority TF review this again? So far, there has been enormous duplication with many partial records (stubbies) being produced.

Sunrise (May 2000 general release for cataloging) will load all records and eliminate duplicates, but, stubbies may remain? Algorithm will normalize many records; ALS may be able to help, but may wait for Sunrise. Local staff cannot make all changes.

Scott will authority records issue to Cataloging Authorities TF to write algorithm needed to de-dup records. Then the algorithm can be implemented by ALS or DALNET as needed. Can ALS confirm what they can do, with timetable? Will this get done before Sunrise? If ALS cannot do, hire locally to complete (discuss with Board – this is a financial issue). ALS needs to get this in Sunrise; SIRSI and Endeavor both have this already, need to compete.

Implementation Updates

Group 5: meeting September 15, 1999. Need to have two DMC sites up by end of year.

Group 4: OCC and WCCC partial records load; MCC needs few fixes for test load; DMCs also partially loaded. Some time lost in preparing extracts due to hacker activity at WSU (test server).

Group 3: all up and running (exc MCC); VA running slightly behind, administrator hired late, only Horizon access is outside firewall.

DPL: The server is up and accessible from outside; telnet access for George Marck and Ana Fidler; also access to Provo through firewall. Some lost time has been made up; the UPS running, but not yet connected to network; the entire server room up; the WebPac server is functional, but needs work: John needs assistance (Tim or support line both available) with setting up 1.3 and stress testing. Delays may allow film collection to come up soon after DPL Main and some branches: may finish entering records in-house through OCLC downloads ca

35,000 films: technical services staff was available for three weeks. Meeting set for this week with Highland Park to map out conversion process, will follow DPL within days; will not continue access to Notis for circulation, only discharges and fines; plan to move old testfile from Harry to DPL production server

Branches: Originally to come up at same time, but insufficient technical staff has delayed this; regardless, prepared will go live as scheduled. Some branches may not have online catalog for period of time; currently 2 ½ branches are ready.

Help desk expects to go live when DPL live; staff is currently flow-charting Remedy process, will start setting up screens thereafter; some level of help will be available.

Botsford: upgrade to 5.1.2 Tuesday morning

Wayne: firewall in purchasing, status unknown; ALS will deliver 4-6 weeks after they have PO number (not yet available). George and Jeff are working on restoring test server and improving performance; performance may be related to firewall. Migrating acquisitions before end of fiscal year is a major upcoming task.

UDM: Ana will upgrade image databases to 5.1.2 – frame relay still problem–on Harry's list

Training: Many sessions scheduled; all are on web registration form.

Other:

October 11 Board meeting same day as Steering Committee – focus in part on AIMS – Scott suggests asking for realistic timeline from ALS on 7 enhancements. To date there has been no movement on top four, including WebPac 1.3; discuss at September 27 meeting.

Regarding 7 enhancements, there seems usually to be some ALS activity, then falls off.

Next meeting: September 27 at UDM

Minutes by: George Libbey