

DALNET Steering Committee

March 8, 1999

Minutes

Botsford General Hospital

Present: D. Adams, L. Bugg, K. Bacsanyi, J. Flaherty, J. Houser, M. Sheble
Absent: P. Jose, H. Masek

1. Agenda and minutes from last meeting were approved.
2.
 - a. Per information received from Ameritech, there will be four stations at their ACRL booth--one Horizon, one NOTIS2, one RSS. Bill Easton and Harry will be there. Karen will help work the booth and also schedule other DALNET staff to help. It was thought the DALNET would be demo-ing WebPAC primarily.
 - b. At the Catholic Consortium meeting, it was found that the institutions were either not ready for RSS or were not in attendance (Madonna). Demo of RSS at ACRL is not considered feasible.
 - c. M. Sheble reported that the mq database structures have been built for the Marine Historical Archives and Architecture Slide image projects. All photos and slides for the projects have been scanned and are stored on a UDM library server. Data entry has begun. Steve Nielsen (Ameritech) will be visiting UDM during the last week of March to finalize the indexes and design WebPacs for the two projects. There will be links from the UDM library WebPac to the two special WebPacs for the ACRL demos.
 - d. WebPAC Task Force has reported that they no longer have the expertise on the task force to do links to subject resources. There is no DALNET webmaster yet.
3.
 - a. There is no news from Harry about the shared patron file delivery. Contract with Ameritech says the enhancement is due March 1999. Ameritech is saying there is an extra cost for the unique identifier in the patron record that DALNET is asking for. The Committee recommended that L. Bugg write a letter of intent to withhold payment until the enhancement is delivered. L. Bugg can escalate this through Bill Easton. J. Houser offered to speak to their programmers if necessary, in case there is a communications problem about what and why we need this.
 - b. The media scheduling response has not been received from Harry. A survey will be sent out to DALNET libraries.
 - c. The draft letter for the image module has been sent to M. Auer for negotiations with Ameritech. J. Houser did not have a chance to get his comments in yet.
4. L. Bugg distributed a draft of the DALNET Horizon Testing Outline. Some of the features in the testing checklist in the contract will not be delivered until Horizon 5.2 or later. We need to identify those features during testing and submit a list to Ameritech requesting a response as to when they will be delivered. Broadcast searching is a key feature that will not be available until WebPAC 1.3 is delivered. This appears to be tied to the large payment in our contract for WSU, DPL, and Botsford sign off for Horizon. Payment may be delayed until WebPAC 1.3 is released and tested by DALNET. J. Houser reported that there has been difficulty in getting Ameritech trainers to train DPL trainers. They will be proposing a delay due to training before final testing and implementation can take place. DALNET and Ameritech must still agree on what functionality will be tested for signoff on enhancements. Dates for some enhancements are still needed as well. 50% of payment is due for shared patron, authentication, and shared authority in July 1999.

5. a. Committee made corrections to the letter L. Bugg will send to Dr. Wheeler regarding the filling of the Service Desk positions.
- b. The Help Desk cannot start service until positions are filled. This becomes critical when WSU, DPL, and Botsford become live on Horizon.
- c. J. Houser reported that the Sybase and Horizon clients are now available through IP authentication from their server. They may be downloaded via ftp from www.detroit.lib.mi.us/dalnet/. A user name and password is required and J. Houser will provide that soon. They have also pressed a CD with the clients on it and will provide that to DALNET staff when they assist libraries with slow Internet connections in loading the software. He will also be making the Horizon documentation available on the server and CD as well.

6. a. Botsford is on the same implementation schedule as WSU. Bibs and items all look good. Waiting for load of holdings, patrons and circ info. As soon as D. Adams receives the training schedule, she will reserve slots for her staff. L. Bugg and D. Adams will be meeting during lunch to discuss the schedule.

DPL will be testing for about two more weeks. Training problems may cause a delay in implementation. Wiring in branches is progressing. Data conversion looks good where the original data was entered correctly. APC is being ordered for both servers.

UDM is waiting for the item filter program which will allow downloading OCLC records with item records created. Steve Savage or Barbara Heath are the contacts. UDM still needs Ameritech contacts for support now that they are technically out of their implementation phase. L. Bugg will follow-up. UDM's journal prediction patterns have all been entered and they are working well. She recommends that libraries do not move bills and fines from NOTIS to Horizon as it causes much confusion.

WSU will finish testing 5.1 data loading this week. March 29 is their go live date. PCs and wiring are being installed in Purdy Library.

- b. Group 3 libraries are WCCC, Oakland Law, VA, Walsh, and DIA. Cutover should take place in late June. VA is experiencing communications problems for Horizon through the federal firewall. L. Bugg will contact them.
 - c. UDM will migrate to 5.1 after WSU.
 - d. Patron empowerment and course reserves are available in WebPAC 1.2. No one knew if sorting was available however. WSU staff are being trained on WebPAC this week. Botsford and UDM both need WebPAC training. Botsford will be trained on all modules along with WSU staff.
7. a. Scott Muir begins as DALNET Project Leader March 22 and will be attending the Steering Committee that day. S. Muir is an Ameritech employee on contract to DALNET for 18 months. L. Bugg will also continue to attend the meetings and will be available to escalate problems when needed and negotiate with Ameritech.
 - b. J. Flaherty asked that the overall training strategy for upcoming libraries migrating to Horizon be looked at and revised. L. Bugg requested that he put together a list of comments/suggestions for improving the process.

NEXT MEETING: Monday, March 22, 1999, 8:30 am - 11:30 am
Detroit Public Library

D. Adams 3/9/99