

Information Hub Development Committee  
August 2, 2000  
Detroit Public Library  
Meeting Minutes

Present: D. Calloway; W. Cromwell-Kessler; G. Libbey; S. Martin; Scott Muir (chair); K. Tubolino

**Budget:**

IHDC has been asked to provide the DALNET finance committee with a budget for Hub operations. S. Muir drafted a preliminary budget based on previous discussion and asked IHDC members for input. Scott's vision proposed funding three major components:

- 1) Digitization Laboratory hardware / software;
- 2) Hub search engine software, and
- 3) Staffing.

The next steps in the process will be to present the figures to the DALNET Finance Committee later in August and ask the Board for further direction in terms of priority and timeline. The IHDC has already discovered two search engine products that could be used for future Hub development. Committee members recommended that during the upcoming DALNET visioning meeting Epixtech be given the opportunity to describe ideas and products they have or are planning that would help accomplish our goals. Members felt an important element in the *epixtech* description should be, whether the company is prepared with a product, how competitive its product will be, and when will the product be ready.

Action: S. Muir will flesh out the staffing portion of budget, prioritize the items, and add a brief introduction.

Action: The meeting with *epixtech* is scheduled for 8/18/00 at 1:00 p.m. in the Community Room at WSU Undergraduate Library.

Action: The IHDC will meet 8/18/00 from 8:30 a.m. to 11:00 a.m. at the VA Hospital to firm up the committee's presentation at the visioning meeting.

***epixtech* Presentation**

The IHDC discussed the logistics of leading the August 18 discussions. In general the presentation will cover the big picture, provide examples of specific projects DALNET currently has or are underway, and ask *epixtech's* input as to how to best accomplish the integrated functionality we envision (how do we get there from here?). In addition the committee will be prepared to show examples of products or sites that appear to have some of the functionality required, e.g., Stanford and Cornell sites. What the company has in mind and how representatives respond to questions about time frame for development and/or production of a product will be the major points.

Action: S. Muir will forward IHDC minutes to Board as background

Action W. Cromwell-Kessler will devise a scenario that can be used as introduction to the presentation. She will also send some additional ideas for the IHDC mission statement to A. Walaskay

Health Hub: D. Calloway and S. Muir met with Mr. Anthony Chen from S3 strategic staffing solutions. August 9, 2000 Mr. Chen will present the Health Hub committee with some preliminary ideas on creating a community calendar. Dee gave the IHDC some background information on the company, which in general provides companies with IT staff.

#### DALNET Marketing Update

Dee reported on the following projects:

- Lewis Business College: planning new facility and an accreditation is not currently automated. New system is required.
- Oakland School: currently a DYNIX operation moving to a new building. DALNET participation will be a 2-year process.
- Marion High School: contacts unavailable until the end of August.

She has leads on a few new projects with the following groups: the James Tatum Foundation, the Detroit Study Club, a 100 year old African American Women's Association, and Motown, Inc.

#### DALNET Survey

The IHDC will begin drafting the member and database contributor survey at its 9/6/00 meeting.

#### Meetings

Next meeting 8/18/00

Meeting Location: VA Hospital

Recorder: Dee Callaway

September meeting: 9/6/00

Meeting Location: UDM McNichols

Recorder: K. Tubolino

Prepared by: S. Martin

Sandra I. Martin