TO: DALNET Board of Directors ˙

FROM: Margaret E. Auer, Chairperson

DATE: October 3, 1997

The agenda for the October 10th DALNET, 1pm-3pm, briefing session being held for our respective administrators and other library personnel follows. In order for us to prepare name tags, please RSVP you and your administrator(s) attendance. Please contact Amy Wilson at 313 577-5578 or email: awilson@cms.cc.wayne.edu with the names of those planning to attend.

If other librarians or library staff will be attending this session with you, please have them ask questions through you or we will answer them after the program. It is important that our respective administrators, whether academic, financial, or computer, get a full opportunity to have their questions answered and concerns aired.

Remember, you can also use the Board's listserv to get your questions answered. The listserv address is: dalnetbd@detroit.lib.mi.us

TO: DALNET Board of Directors

FROM: Margaret E. Auer, Chairperson

RE: October 10, 1997 DALNET Briefing Meeting
          1:00pm - 3:00pm Wayne State University
          Undergraduate Library, Community Room, 3rd floor

AGENDA

1) WELCOME/PURPOSE OF MEETING
    Margaret E. Auer, Dean, University Libraries,
    University of Detroit Mercy; Chair of the Board

1) DALNET TODAY
    Louise Bugg, Director, Technical Services and Systems,
    Wayne State University

2) DALNET VISION
    Patricia Breivik, Dean, University Libraries, Wayne
    State University

3) AMERITECH'S VISION
    Lana Porter, President, Ameritech Library Services

4) BACKGROUND STUDY
    Frank White, Manager, Technical Services, Macomb
    Community College

5) PROPOSAL/BENEFITS
    Louise Bugg, Director, Technical Services and Systems,
        Wayne State University
    Bill Easton, Account Manager, Ameritech Library
        Services
    Jim Grant, Sales Engineer, Ameritech Advance Data
        Services
    John Houser, Coordinator for Information Systems,
        Detroit Public Library
    Mary Ann Sheble, Associate Dean for Technical Services
        and Systems, University of Detroit Mercy

6) QUESTIONS AND ANSWERS

7) COSTS
        Margaret E. Auer, Dean, University Libraries,
            University of Detroit Mercy
        Robert Harris, Assistant Dean for Fiscal Affairs, Wayne
            State University, DALNET Treasurer

8) QUESTIONS AND ANSWERS

9) CONTRACT OVERVIEW
        Louis Lessem, Associate Counsel at Wayne State
            University

10) QUESTIONS AND ANSWERS

11) WRAP-UP (Margaret Auer)

103: briefage

DALNET Proposal Briefing: Oct. 10, 1997

Moderator: Introduction, Q&A, Wrap Up (Margaret)

DALNET TODAY 5-10 mins   (Louise)
  Members - met goals or original network
  Tri county
  Mainframe with dedicated network
  Size indicators
  Cost sharing of system operation& service
  Governance - non-profit; operational committees; headquarters/WSU
  How users benefit
    Resource sharing - 1st stage who has what
    Well-established in community and the state
    Resource for community - esp academic
    Links w other libraries in the state

DALNET VISION 5 mins (Patricia)
  Build on/new vision for tomorrow
  Information Hub concept
  Expand DALNET membership = 7 county
  Proposed Partnership concept

AMERITECH'S VISION (Lana)   10-15min
  Why DALNET
  Ameritech's Vision & development plant
  Commitment to partnership

BACKGROUND STUDY 5 mins (Frank)
  Strategic Planning Process - Collegial
  System evaluation - staff input
    Client/server - industry direction; shifting resources from mainframe to
    human support (putting in pc's anyway and need human resources; desktop
    integration)
    Ameritech best option
  Key benefits/broad goals

PROPOSAL/BENEFITS 10-15 min
  Horizon capabilities/Client Server (Bill)
    Contrast/Comparison: mainframe/client server; how fits in with direction
    industry is moving/industry will not continue mainframe support;
    improvement over NOTIS
  Migration Plan to Horizon (Louise)
  New network and infrastructure (Jim Grant [what is frame relay], John

[connectivity models])
New DALNET support services (Jim/John)
       Frame relay (Jim/John)
       Help desk (John)
Migration Plan/Timeline

Benefits of DALNET Membership
       Distribute handbook
       Key benefits
              1 Shared expertise and knowledge (Louise)
                   How DALNET fits into info age & expertise helps
                   Technical knowledge/skills
              2 Users - ties to local mission (Mary Ann)
              3 Leverage (Mary Ann)
                   Statewide efforts, cooperative efforts; w/vendors, fund-raising/grants
              4 Costs - shared services that are more affordable than indiv (eg help desk)
       Concept - pooling resource to do>& better than alone (Louise)

QUESTION AND ANSWERS: 10 mins
TOTAL   1 hour

COSTS (Bob/Gloria) 45 min w Q&A
       Shared Costs - illustrate w pie chart
              One-time
              Ongoing
              Optional - frame-relay
       Local institutional costs
              PC, Internal network architecture
              Internet access
       Compare w running own system (x% software, x% hardware, x% network, x% staff   [support staff training, cybased experts, help desk] itemize what people do; shades of blue)
              Unix adm salary, etc.
              Q: do you have extra human resources to do these tasks?
       Model for cost sharing
              why is this best way for DALNET? eg number of records
              based on these assumptions: why all pay for support & help desk
              impact of adding members
              impact of losing members

CONTRACT OVERVIEW 15min w Q&A (Lou)
A.   Ameritech - Parties to agreement
1 Assurance of delivery

enhancements - penalty
OPAC enchancements
holdback
acceptance testing
2 Membership
7 county
no cost until signing for new members
3 AADS - sub-contract
4 Individual library responsibility
software agreement
5 Full-time Project Manager from Ameritech

B. DALNET library agreements with WSU (Bob)
Addendum to existing agreements

WRAP-UP (Margaret)
What are we asking? By When

priorities:briefing

Official agenda
RSVP from attendees

DALNET Prospects Briefing: October 10, 1997, 9am-12noon

Audience
    Active prospects
    Libtraries in 4 other counties

Content

WHY THIS BRIEFING: (Margaret)
        To inform active prospects
        To inform 7-county of DALNET expanded boundaries
                To help libraries & DALNET w long range planning
                To be information providers
                        Offer help technically; joint fund raising opportunities
                        Integrated inferface to resources
                To serve as catalyst for 7-county area in:
                        Resource sharing; Document delivery services
                        Cataloging services; System links

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PLEASE REVIEW AFTERNOON OUTLINE FOR MORE DETAIL IN
PRESENTATION NOTED BELOW
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DALNET Today (Louise) 5-10 mins

DALNET VISION (Patricia) 5 mins

AMERITECH VISION (Lana) 10 mins

BACKGROUND STUDY (Frank) 10 mins

PLAN (Formerly Proposal) (Bill/Louise/Jim/John/) 20 mins

BENEFITS (Louise/Mary Ann)

QUESTIONS AND ANSWERS 10 MINS

FUNDING PLAN: HOW COSTS WILL BE ESTIMATED (Bob)

MEMBERSHIP DEFINITION (Margaret)

QUESTION AND ANSWERS

WRAP UP (Margaret)