

## MEMORANDUM

TO: DALNET Partnership Team Members

FROM: Louise Bugg *Louise*

SUBJECT: Next Meeting--July 17th, 1:30 - 4:30 pm

DATE: July 9, 1996

I would like to schedule our next meeting for Wednesday, July 17th, from 1:30 to 4:30 pm. If someone is willing to host this meeting, please let me know. Otherwise, I'll schedule a meeting room here in the WSU Libraries.

John Houser, DPL, Mary Ann Sheble, UDM (representing Margaret Auer), and I met at ALA with representatives from Ameritech Library Services to plan our Partnership Team Retreat this summer. We also met with representatives from CARL Corporation and DRA to explore opportunities for partnering with them.

Mary Ann took notes from these meetings, which I will FAX to you next week, when she returns to work. Our Team is expected to deliver a report on these meetings--with our recommendations--to the DALNET Board as soon after ALA as possible. So, determining the contents of that report is one major agenda item for our July 17th meeting.

I hope you all received copies of the draft document I wrote on July 5th as a catalyst for discussion about DALNET's Vision for the Next Generation Information System. Discussion and further development of this draft document is another major agenda item for our meeting.

At ALA, we came up with these plans for the DALNET/Ameritech Partnership Team Retreat:

DATE: August 28-29, 1996

PLACE: Detroit Metropolitan Area (we arrange the place)

WHO: DALNET team, including: M. Auer, L.Bugg, A.Fidler, J.Houser, M.Klein, F.White.  
Ameritech team, including: Kevin Ash, Tom Burns, Stacey Cheatham, Bill Easton, Mari Hoashi-Franklin.

*Yes -* Other possibilities: ask Mary Ann Sheble to be the note taker for the Retreat; Ameritech would invite a facilitator; Ameritech would invite a rep from their telecommunications or other relevant customer services.

## TENTATIVE AGENDA:

Develop a snapshot/vision of what DALNET's system should/could look like three years out

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Brainstorm possible short and long term joint projects to achieve that vision

Identify importance/impact of possible projects

Outline Partnership Proposal for DALNET Board

Tasks we agreed to do include:

1. Ameritech will draft the agenda for the 2-day retreat and FAX to us for input and reactions by the week of August 5th. We will arrange a conference call that week to go over the agenda and retreat plans together.
2. The DALNET Team will further develop the Vision document that I sent to you and FAX to the Ameritech Team by the week of August 5th. This document may also be discussed in the conference call, as needed.
3. The DALNET Team will include in their ALA report to the Board that the Partnership Proposal is now targeted for delivery to the Board by mid-to-late September. The Partnership Team will have a followup to the Retreat the first or second week of September, possibly another conference call or another meeting, if needed, to review and finalize our report to the Board.

Retreat plans will be a third agenda item for our July 17th meeting.

Please let me know immediately if you cannot come to the July 17th meeting or if the August 28-29 Retreat dates do not fit your calendar. I'll let you know the final decision on a place for the July 17th meeting.

See you soon!