

Jim Simmons
7-2087

J. Williams

MEMORANDUM

TO: Peter Spyers-Duran
FROM: Louise Bugg *Louise*
SUBJECT: Meeting at CSC, 9-25-85
DATE: Sept. 26, 1985

Here are my notes from our meeting yesterday with Mort Rahimi, Art Gloster, and Sharon Maher at the Computing Center.

I. DALNET Charging

A charging "formula" was tentatively arrived at, with numbers to be filled in by a joint team of library and CSC staff meeting next Wednesday, Oct. 2, at 10:00 a.m.

The CSC will bill the Libraries, and we will bill the DALNET institutions. The CSC will not use their billing software. Estimates for the first year should be high. It is better to lower costs later than to raise them due to under-estimating. Data collected by either the NDTIS or the MVS software will be used to revise billing formulas in subsequent years.

Services to DALNET from the CSC will be:

- a. System access, incl. data security.
- b. Telecommunications network control

Note: In specified instances of peripheral malfunction, the DALNET libraries will be able to call the CSC Network control directly.

DALNET libraries will be expected to pay for their own peripherals, including terminals, printers, scanners, terminal controllers, modems/multiplexors/protocol converters (both local and head end), and telephone lines.

- c. Systems programming.
- d. Operation and maintenance of the central site hardware and software, including tape storage.
- e. Performance guarantees were not discussed.

These elements were proposed for a charging "formula".

- a. Start-up fees, with a definition of the services purchased by the fee.
- b. Capital investment, defined in terms of capacity purchased of the Library-owned hardware.
- c. Ongoing charges:
 - (1) Supplies.
 - (2) Fee for dial-in ports based on the size of the DALNET member's clientele.
 - (3) System use fee, to which staff, maintenance, building overhead, etc., will be added:
 - (a) Fee per terminal -- to cover use of front end processor and network control.
 - (b) Fee per transaction -- to cover system operation, maintenance.
 - (c) Fee for disc space -- to cover storage costs. (This may not be needed if a DALNET library buys disc capacity via capital investment.)

II. CSC services to the WSU Libraries

OWNERSHIP OF HARDWARE.

It was agreed that the Libraries would buy the 4381 CPU and console immediately, since a payment was due to IBM. Sharon will come to the Library with the paperwork to pay off the remaining principal due to IBM, and Larry Klain will handle it. Since the disc drives are already paid for, the Library will pay the CSC for them at a later date. If more money is needed than the Library had allocated in the 1986 cash flow statement, the CSC will advance the extra, to be paid back to them from the 1987 special Library allocation.

SYSTEM SOFTWARE LICENSES

It was agreed that the CSC would obtain the necessary second licenses for the required IBM and non-IBM system software for the Library's 4381. The Library will pay for these licenses in a method to be worked out by Sharon and Larry.

TELECOMMUNICATIONS NETWORK CONTROL

The CSC will monitor the telecommunications lines and handle specific trouble calls directly, similarly to the arrangements worked out for the FAS terminals.

PROGRAMMERS

The CSC plans to hire a full-time systems programmer dedicated to the Library's system. Until that person has been hired, CSC staff will be assigned to work on the project. The Library will pay up to \$40,000 for the services of the systems programmer, in a method to be arranged.

The CSC will assist the Library with applications programmers:

- (1) D. Taylor will have an office and a training program will be worked out for her by Sharon Walker.
- (2) Sharon Walker will also help with a job description for an applications programmer to be hired by the Library. CSC staff will assist in the interviewing and hiring process.

SUPPLIES, ETC.

The Library will pay for its own supplies for the NOTIS system. The CSC has space to store the necessary tapes of the Library's databases and backup tapes.

PROJECT COORDINATION

A Project Coordinating Team will begin meeting weekly on Wednesday mornings, at 10:00 a.m. in Art's office. Representatives from the CSC will include Art, Tony Falzon, and Frank Buresjza. Janet Boyle, the IBM S.E., will also be asked to join the group from time to time.

The Library representatives will include Louise Bugg, Jim Williams, and, others as needed from time to time, e.g., Larry Klain, the Library's business manager.

The first meeting of this group will be on Wednesday, October 2, 1985.

III. NOTIS Contract Issues

Art will check with Kelly Daszi regarding the list of system software and hardware that the CSC plans to use to run the NOTIS system. These lists are included in the software contract being negotiated with NOTIS.

Art will attend the negotiating session with Jane Burke to be held in Peter's Conference Room at 9:00 a.m. on Tuesday, October 1, 1985.

1b

cc J. Williams