LIBRARY AUTOMATION PLANNING GROUP

Progress Report

December, 1984

1. LAPG –

    The Library Automation Planning Group met twice during December, to
    hear the Site Visit Team's report and to present the findings to the
    Library Directors/Administrators.

    December 12   the Site Visit Team (Adams, Buckley, Bugg, Dazsi,
                   Houghton, Rader, Skowronski) reported on their visits
                   to two installations of Geac and NOTIS; a straw vote
                   taken at the meeting unanimously supported the Geac
                   system as the one currently able to meet the most of
                   Dalnet's requirements.

    December 17   the LAPG met with Directors/Administrators to discuss
                   the governance document, the two top systems, and
                   ballpark cost estimates for DALNET institutions. It
                   was decided that the governance document be revised
                   to support a network and that a lawyer be consulted
                   to pursue a joint venture agreement. Cost estimates
                   for the necessary data communications network were
                   requested, as well as a written report from the Site
                   Visit Team. January 24, 1985, was tentatively set as
                   the next meeting date with Directors/Administrators.

2. DALNET –

    Letters requesting $500.00 to support site visits from each institu-
    tion were sent to Library Directors, along with a report on the
    status of the DALNET funds.

    The Governance Task Force met once to begin re-writing the governance
    document after the Directors meeting.

3. RFP Progress –

    the Site Visit Team made two intensive trips to selected sites of each
    of the top systems:

    December 6   Northwestern University,
                       Evanston, IL. (NOTIS)

    December 7   Tulsa City/County Library,
                       Tulsa, Okla. (NOTIS)

December 10   University of Maryland,
                         College Park, MD.   (GEAC)

December 11   Scarborough Public Library
                         and GEAC Headquarters,
                         near Toronto, Ont.   (GEAC)

A preliminary cost analysis of the two top systems was completed for
the Directors meeting.

4.   Site preparation —

the firm Sims/Varner was hired to do a study of the feasibility and
costs of two possible locations for the WSUL and DALNET computer
facility.

A plan for the study was delivered on December 19, which required
detailed specifications for the computer facility by December 21.
The detailed specs. were completed on schedule. The next steps are
a series of draft reports and layouts that must each be approved,
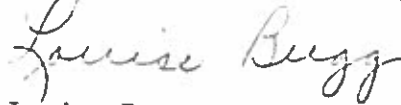with the final report delivered by February 4.

5.   Task Force on Grants —

This Task Force has not yet met.

6.   WSUL Retrospective Conversion of Bibliographic Records —

During December, 4,484 monographic records were converted into
machine readable form, bringing the total titles converted since
March, 1984, to 42,839.

Respectfully submitted by,

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LB/ps