COLLEGE CURRICULUM YEAR-END REPORT
2012-2013

New Courses;   14 (PHO 2803 approved 6/3/13)
Minor Course Revisions;   38 (SPA 1511 & SPA 1531 approved 6/4/13)
Major Course Revisions: 2

New Programs/Certificates: 0
Minor Program/Certificate Revisions: 5
Major Program/Certificate Revisions: 7

New Program Options: 0
Certificates of Achievement Revisions: 2
New Certificates of Achievement: 0

General Education Outcome Additions: 3
General Education Distribution List Additions: 1

Proposals Approved by College Academic Senate
But *NOT* Approved by the Vice Chancellor/Chancellor: 16

OTHER CURRICULUM INFORMATION
Course Sunset/Inactivation (Effective Fall 2013): 71   (APM 8270 (approved to keep 5/21/13)
Program Sunset/Inactivation (Effective Fall 2013): 9
Course Fee Modification: 5

Committee Accomplishments
Continuous update of Curriculum Handbook
- began work revising the Academic Forms to make them more streamlined and easier to use.
- present the Academic Procedural Policy, Curriculum Planning and Decision-Making Process for New Programs" will be presented to the College Academic Senate during the 2013-14 academic year for proposed inclusion in the Curriculum Handbook.

Committee Challenges

Challenge #1 Continuing the challenge to "close the loop" within the Curriculum Process.
Lack of communication regarding the resolution of curriculum proposals once curriculum has been approved and passed by the College Curriculum Committee becomes almost impossible to know the adjudication of said proposals. College Academic Senate should be apprised of the decision of the Vice Chancellor/Chancellor in a timely manner and this relayed to the College Curriculum Committee. Thus, all parties involved can be made aware of what has happened, and if not approved---why?

Challenge #2   Maintaining catalog publishing deadlines
Student success demands a complete and accurate source for degree completion. A new course approval/denial delay causes many problems for students, among them, not knowing whether to include classes in their academic schedules and its impact on student degree completion..

Challenge #3   Transferability of proposed new course(s)
Since there is not a policy for transferability of new courses, it has been suggested by various administrators that transferability of courses should be determined at the Campus Curriculum level by each discipline, namely, the originator. This is a very difficult action to take as the initial step toward College Curriculum and College Academic Senate actions are not yet fulfilled. In discussion with OCC's Registrar, when Registrar's from other colleges are asked about potential transferability, the response is that since they have access to the Michigan Transfer Network (MACRAO) they will not consider this until the course is listed on this network. This means that the course must be approved by OCC to be offered. As such, at the discretion of the originator of a new course – transferability of a course could be addressed by the Department of Academic and Student Affairs under the auspices of the Director of Curriculum and Student Learning. This will not only lead to discussions about transferability of courses, but to Articulation Agreements which may take all courses within a program and allow for a competitive edge in granting degrees resulting from such partnerships.

Specific Chair Duties
- Conducted scheduled College Curriculum meetings and added or cancelled meetings in a timely fashion.
- Signed all appropriate documents when approved by the Committee which were forwarded to the College -Academic Senate.
- Attended and participated in the following meetings, monthly College Academic Senate, Leadership, Leadership Retreat, and other meeting obligations and needed.
- Presented Consent Agendas and reported on curriculum issues to the College Academic Senate, including motions and explanations.
- Fielded inquiries by faculty program directors and deans by email and/or phone in a professional manner.

Respectfully submitted,

Mary Kay Lawless, MA, LPC
Chair, College Curriculum Committee
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