



The College Academic Senate was called to order at 3:15 p.m. by Chair Mary Ann McGee. The following individuals were present:

Auburn Hills:	T. Boozer, S. Dry, J. Farrah, P. Hale, B. Konopka, G. Mays, G. Rockind, P. Dolly
Guests:	J. Brown-Williams, V. Love
District Office:	L. Crews, L. Nadlicki, C. Brantley
Guests:	G. Harris, C. Kozell, C. Mathews, B. Montgomery
Highland Lakes:	E. Fett, D. Fiems, S. Fiems, S. Hanna, J. Lobert, L. Mastin, M. Ston, K. VanBuren, G. May
Guests:	V. Kloosterhouse
Orchard Ridge:	G. Faye, M. Kokoszka, M. A. McGee, N. Valenti, J. Shadko
Guests:	S. Dyer, T. Ingram
Royal Oak/Southfield:	T. Hendricks, D. Johnson-Bignotti, M. K. Lawless, R. Nagler, A. Sargeant, B. Stanbrough
Guests:	D. Mathews

2) Acceptance of Agenda:

Chair Mary Ann McGee announced that two items should be added under New Business: Graduation and Copyright.

MOTION: To accept the agenda as amended. Seconded, passed.

3) Approval of Minutes:

MOTION: To approve the minutes of May 24, 2007 as written. Seconded, passed.

4) Leadership:

Chair Mary Ann McGee reported the following:

- Senate Leadership has completed their planning for the summer retreat which will be held on August 23, 2007. Some of the agenda items will include: Guidelines for

Committees - Scheduling; Elections; Developmental Education; Communication – CAS Chair Report to College Community. The deans will be invited to attend part of the retreat.

- At last month's CAS meeting, Dr. Shadko reported on the status of negotiations of regulations for the HLC. Presently, negotiations have broken down completely and there is fighting at the congressional level. Some of the regulations passed could impact OCC from making decisions regarding quantitative performance measures, deny transfer of credit from sending universities, etc. She will keep the Senate updated on the progress of negotiations.
- She highlighted the minutes from the very first meeting of the OCC Academic Senate that was held in November, 1968. Dennis Fiems and Gerry Faye were both present at the meeting.

5) Presentation:

Gerry Faye, on behalf of the Academic Senate Leadership asked the Senate to join him in honoring Dennis Fiems for his outstanding contributions to Oakland Community College.

“Dennis was a member of the Representative Faculty Advisory Council which met and advised OCC's first President, Jack Tirrell, in 1965 – 1966. Since the earliest of days, Dennis has served us as a leading member of this body. He has steered us, advised us and guided this body and the academics of this institution. He speaks with a convincing tone and a pleasing manner yet none of us have been denied the sharpness of his wit and the clarity of his verbal bouts. Above all, we commend Dennis Fiems for being true to himself as he sought the best interest of Oakland Community College, and helped all of us along our way.”

Dennis Fiems received a standing ovation.

MOTION: That the CAS supports Dennis Fiems' outstanding contributions to OCC.

The motion was seconded and passed unanimously.

6) Old Business:

- Registration

Lloyd Crews highlighted the “Priority Registration” document as follows: “Priority Registration” will be piloted fall, 2007. The pilot program is designed to control access to registration during critical times, and it will provide targeted support for returning students who need to register first for high-demand courses. An “everyone” e-mail will be sent out to the college community outlining the details of the pilot program.

Communication will also be provided to the students via: The Schedule of Classes; Online Services-Web; postcards; and e-mail. OCC is anticipating the successful implementation of a priority registration program and will monitor activity, evaluate systems and progress and provide the support necessary for effective service delivery.

Discussion followed:

- A recommendation was made to provide information to students so they can determine whether or not they are in an active program.
- Concerns were expressed that this would create more problems for students in the following programs: Medical Assisting, Exercise Science, and Massage Therapy.
- 30 or more credits will also apply to transfer students.
- There should be more discussion with particularly impacted programs.
- When calls are received regarding the process, there should be someone to direct students to.
- The pilot is being implemented to manage demand on the system and prevent backlog.

Mary Ann McGee thanked those for their efforts in creating the pilot. Carla Mathews asked that concerns be sent to her.

- Academic Sanctions

Mary Ann McGee reported that academic sanctions were implemented this week. Students with a current semester GPA 2.0 or below must see a counselor before they can register. A letter was sent out to approximately 1,300 students. OCC is moving forward with enforcing academic sanctions.

7) New Business:

- Committee Membership & Scheduling

Mary Ann McGee reported that this topic is an agenda item for the Senate Leadership retreat. It is very difficult to find people to be on committees. A survey concluded that the single, biggest obstacle is the time involved in traveling between campuses.

Suggestions to consider include:

- Gheretta Harris reported that video conferencing rooms will be piloted at DO and OR. Information and training on the usage of equipment will be sent out to employees in the near future.
- There are a number of faculty that serve on several different committees and the meetings are scheduled at the same time another committee meets that they are part of.
- A recommendation was made that a chart of committee meetings be created to avoid overlapping meeting times.

Mary Ann McGee asked the Senate to send her additional suggestions to consider when scheduling meetings.

- Discussion Topics

In order for Senate Leadership to prepare for the next academic year, Mary Ann McGee asked the Senate to send her a list of items/topics that were not discussed and should have been addressed by Senate this year.

- Graduation

Mary Ston thanked the faculty and staff that showed up for graduation. There were only two rows of faculty and staff present at the ceremony.

MOTION: Move that the Senate explores the possibility of moving graduation to an earlier date in May. Seconded.

Discussion followed:

- More students and faculty would be available if an earlier date was selected.
- Graduation is the most important day in a student's life and faculty are missing this.
- The June date is in conflict with a lot of K–12 activities, including high school graduation ceremonies.
- The Palace has the first choice of dates. Possibly a different location should be selected in order to “put students first.”
- The Palace is the best facility.
- Campuses need time to fit in honor convocations.
- Gordon May thanked the Interim-Chancellor for recognizing all the faculty and staff in attendance at graduation.
- Those that were involved in the planning process for graduation and selection of the speaker were also thanked.

The motion passed.

- Copyright

Mary Ann McGee reported that there will be an informed person on copyright compliance established on all the campuses. More information will be sent out from the Chancellor's Office regarding this.

8) Standing Committees:

- *Academic Master Plan/Jayne Lobert & Shawn Dry*
Jayne Lobert reported that a year-end report for the College Academic Master Plan (CAMP) Committee was available on the distribution table. The “Oakland Community College Academic Master Plan” as amended at the CAS meeting on May 24th was also available on the distribution table. Jayne Lobert highlighted the steps in the “Model for Academic Master Planning” that was approved by the Senate on May 25, 2006. There was an error made in step #4 of the process – the AMP will be forwarded to the CPC (incorrect); the AMP will be forwarded to the Chancellor (correct).

MOTION: To approve the “Model for Academic Master Planning” as amended by the committee on June 8, 2007. Seconded, passed.

Shawn Dry highlighted the “Academic Master Plan Committee College Senate Report/Recommendation – June 13, 2007.” The Academic Master Plan Committee makes the following recommendation to the College Senate:

The Academic Master Plan Committee recommends that the academic goals of the College Academic Master Plan be formally incorporated into OCC's curriculum and curriculum review processes.

The college's academic activity should be working to accomplish the goals of the College Academic Master Plan. The exact means of incorporating these goals should be left to the discretion of the relevant committees.

MOTION: That the CAS support the Academic Master Plan Committee's Report/Recommendation of June 13, 2007. Seconded, passed.

The approved documents will be posted on Blackboard and Infomart.

- *Curriculum/Mary Kay Lawless*

MOTION: To accept the Consent Agenda. Seconded, passed.

Mary Kay Lawless reported that the first College Curriculum meeting for the next academic year will be held on September 17, 2007.

- *Curriculum Review/Gail Mays*
Gail Mays reported that she sent the year-end report for the Curriculum Review Committee to Mary Ann McGee and the document will be posted on the website.
- *Student Outcomes Assessment/Vicki Kloosterhouse*
Vicki Kloosterhouse reported that the "SOAC End of the Year Report for 2006-2007" was available on the distribution table.
- *TMC/Gladys Rockind*
Gladys Rockind reported that the "Year-end Report TMC 2006-2007" was available on the distribution table.

Gladys Rockind also reported that the "Worksheet for Proposed Online Courses" isn't working. Suggestions have been incorporated in the worksheet to provide context for the Discipline to make their decision regarding the approval of an online course.

MOTION: To lodge the document for discussion at the September Campus Academic Senate meetings. Seconded, passed.

- *College Administrative Services Council/Mary Ston*
No report.

9) Ad Hoc Committees:

- *Student Life/Lloyd Crews*
Lloyd Crews reported the following:
 - On June 29th OCC's Student Life Committee will be hosting OCC's First Annual Student Leadership Conference at the AH Campus.
 - A Chancellor's Leadership Academy will be launched during the fall semester.

- An essay competition will be held fall semester to get students to think more globally. Information will be sent out in August.
- Student Life Speakers for 2007-2008 are as follows:
 - Dr. Robert Bullard – Environmental Justice: Strategies for Creating Healthy and Sustainable Communities
 - Dr. Michael Parenti – Through a Glass Darkly: The United States in Global Perspective
 - Mr. Tim Wise – Beyond Diversity: Challenging Racism in an Age of Backlash
 - Kemba Smith – Choices, Consequences, & Personal Responsibility
- *General Education Attributes/Gail Mays*
Gail Mays reported that the committee is working over the summer to prepare a proposal to bring to Senate in the fall.
- *Higher Learning Commission/Mary Ann McGee*
Mary Ann McGee reported that there are only ten more days to read the HLC document. The responses received so far have been thoughtful comments. She encouraged others to review the document and provide feedback.
- *On-line Distance Education/Gladys Rockind*
Gladys Rockind reported that the committee is working on a proposal to bring to Senate in the fall.
- *Registration*
No report.
- *ASAP Proposal/Henry Tanaka*
No report.

10) Administration:

Clarence Brantley reported the following:

- He thanked the Senate for their work on the AMP. The strategies to accomplish the plan have to be created and they need to be incorporated in the college-wide plan. There could be changes in the institution that could impact everyone. The AMP is off to a good start.
- He also reported that the financial cuts at the state level should not hurt the community colleges.

11) Community Comments:

- Mary Ann McGee thanked everyone for their hard work in the Senate committees and the work that will continue over the summer – a lot has been accomplished!
- Shawn Dry reported that an adhoc committee was created to address problems with registration and faculty didn't volunteer to serve on the committee.

12) Adjournment:

Meeting adjourned: 4:20 p.m.

Respectfully submitted,

Nick Valenti, Secretary

Nancy K. Szabo, Recording Secretary

COLLEGE CURRICULUM / INSTRUCTION COMMITTEE
Academic Senate Consent Agenda
June 14, 2007
Auburn Hills Campus

MINOR COURSE REVISIONS

1. MST-1000 Introduction to Massage Therapy
Change in prerequisite. Add BIO-1600 as a prerequisite option. New prerequisite will be: BIO-1600 or BIO-2630 & BIO-2640. Target date for first offering is Fall 2007.

2. MST-2350 Externship in Massage Therapy
Change in prerequisite. Add BIO-1600 as a prerequisite option. New prerequisite will be: BIO-1600 or BIO-2630 & BIO-2640. Target date for first offering is Fall 2007.

MAJOR COURSE REVISIONS

NONE

NEW COURSES

NONE

GEN-ED COURSE ATTRIBUTES

NONE

GEN-ED DISTRIBUTION LIST

NONE

MINOR PROGRAM REVISIONS

NONE

MAJOR PROGRAM REVISION (10-day notice sent)

NONE

NEW PROGRAMS/DEGREES (10-day notice sent)

NONE

NEW PROGRAM OPTIONS (10-day notice sent)

NONE

CERTIFICATE REVISIONS (10-day notice sent)

NONE

NEW CERTIFICATES (10-day notice sent)

NONE

NEW CERTIFICATES OF ACHIEVEMENT (10-day notice sent)

NONE

OTHER BUSINESS

NONE

