

2005-2006 COLLEGE ACADEMIC SENATE

MINUTES OF OCTOBER 27, 2005  
Auburn Hills Campus

The College Academic Senate was called to order at 3:20 p.m. by Chair Mary Ann McGee. The following individuals were present:

Auburn Hills:	R. Bowden, H. Broesamle, S. Dry, P. Hale, B. Konopka, G. Mays, R. Muro, A. Racka, R. Ston, D. Adams
Guests:	K. Ball, J. Brown-Williams, P. Buck, B. Catherino, L. Glenn, M. Kersten-Hart, M. McCarthy, B. Myrand, L. Perry
District Office:	J. Dunphy, J. Harper, G. Haw, R. Thompson
Guests:	G. Harris, A. Hillberry, K. LeBlanc, T. Marback, B. Montgomery, L. Nadlicki, M. A. Sheble
Highland Lakes:	J. Cheyne, B. Dubin, E. Fett, D. Fiems, S. Fiems, S. Hanna, J. Lobert, C. Maze, K. Robinson, M. Ston, G. May
Guests:	T. Cremeans, K. Jegla, V. Kloosterhouse
Orchard Ridge:	G. Faye, D. Fisher, M. Kokoszka, M. A. McGee, M. Pergeau, L. Roberts, T. Walter
Guests:	J. Cronin, T. Ingram
Royal Oak/Southfield:	L. Crews, L. Linden, S. Linden, R. Nagler, D. Rowe, A. Sargeant, M. Vollbach
Guests:	N. Boulos, S. Reif

2) Acceptance of Agenda:

**MOTION: To accept the agenda as written. Seconded, passed.**

3) Approval of Minutes:

**MOTION: To approve the minutes of September 29, 2005 as written. Seconded, passed.**

4) Leadership:

Mary Ann McGee reported the following:

- At the September Senate meeting a motion was passed to make online services available more hours in the evening and on Sunday and access through the web has already been expanded significantly. Andy Hillberry was thanked for his assistance with this request.
- Gheretta Harris will provide information on the results from the student food service surveys.
- At the September Senate meeting a motion was passed requesting the Chancellor for information regarding the Auburn Hills Right Start program. The Chancellor is in Lansing today. A meeting will be set up with the Chancellor, Mike Vollbach and Mary Ann McGee to determine how to proceed with providing the requested information to the Senate.

5) Presentation:

- TMC

Mary Ann McGee reported that the TMC group is attending the League for Innovation so there will not be a presentation.

6) Old Business:

- Report on College-wide Food Services for Students

Gheretta Harris announced that there are two formats available that provide information about college-wide food services for students. The CD has the complete consultant's report along with a copy of the questions sent to the students. The spiral bound booklet was a Power Point presentation on the "Fall 2004 Student Services Study Findings and Recommendations – February 24, 2005." Copies of both will be available on the distribution table.

- Charge to General Education Attributes Committee

Mary Ann McGee reported that Mike Vollbach will schedule the first meeting of the General Education Attributes Committee and at that time a chair will be elected. The charge to the General Education Attributes Ad Hoc Committee was presented as follows:

The Committee is charged to review the current General Education Attributes and, if appropriate, recommend revisions to the College Community.

The review is being undertaken to address two overall concerns: first, that the list in its current form is difficult to assess effectively; and second, that the breadth of the list may dilute focus on the areas of competence most critical to student success.

The committee is encouraged to institute a process that encourages widespread participation of the community in a discussion of the existing attributes, necessary revisions, and subsequent curricular changes necessary to support their recommendation.

The committee will provide regular reports to the College Senate and conclude its work by June of 2006.

**MOTION: To accept the charge to the General Education Attributes Ad Hoc Committee as stated above. Seconded, passed.**

7) New Business:

- Motion: Schedule Adjustment

Mike Vollbach presented the following motion from the Southeast Campus Council:

**MOTION: Students may register in an available seat in a section up to the start of the section's second class meeting. A statement should be included in the Schedule of Classes and Online informing students that they are responsible for materials covered in the first class meeting.**

**MOTION: A friendly amendment was made to change the word "up" in the first sentence to "prior." Seconded, passed.**

Discussion followed. Would late registration be reinstated? Faculty expressed concern with students missing the first day of classes because important information is given that is needed for the entire semester. Many students register and never pay for their classes. This motion would provide opportunity for students to get into classes that were closed.

**MOTION: To lodge the motion stated above and send back to campuses for further discussion. Seconded, passed.**

8) Standing Committees:

- *Academic Planning/*

Mary Ann McGee reported that the first Academic Planning meeting will be held on Friday, October 28<sup>th</sup> at 9:30 a.m. at DO in the Board Room and a chair will be elected at that time.

- *Curriculum/Terry Cremeans*

**MOTION: To accept the consent agenda. Seconded, passed.**

- *Curriculum Review/Gail Mays*

Gail Mays highlighted the “College Senate Report for Curriculum Review Committee.” Four programs are scheduled for review for fall 2005 and there have been seven requests for program reviews through the Vice-Chancellor’s office for winter 2006. The CRC has worked diligently to produce a clean, concise CRC Introduction process. A draft of the “Curriculum Review Self-Study Process” was provided along with a copy of the self-study used before. The new self-study process is less cumbersome, more effective and the instructional methodology section was deleted. The CRC would like the reviews scheduled for winter 2006 to follow the new self-study process.

**MOTION: To allow the Curriculum Review Committee to use, as a trial, the revised self-study process with the seven reviews for winter 2006. Seconded, passed.**

- *Student Outcomes Assessment/Cathey Maze*

Cathey Maze presented the following motion:

**MOTION: That the College Senate endorse the exam questions on computer concepts approved by SOAC to assess one aspect of the Science and Technological Literacy attribute during SAGE 2005, November 7<sup>th</sup> through 11<sup>th</sup>. Seconded.**

Discussion followed. Senate shouldn’t approve specific questions on the exam. SOAC was authorized to do the assessment and they should choose the instrument. SOAC wanted to give Senate the opportunity to support the questions.

**The motion passed with one opposition.**

- *Diversity/Lloyd Crews*

Lloyd crews reported the following:

- There was a very good turnout for the second annual diversity speaker at OR Campus that was held on October 14<sup>th</sup>. The session was videotaped and copies will be available at the OCC libraries.
- There will be a Martin Luther King, Jr. convocation at OR Campus on January 13, 2006.

- The committee is focusing on getting student involvement in diversity activities this year, and opportunities will be expanded to students.
- Contact your campus diversity committee if you are interested in hearing a particular speaker.

- *TMC/Gladys Rockind*  
None

9) Ad Hoc Committees:

- *Student Life/Steve Ogg*  
Steve Ogg reported that the Student Life committee is working on initiatives for 2005-07: Service Learning (Campus COMPACT) and Student Leadership Academy. A newly formed ad hoc/sub committee “Student Leadership Academy” was created to research student leadership programs and provide finding and recommendations to the college-wide Student Life Committee. The Academic Senate was invited to join the subcommittee and contribute suggestions on student leadership on the index card provided or e-mail Shelly Larson or Roger Steele.
- *General Education Attributes/Mike Vollbach*  
Mike Vollbach reported that the first General Education Attributes meeting will be held on November 11<sup>th</sup> at 12:00 noon at the Guest House. Three faculty from each campus will serve on the committee. He would like the names of the members sent to him.

10) Administration:

Andy Hillberry reported on some of the IT upgrades, projects and accomplishments as follows:

- Upgraded Wide Area Network to SBC’s Opt-E-Man service increasing bandwidth by 300 percent and greatly increasing our redundancy.
- Switched local and long distance phone service from Focal to SBC reducing our monthly expenses.
- Removed ATM switches from the network backbone and replaced them with more resilient Extreme Networks Gigabit Ethernet switches.
- Upgraded District Office’s Internet connection which increased the amount of online registrations and classes we can support.
- More information is available on the website.

11) Community Comments:

- A Senate Chair expressed frustration with the difficulty in finding members to serve on committees. There is only a “select group” out of the 285 faculty membership that are willing to give their time outside the classroom to serve on committees. It was also noted that some faculty are willing to participate but are not always willing to travel to other campuses to meet. Some recommendations were made that include: consider meeting in a central location to all the campuses; make the faculty hiring profile include willingness to be part of a governance group; and pilot satellite meetings at the campuses.

**MOTION: Develop a proposal to broadcast meetings to campuses in order to broaden participation.**

The Senate recommended discussing at their Campus Senate meetings ways to broaden faculty participation in meeting attendance, and finding out if there is interest in piloting satellite meetings.

**MOTION: To withdraw the motion stated above.**

- Mary Ann McGee announced that faculty are needed to serve on the five Higher Learning Commission (HLC) Self Study Committees. If interested in serving, please notify Mary Ann McGee or Cathey Maze your area of interest. Committee meetings will start in January.

12) Adjournment:

Meeting adjourned: 4:30 p.m.

Respectfully submitted,

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Karen Robinson, Secretary

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Nancy K. Szabo, Recording Secretary