



2004-2005 COLLEGE ACADEMIC SENATE
MINUTES OF MARCH 24, 2005
Royal Oak Campus

The College Academic Senate was called to order at 3:25 p.m. by Chair Gerry Faye. The following individuals were present:

Auburn Hills:	L. Glenn, P. Hale, B. Konopka, G. Rockind, R. Ston
Guests:	J. Brown-Williams, M. Kersten-Hart, B. Meyers, G. Mays
District Office:	L. Appelt, B. Beitler, L. Nadlicki, M. Spangler
Guests:	M. Doppke
Highland Lakes:	B. Dubin, D. Fiems, S. Hanna, K. Robinson, M. Ston, G. May
Guests:	N. Boulos, N. Kassab
Orchard Ridge:	J. Berry, R. Brown, G. Faye, T. Ingram, M. Kokoszka, M. A. McGee, N. Valenti, B. Zemke
Guests:	E. Stotts
Royal Oak/Southfield:	D. Bartleman, L. Crews, D. Johnson-Bignotti, M. Lawless, S. Linden, D. McRoberts, R. Nagler, M. Vollbach
Guests:	C. Benson, R. Borowicz, P. Kannan, R. Koblin, G. Langer, S. Larson, J. Matteson, S. Reif, B. Sadecki, T. Wangler

2) Acceptance of Agenda:

MOTION: To accept the agenda as written. Seconded, passed.

3) Approval of Minutes:

MOTION: To approve the minutes of February 24, 2005 as written. Seconded, passed.

4) Leadership:

No formal report was made.

5) Presentations:

There were no presentations.

6) Old Business:

- Motion Regarding Early Intervention Strategies

Karen Robinson reported that Academic Sanctions will be implemented as written in the catalog. After discussions at Campus Senates and Senate Leadership it was recommended that students not be placed on an academic hold until their file is physically reviewed. Also, the tone of the letter notifying the students they are on an academic hold should be changed to be more supportive. Faculty should work together to intervene with students before they reach the point of being placed on an academic hold.

Karen Robinson presented the following motion from the HL Campus Council:

MOTION: That the College Academic Senate develop a list of early intervention strategies to be distributed to all faculty for support of students in their classes.

MOTION: That the above motion be lodged and sent to the Campus Senates for discussion. Seconded, passed.

7) New Business:

- Motion Regarding Online Research Committee

Mary Ston made the following motion on behalf of OCCFA:

MOTION: That a subcommittee be formed to answer questions regarding online education. The makeup of the subcommittee would be members of the TMC and Senate.

Discussion followed: Concern was expressed that the subcommittee formed would be duplicating efforts because a subcommittee of the TMC already exists that is working on gathering similar data.

The motion was seconded and passed.

- Planning Forum Flyer

Karen Robinson distributed a flyer entitled “What Direction Should OCC Take?” The entire college community is invited to get involved in planning for OCC’s future. Enrollment Management and Technology will be discussed at two different sessions at all the campuses and feedback will be provided to the Strategic Planning Task Forces. Lunch will be provided at the sessions. It was recommended that the flyer also be sent via e-mail to District Office personnel.

ACTION: Everyone was encouraged to attend the forums.

- Draft of Chancellor’s Student Art Purchase Award Proposal

Chancellor Spangler highlighted the Draft of the “Chancellor’s Student Art Purchase Award.” The proposal was a result of a committee’s input regarding the topic. Each campus (AH, HL, OR, RO/SF) will receive \$2,500 per year to purchase the best student artwork during the year. The campuses will create a committee of art faculty who will determine, in their sole discretion, the solicitation process and the criteria by which to select the works that become part of the *Chancellor’s Student Art Purchase Award*. For the artwork to be eligible for the purchase award, the student will sign a “display and ownership rights’ release” form to the college.

MOTION: That the College Academic Senate endorse and support the “Chancellor’s Student Art Purchase Award Proposal.” Seconded, passed.

The Senate agreed that the proposal was a wonderful way to acknowledge students. It was recommended that the amount of the award be raised to \$12,000 (\$3,000 for each campus) from \$10,000 so one piece of art work per campus could be purchased and displayed at the District Office. The Chancellor will discuss this recommendation with the Vice Chancellor of Administrative Services.

- Announcement per Campus Senates and College Senate for April Elections

Gerry Faye reminded the campuses to hold elections for Campus Senate members for the 2005-06 academic year at their April Senate meeting. Election of officers for the College Academic Senate will take place at the April CAS meeting.

8) Standing Committees:

- *Curriculum/Mary Kay Lawless*

MOTION: To accept the consent agenda. Seconded, passed.

MOTION: To waive the required 10-day notice so information regarding the following three programs can be included in the catalog: Control Systems Technology, Industrial Supervision Certification, and Automation Systems Technology. Seconded, passed.

MOTION: To add Control Systems Technology to the consent agenda. Seconded, passed.

MOTION: To add Industrial Supervision Certification to the consent agenda. Seconded, passed.

MOTION: To add Automation Systems Technology to the consent agenda. Seconded, passed.

- *Curriculum Review/Gail Mays*
Gail Mays reported that Health Care Administration will be reviewed on April 22nd.
- *Student Outcomes Assessment/Patrick O'Connor*
Cathey Maze reported that the score sheets from SAGE have been sent for scoring and evaluation. Results are expected by the end of April. A report will be provided in Fall, 2005.

MOTION: That the General Education Assessment Program known as SAGE be conducted during the Fall Semester of the 2005-06 academic year.

Discussion followed: There are two main reasons SOAC is requesting this motion. First, by moving SAGE to the fall, the results of the assessments can be analyzed and distributed in the same academic year the assessments are given. Second, there is significantly reduced likelihood that SAGE would be affected by bad weather.

MOTION: That the motion stated above be sent back to the Campus Senates for discussion at their April meetings. Seconded, passed.

Cathey Maze also reported that funding for assessment initiatives is available. Marty Orłowski should be contacted regarding the process. Assessment workshops, "Developing the Action Plan and Closing the Loop," will be held on March 31st and April 29th.

- *Diversity/Sharon Blackman*
Lloyd Crews reported the following:
 - OCC's Cultural Diversity month will be held in April. The activities have been extended from a week last year to a month this year to allow more opportunities to attend the events.
 - A Diversity brochure was distributed that listed all the events. The Senate was asked to encourage students and staff to attend in order to support the efforts of the Diversity Committee.
 - Members were also encouraged to consider volunteering to serve on the Diversity Committee which is a three-year term.
- *TMC/Gladys Rockind*

Gladys Rockind reported that the TMC subcommittee is doing research and working on revising the mission statement. There is a TLTR Faculty Showcase scheduled for March 25th at the RO Campus and all were encouraged to attend.

9) Ad Hoc Committees:

- *Enrollment Management/Mary Ann McGee*
No report.

- *Student Life/Lane Glenn*
- Lane Glenn reported the following:
 - A “Service Learning Course Design Workshop” will be held at the Auburn Hills Campus on April 22nd. The workshop can be registered for through the PDTC.
 - Student Life budgets from the campuses have been submitted.
 - The committee is exploring a Student Leadership Program.

- *General Education/Rick Bowden*
No report.

10) Administration:

Chancellor Spangler reported the following:

- The OR Presidential Search Committee forwarded the names of three candidates to her so they can be invited back to meet with the trustees. Reference checks are being done on the finalists. She was very pleased with the work of the committee.
- She asked the Senate to review two articles to begin discussing the challenges at a later date: “The Early-College Experiment,” and “Policy Group Suggests Replacing High-School Senior With a ‘Fast Track’ to College.” The first article provides information about enrolling high school students from low-income families and letting them earn up to two years of college credit, or an associate degree, while also earning a high-school diploma.
- Information was provided from the “Michigan House of Representatives Results Team” that showed people are prepared for jobs and the new economy. State-funded programs will be assessed based on how well they impact six key factors.

11) Community Comments:

Steve Linden announced that a memo regarding 2005 Commencement Information was sent out via e-mail to all full-time faculty, administrators and managers. OCC’s Commencement Ceremony will be held on Friday, June 17th at 7:00 p.m. at the Palace of Auburn Hills. If you will be attending the ceremony and need a cap and gown, please place your order with Stephanie Reardon no later than April 15th.

12) Adjournment:

Meeting adjourned: 4:05 p.m.

Respectfully submitted,

Nick Valenti, Secretary

Nancy K. Szabo, Recording Secretary