



2004-2005 COLLEGE ACADEMIC SENATE

MINUTES OF SEPTEMBER 30, 2004  
Orchard Ridge Campus

The College Academic Senate was called to order at 3:30 p.m. by Chair Gerry Faye. The following individuals were present:

Auburn Hills:	H. Broesamle, L. Glenn, P. Hale, B. Konopka, R. Muro, G. Rockind, R. Ston, S. Blackman
Guests:	T. Boozer, J. Brown, S. Dry, G. Langer
District Office:	B. Beitler, G. Haw, L. Nadlicki
Guests:	C. Mathews
Highland Lakes:	S. Fiems, B. Griggs, J. Lobert, C. Maze, B. Moss, K. Robinson, M. Ston, G. May
Guests:	K. Evans, K. VanBuren
Orchard Ridge:	R. Brown, G. Faye, T. Ingram, M. Kokoszka, K. Lichtenberg, M. McGee, D. Schmeichel, B. Zemke, E. Callaghan
Guests:	S. Dyer, D. Fisher, D. Rohrbach, M. Schuster, T. Walter
Royal Oak/Southfield:	L. Crews, D. Johnson-Bignotti, M. Lawless, L. Linden, S. Linden, D. McRoberts, R. Nagler, M. Vollbach
Guests:	N. Boulos, K. Lorencz, D. Mathews, S. Reif, A. Sargeant

2) Acceptance of Agenda:

**MOTION: To accept the agenda as written. Seconded, passed.**

3) Approval of Minutes:

**MOTION: To approve the minutes of May 27, 2004 as written. Seconded, passed.**

4) Leadership:

No formal report was made.

5) Presentation:

- CCSSE

Sharon Blackman gave a Power Point presentation on the “Community College Survey of Student Engagement (CCSSE). CCSSE is a survey instrument focused on institutional outcomes and effectiveness and it shouldn’t be confused with OCC’s on-going work with student academic outcomes assessment. The report from CCSSE is designed to provide information on indicators of quality, and it is a research-based tool with multiple uses for OCC.

OCC will also be able to document institutional effectiveness and improvements over time to external agencies, including the Higher Learning Commission.

Other topics for consideration include:

- In-class administration issues
- Target survey date April 2005
- The survey population (ca. 2,000 OCC students)
- The survey time (30 minutes)
- Every other year administration

The Chancellor is requesting the College Senate endorse the use of CCSSE at Oakland Community College for the 2004-05 academic year.

After the presentation, the floor was opened for discussion. Some questions and comments were made as follows:

- The survey is designed specifically for community colleges.
- The survey questions have been tested and it is not a new survey instrument.
- The general education learning outcomes assessment for 2004-05 (SOAC) will be outside the classroom.
- Concern was expressed with giving the survey during classroom time.
- Should this survey be part of SOAC?
- Who will be administering the survey and interpreting the results?
- How will students be selected to take the survey?

**MOTION: That the College Senate endorse the concept of a testing process using CCSSE.**

Discussion followed. More information is needed before the motion can be voted on. A recommendation was made that background information on the CCSSE be provided and the questions/concerns stated above be addressed and answers given to the Campus Senates for discussion at their October campus meeting.

**MOTION: To table the motion stated above until the October College Senate meeting after discussion occurs at the Campus Senates. Seconded, passed.**

5) Old Business:

- Procedures to Elect Faculty to Serve on the Chancellor's Advisory Council

Gerry Faye asked the Chairs of the Campus Senates to recommend a procedure to elect faculty to serve on the Chancellor's Advisory Council for 2005-06. A process should be established by January, 2005.

6) New Business:

- Dean's Selection Process

Gerry Faye reported that Senate Leadership discussed whether or not the dean's position vacant at the OR campus should be filled by a college-wide selection committee or a campus-based search. Discussion followed.

**MOTION: That the College Senate recommend to the Administration that the dean's selection process remains college-wide even if the dean position to be filled is for only one campus. Seconded, passed.**

- Announcement of Detroit Economic Club Speaker

Gerry Faye announced that the Chancellor has invited faculty and students to attend the Masonic Temple on Tuesday, October 5<sup>th</sup> to hear Dr. Henry Kissinger speak. The event is sponsored by the Detroit Economic Club. The names of the students nominated should be sent to the College Senate Chair by Monday, October 4<sup>th</sup>.

- TAUR Revisions

Karen Robinson reported that a HL faculty member requested two minor revisions to the "Technology Appropriate Use Regulations" policy as follows: On page 3 add the word **by** to the third sentence from the top of the page – OCC IDs provide access to a wide range of services that are restricted by personal use **by** you .....etc. On page 4 add the word **Deliberately** to the first bulleted item – **Deliberately** releasing a virus, worm or other program that damages or otherwise harms a system or network.

**MOTION: To make the two minor revisions to the TAUR policy as stated above. Seconded, passed.**

- Withdraw Date Motion

Barbara Konopka presented the following motion from the AH Campus Senate:

**MOTION: To include the withdraw dates for all courses in college registration material.**

Discussion followed. Dates used to be provided in the registration material and they have been eliminated without the Senate's approval. Clarification was made that the withdraw date is the last day students can withdraw from the class.

**MOTION: A friendly amendment was made to include a single withdraw date for all courses of similar length in college registration material. Seconded, passed.**

- Beginning and Ending Dates Motion

Barbara Konopka presented the following motion from the AH Campus Senate:

**MOTION: To have the begin and end dates for all sections calculated by the college and published in all college registration material.**

Discussion followed. The software can't accomplish this type of calculation. The question was called and a vote was taken. **The motion failed.**

8) Standing Committees:

- *Curriculum/Mary Kay Lawless*  
Mary Kay Lawless reported that there isn't a consent agenda this month. The first Curriculum Committee meeting is scheduled for Monday, October 4<sup>th</sup>. There is a small group working on streamlining the process in the Curriculum Handbook.
- *Curriculum Review/Gail Mays*  
Gail Mays (Bryan) was not at the meeting. It was reported that the Curriculum Review Committee would not be meeting on Friday, October 1<sup>st</sup> as scheduled. The CRC Annual Report was sent out on e-mail for all to read.
- *Student Outcomes Assessment/Patrick O'Connor*  
Cathey Maze reported that concern has been expressed about the limited number of assessment workshops scheduled in October and November to inform the faculty of the results of the CAPT test. The best way to present the information is by discipline cluster. If more than two dates are offered, it diminishes the intent of having like disciplines attend together. However, if several faculty do not attend the workshop on the

dates scheduled, back-up dates will be arranged. Cathey Maze and Pat O'Connor are open for suggestions in scheduling a better date for faculty to attend the workshop.

Cathey Maze also reported that SOAC is in the process of planning Assessment Week which is scheduled for February 14-18, 2005. SOAC is recommending that students complete a student attitude survey from ACT and the CAPT survey which measures SCIENCE reasoning. The tests would be administered outside of the classroom; student volunteers would be solicited and offered incentives for participating.

- *Diversity/Sharon Blackman*

Darlene Johnson-Bignotti reported that there will be a college diversity kick-off workshop at 10:30 a.m. on Friday, October 8<sup>th</sup> at the OR Smith Theatre. Dr. Frank Wu will be the guest speaker. "The Color of Fear" will be the diversity topic at a workshop scheduled on Friday, November 12<sup>th</sup> at the OR Campus in A215. SDU's are given for attending these workshops. Additional diversity workshops are listed on the PDTC website.

She also asked the faculty to encourage their students to participate in the "Martin Luther King" essay contest.

- *TMC/Gladys Rockind*

Gladys Rockind reported that TMC is in the process of putting subcommittees together to begin their work. Gail Langer reported that the next TLTR is scheduled for October 29<sup>th</sup>. There will be a lot of hands on workshops scheduled this year.

9) Ad Hoc Committees:

- *Student Life/Lane Glenn*

Jim Berry reported that the college-wide Student Life Committee met this month. A student life brochure was distributed which listed the "Student Life Fall Schedule of Events" by campus. Please contact Jim Berry by the first part of November with a list of student life events to be included in the winter brochure. He also reported the following:

- Several campuses are registering students to vote. The OR Campus registered 121 new voters.
- The OCC Student Life Committee is seeking fundable proposals from faculty and staff to help promote new student development opportunities. The deadline for applications is October 8, 2004.
- Service Learning 101 (An OCC Student Life Intercollegiate Workshop with Macomb Community College) is scheduled for Friday, October 29, 2004 from 10:00 a.m. – 2:00 p.m. at the AH Campus in Room T1.

- *General Education/Rick Bowden*

No report.

10) Administration:

No report.

11) Community Comments:  
None.

12) Adjournment:  
Meeting adjourned: 4:35 p.m.

Respectfully submitted,

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Nick Valenti, Secretary

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Nancy K. Szabo, Recording Secretary