



2002-2003 COLLEGE ACADEMIC SENATE
MINUTES OF FEBRUARY 26, 2004
Orchard Ridge Campus

The College Academic Senate was called to order at 3:20 p.m. by Chair Gerry Faye. The following individuals were present:

Auburn Hills:	R. Bowden, B. Catherino, L. Glenn, S. Miller, R. Muro, P. O'Connor, J. Pardon, G. Rockind, A Rungta, S. Blackman
Guests:	T. Boozer, P. Hale, D. Keyse, V. Love, B. Powell, A. Racka, A. Sargeant
Students:	L. Clements, J. Christafel
District Office:	B. Beitler, J. Harper, B. Kendall, M. Spangler
Guests:	C. Brantley, M. Kersten-Hart, A. Hillberry, B. Montgomery
Highland Lakes:	D. Fiems, S. Hanna, C. Maze, K. Robinson,
Guests:	R. Fox, S. Markwardt, D. Randolph, M. Ston
Orchard Ridge:	J. Berry, T. Hendricks, K. Lichtenberg, M. McGee, M. Schuster, N. Valenti, T. Walter
Guests:	R. Brown, S. Dyer, D. Fisher, J. Garcia-Leon, D. Hill, D. Schmeichel, D. Sobol, B. Stanbrough
Royal Oak/Southfield:	D. Bartleman, G. Bryan, M. Lawless, S. Reif, D. Rowe
Guests:	N. Boulos, G. Langer

2) Acceptance of Agenda:

MOTION: To accept the agenda as written. Seconded, passed.

3) Approval of Minutes:

MOTION: To approve the minutes of January 29, 2004 as written. Seconded, passed.

4) Leadership:

No formal report was made.

5) Presentations:

There were no presentations.

6) Old Business:

- Catalog Committee/Editorial Board

Karen Robinson reported that the motion to establish an Editorial Board was lodged at the January Senate meeting and sent to the Campus Senates for suggestions. A couple of revisions were made to the motion. However, George Keith asked to table the lodging of the motion with revisions until the March Senate meeting. The revised motion was tabled until the March Senate meeting.

- Student Life Vision Statement Motion

Lane Glenn presented the shortened version of the “OCC Student Development Vision Statement” which is the Student Life Committee’s recommended proposal for the OCC Catalog.

MOTION: That the College Senate endorse the following “Student Development Vision Statement” for publication in the 2004-05 College Catalog, and for general direction in campus and college planning, programming and budgeting processes related to “Student Life/Student Development.”

Oakland Community College Vision of Student Development:

Oakland Community College encourages and nurtures a wide range of student development needs and goals both inside and out of the classroom by offering a variety of “student life” programs, activities and services. We place special emphasis on the following aspects of human development:

- **Intellectual**
- **Moral/Ethical/Global/Diversity**

- **Self/Personal**
- **Interpersonal/Social**
- **Career**

MOTION: A motion was made that Highland Lake’s motion regarding “Oakland Community College Visions of Student Development” be brought to the floor for discussion. **Seconded, passed.**

Karen Robinson presented the Highland Lakes Council’s motion.

MOTION: That the Senate endorse the following statement:
Oakland Community College Vision of Student Development

Oakland Community College encourages and nurtures a wide range of student development needs and goals both inside and out of the classroom.

Discussion followed regarding both motions. A motion was made to change the wording in the first sentence of both the motions to the following:

FIRST MOTION: Oakland Community College meets a wide range of student development needs and encourages students to reach their goals both inside and out of the classroom by offering a variety of “student life” programs, activities and services. **Seconded.**

SECOND MOTION: Oakland Community College meets a wide range of student development needs and encourages students to reach their goals both inside and out of the classroom. **Seconded.**

The question was called. The first motion as amended passed. The second motion as amended failed.

- Prerequisites – Waivers?

Mary Ann McGee reported that the draft of a “Procedure for Prerequisites and Consent of Instructor” that was lodged at the January Senate meeting and sent to the campuses for their review is tabled until the March Senate meeting because George Keith is on vacation and the Campus Senates requested further clarification. Mary Ann McGee reviewed the setup and process for entering exemptions with faculty consent. She also pointed out the following:

1. Disciplines should determine under what circumstances waivers will be given out.
2. Students are asking for “special circumstances” and faculty are not always available to sign/handle the permission form.

Any questions/concerns regarding prerequisites should be sent to George Keith.

7) New Business:

- Repository Site

Gladys Rockind reported that a repository site on Blackboard has been established to post documents the college community could review prior to the College Academic Senate meetings. However, a suggestion was made at Senate Leadership that a distribution list be created of the members of the Campus Senates and ex-officio officers. Information that is created electronically could be e-mailed to the distribution list as an attachment. The report was given as information only and will be an item on next month's agenda.

- Motion on Course Reactivation Process

Tim Walter presented on behalf of George Keith a motion that the College Senate endorse a course reactivation process.

MOTION: To lodge the motion and send to the Campus Senates for suggestions. Seconded, passed.

- Outstanding Faculty Awards

Mary Ann McGee reported that outstanding faculty names are to be submitted to District Office fairly early in the winter semester, and it is difficult for students to make a decision about an instructor before the end of the semester. To better facilitate the process, a suggestion was made to start the selection process in January and complete the process by December and the names to be submitted could be available by January 1st. Nominations would be collected at the end of both semesters.

MOTION: To lodge the report and send to the Campus Senates for suggestions. Seconded, passed.

8) Standing Committees:

- *Curriculum/Mary Kay Lawless*

Mary Kay Lawless distributed the consent agenda and stated that Customer Energy Specialist Degree and Certificate Degree were withdrawn under New Programs.

MOTION: To take Music Degree and Music Certificate off the consent agenda for discussion. Seconded, passed.

MOTION: To accept the remainder of the consent agenda. Seconded, passed.

The deans, as a group, recommended that Music Degree and Music Certificate be tabled pending the provision of the following additional information:

1. Review by Advancement and confirmation of identified community need and student demand.

2. Assessment of the cost of new program delivery and its impact on the College during the present period of fiscal constraint.
3. Review and approval of the release time supplemental contract by Deans' Cabinet and Vice Chancellor.

Discussion followed. The deans remarked that this was not an issue with the Music program, but that process and procedures had not been followed. Others supported the new program and argued against the motion.

MOTION: To approve Music as a new program. Seconded, passed.

- *Curriculum Review/Robert Powell*
Bob Powell reported that the following programs are in the process of being reviewed: Exercise Science and Technology, Graphic Design, Medical Transcription, Early Childhood Development, and Emergency Medical/Emergency Services Technology.
- *Student Outcomes Assessment/Patrick O'Connor*
Patrick O'Connor distributed the monthly SOAC report. He also thanked the faculty, classified, administrators, deans, and students for their support during Assessment Week which was held February 9th – 13th.
- *Diversity/Sharon Blackman*
Sharon Blackman reminded everyone that Cultural Diversity Week will be held March 29th – April 3rd and she encouraged participation in the diversity activities. She is also working with the PDTC on developing diversity opportunities for next year. Any suggestions can be sent to her.
- *TMC/Gladys Rockind*
Gladys Rockind distributed "Oakland Community College Wireless Cart Initiative Position Paper." The position paper describes a wireless cart initiative that supports the College's Strategic Goals by promoting greater use of laptop computers for faculty and students in classrooms and spaces not currently designed as technology enhanced learning spaces.

MOTION: To lodge the report and send to the Campus Senates for suggestions. Seconded, passed.

Gladys Rockind also announced that on March 26th the TLTR will be a faculty showcase at Highland Lakescampus. On April 29th, the TLTR will be electronic portfolios.

9) Ad Hoc Committees:

- *Student Life/Lane Glenn*
Lane Glenn reported that there will be some amount of money at the college and campus level next year allocated for student life.
- *General Education/K. Robinson*

Karen Robinson reported that she is the facilitator of the General Education Ad Hoc Committee, however, Rick Bowden is the Chair and he will be making the report at the next Senate meeting. The ad hoc committee consists of the following: Rick Bowden, Michele Merritt, Dennis Fiems, Ruth Grass, Rhonda Brown, Kathryn Stewart, Mary Kay Lawless and Debra Rowe. Their next meeting is scheduled for March 25th before the College Academic Senate meeting.

10) Administration:

Chancellor Spangler reported the following:

- She held a closed session with the Board to informally discuss her evaluation.
- She made a presentation on the Strategic Plan at Discipline Day, the Department Chairs and Deans Retreat, and to the Board.
- She attended:
 - an AACC Task Force meeting on homeland security
 - the State of the County address by Brooks Patterson
 - an OR men's basketball game
 - the Literacy Council Advisory Board meeting
- The National Legislative Summit talked about the interests of OCC and she will be submitting three special funding requests.
- She has been asked to serve on the Economic Development Table of the Oakland County Roundtable.
- She has been looked over by the Birmingham/Bloomfield Chamber of the Board.
- She will be going to the Detroit Economic Outlook Luncheon with Sharon Blackman on February 27th.
- She is working on the details (next steps) of the Strategic Plan Implementation.

11) Community Comments:

AH – There was discussion among the Campus Senate regarding differentiating spring and summer courses in the Schedule of Classes.

HL – The Campus Senate is working on seven goals and moving toward objectives in the Academic Master Planning process.

OR – The Campus Senate is working on the Academic Master Planning process. They also revised their by-laws.

RO/SF – There was good attendance at the February Campus Senate meeting. The Senate has completed a survey and are voting on Academic Master Planning priorities. They are also working on the goals the Campus President has distributed. Southfield Campus is undergoing renovations.

DO – Within the next six to eight weeks, there will be a traffic light at the 4-way stop sign.

12) Adjournment:

Meeting adjourned: 4:30 p.m.

Respectfully submitted,

Gail Bryan, Secretary

Nancy K. Szabo, Recording Secretary