



2002-2003 COLLEGE ACADEMIC SENATE
MINUTES OF OCTOBER 23, 2003
Royal Oak Campus

The College Academic Senate was called to order at 3:30 p.m. by Chair Gerry Faye. The following individuals were present:

Auburn Hills:	H. Broesamle, B. Catherino, L. Glenn, B. Konopka, S. Miller, R. Muro, P. O'Connor, A. Rungta, M. Ston, S. Blackman
Guests:	T. Boozer, S. Dry, P. Hale, V. Love, R. Powell, G. Rockind
District Office:	J. Harper, B. Kendall, A. Sargeant, R. Thompson, M. Spangler
Guests:	G. Keith, C. Mathews, B. Montgomery
Highland Lakes:	J. Cheyne, D. Fiems, B. Garnsey, R. Grass, S. Hanna, C. Maze, B. Moss, K. Robinson, G. May
Orchard Ridge:	J. Berry, G. Faye, M. Kokoszka, M. McGee, M. Schuster, N. Valenti, T. Walter, E. Callaghan
Guests:	D. Hill
Royal Oak/Southfield	D. Bartleman, G. Bryan, J. Eichold, M. Lawless, L. Linden, D. Mathews, D. Niemer, S. Reif, D. Rowe, M. Vollbach, M. Smydra
Guests:	C. Benson, N. Boulos, D. Johnson-Bignotti, J. Matteson

2) Acceptance of Agenda:

MOTION: To accept the agenda as written. Seconded, passed.

3) Approval of Minutes:

MOTION: To approve the minutes of September 25, 2003 as written. Seconded, passed.

4) Leadership:

No formal report was made.

Gerry Faye reported that the purpose of the Senate Leadership meeting is to discuss agenda items for the College Senate meeting. No action is taken on agenda items at the meeting.

5) Presentations:

There were no presentations.

6) Old Business:

- Academic Master Planning

The campuses reported that they reviewed the seven topics identified in the “Academic Master Planning” as priorities for an Academic Master Plan (AMP) for 2003/4-2005/6. The campuses are in agreement that the topics identified should be part of an AMP and some of the campuses are developing goals and objectives. George Keith asked the campuses for feedback on additions, subtractions, other changes, and endorsements from the document that was distributed at the September College Senate meeting.

This item was tabled until the College Senate meeting in December.

- Certificates of Achievement

George Keith gave an informational report on Certificates of Achievement at the September College Senate meeting and the report was lodged at that time.

MOTION: That the College Academic Senate endorse the College’s use of the title “Certificate of Achievement” (and the awarding of Certificates of Achievement) for certain credit hour “packaging” within credit and non-credit programs when the following criteria have been met (16 bulleted items were provided).

There was a lengthy discussion regarding the motion and it was tabled until the December meeting. The Campus Senates were asked to discuss the motion at their November meeting.

The following motion was presented from the Highland Lakes Campus Council:

MOTION: That the College Academic Senate establish an ad hoc committee to work on Certificate of Achievement issues.

A friendly amendment was made to establish a time limit to report back to the College Senate at the January meeting. Seconded, passed with one opposed.

The ad hoc committee will consist of George Keith, Mary Kay Lawless, Karen Robinson and Mary Ann McGee. Anyone else wishing to serve on the ad hoc committee should contact George Keith's office.

- General Education Proposal

Patrick O'Connor made a recommendation at the September College Senate meeting to use CAAP tests to assess the general education attributes. Information was provided to the Campus Senates for further discussion.

MOTION: That the College Academic Senate endorse the use of the CAAP Critical Thinking Test, Writing Test, and Student Survey as part of the college's General Education assessment activities.

The Campus Senate chairs summarized their concerns as follows:

The research design

The method of student selection

How to encourage students to volunteer to take the test

Three out of the four campuses were concerned with the methodology

Patrick O'Connor invited those attending the College Senate meeting to attend a meeting on Friday, October 24th to express their concerns. Patrick O'Connor will e-mail a list of concerns and recommendations identified to those involved.

A friendly amendment was made to address concerns of the Campus Senates with regard to research design. The motion as amended was passed with one opposition.

- "I" Mark Form

Sally Hanna reported that the deans are recommending the following: The deans fully support the use of the Faculty/Student Contract for "I" Mark Form and are asking for College Senate endorsement for the use of this form college-wide. She also presented a new draft of the form and highlighted the changes.

MOTION: Move that the College Senate endorse approval to use the existing form for 1 year. Seconded.

Discussion followed with concerns relating to the process of the form.

The question was called. Motion passed (27Y, 7N).

MOTION: That an ad hoc committee be formed to address the design and procedures of the “I” form. The committee would be open for membership and a report should be brought back to the College Senate by March, 2004. Seconded, passed.

7) New Business:

- Distance Learning Course Approval Form

Karen Robinson gave an overview of the “Distance Learning Course Approval Form.” The form is a communication piece, and it was created to keep track of the distance learning courses offered college-wide.

MOTION: Move that the Distance Learning Course Approval Form be sent to the Campus Senates for support. Seconded, motion passed.

- General Education Distribution List Ad Hoc Committee

MOTION: Move that the College Senate create an ad hoc committee to review the General Education Distribution List. Seconded, passed.

8) Standing Committees:

- *Curriculum/Mary Kay Lawless*

MOTION: To accept the consent agenda. Seconded, passed.

Mary Kay Lawless reported that an ad hoc committee will be formed to review graduation policies.

- *Curriculum/Robert Powell*
No report.

- *Student Outcomes Assessment/Patrick O’Connor*
No report.

- *Diversity/Sharon Blackman*
Sharon Blackman reported that diversity activities are being scheduled and she encouraged everyone to attend.

- *TMC/Gladys Rockind*

Due to the length of the TMC report, the information will be given as a “Presentation” at the December College Senate meeting.

9) Ad Hoc Committees:

- *Student Life/Lane Glenn*

Lane Glenn highlighted the areas of the Student Life report as follows: OCC Student Life Initiative Goals for 2003-04 and 2004-05; and an OCC Student Development Planning Model Table for 2003-04 was presented.

10) Administration:

Chancellor Spangler reported that the United Way campaign is now complete. There was an increase in participation this year; however, the total amount received (\$46,019) was down slightly. Tomorrow morning everyone should receive a 45 day report from the Chancellor which outlines the people she has met, events attended and a report of the Special Board Planning Session. The Board approved the Chancellor’s four performance goals for the academic year 2003-04, and they will soon be posted on the Chancellor’s new website currently being developed.

11) Community Comments:

Auburn Hills – Lane Glenn reported that the second presenter in OCC’s College wide Speaker Series will make a presentation on environmental issues at the Royal Oak Campus on November 11th.

Highland Lakes – Karen Robinson encouraged members of the Senate to attend a benefit at the Highland Lakes Campus on November 1st for Malukah Bragg. Posters will be displayed at all the campuses and District Office.

Gordon May announced that the Diversity Conference scheduled for October 24-25 was cancelled due to low enrollment.

Orchard Ridge – A two-act play, “Pages from a Diary,” will be performed at the OR campus on November 6, 7, and 8.

12) Adjournment:

Meeting adjourned: 4:45 p.m.

Respectfully submitted,

Gail Bryan, Secretary

Nancy K. Szabo, Recording Secretary